

**ROCKY MOUNT TOWN COUNCIL
SPECIAL CALLED MEETING MINUTES
OCTOBER 6, 2016**

The October 6, 2016 Special Called Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 5:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Matthew Hankins, Assistant Town Manager
- Jessica Heckman, Community Development Assistant
- Brian Schofield, Public Works Superintendent
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Motion: To approve the agenda

Motion By: Council Member Snead

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Walker, Newbill, Stockton

Nays: None

Action: Approved the agenda by a unanimous vote

Approval of Town Council to allow the Town Manager to sign the contract for Veterans' Memorial Park Erosion repair.

Presented to Council for consideration was a notice of award for the projects: Veterans' Memorial Park Erosion Repair and the Scuffling Hill Road Improvements. Additional information on the diaz at the time of the meeting with a breakdown of the costs for the project. The budgeted amount on this project was \$900,000. This project had been bid out three times. A notice of award was submitted from the Town of Rocky Mount to the prospective contractor, Fielder's Choice, in the amount of their bid which was for \$992,000. Staff recommended that Council approve the notice of award.

The Mayor asked where the additional \$92,000 would come from. Mr. Ervin responded that likely the Finance Director will bring forward a budgetary item either appropriating carry forward funds or appropriating fund balance. There is also a note from Carter Bank and Trust of \$1,500,000 as the agreeded on amount but \$900.00 of that is for Veterans' Park. The Mayor asked about the mobilization and demobilization cost. Mr. Ervin then explained what that entailed.

Mr. Brian Tew, with Thompson and Litton, spoke regarding the cost of the project and what dollar amount the bids came in for.

Council Member Cundiff asked if Mr. Tew had to have equipment in order for them to take bids. Council Member Cundiff stated the mobilization fees of \$286,000 was ridicidous.

Council Member Moyer stated that the two jobs were within sight of each other and the contractors should be able to work with the Town and that what the Town was to be charged was unrealistic. Council Member Moyer also stated that if the contractor couldn't reduce some of the amount on at least the Veteran's Park Job then Council could deny both of the jobs.

Vice Mayor Walker asked where the money will be coming from. Mr. Ervin stated that \$100,000 will be coming to us from Franklin County plus tax payer money and money that the Town has secured via a loan from Carter Bank.

Council Member Newbill asked if the parking lot would be used for staging. Mr. Ervin stated that the Town will be monitoring the activity there with a clerk of the works. Mr. Tew stated that the specifications require the contractors to photo document everything before the job is started in addition there will also be notes taken and site visits made.

Motion: To approve the Veterans' Park authorization for the Town Manager to enter a contract.

Motion By: Vice Mayor Walker

Second: Council Member Newbill

Motion Discussion: None

MEMBERS	ATTENDANCE	VOTE
Bobby M. Cundiff	Present	NO
Robert L. Moyer	Present	NO
Mark H. Newbill	Present	YES
Jon W. Snead	Present	YES
Billie W. Stockton	Present	YES
Gregory B. Walker	Present	YES

Ayes: 4

Nays: 2

Action: To go forward with the Veterans' Memorial Park Erosion Repair

Approval of Town Council to allow the Town Manager to sign the contract for Scuffling Hill Road Improvements.

Mr. Ervin spoke stating that the project was a million dollar project with half of the sum being VDOT money. The Mayor clarified that the Town would be responsible for the lines in the ground, for paving the road, and for one half of the construction cost.

Council Member Stockton asked what the estimated cost would be if Council decided to rebid this project again.

The Mayor asked if Council did not take this bid, what would the next lowest bid likely come in at to which Mr. Ervin replied \$400,000 over the current bid. Mr. Tew stated that there were no previous bids.

The Mayor pointed out that if the project passed, and then the contractor came back and asked for a change order; the Mayor stated that it would not pass.

Council Member Cundiff stated that there is no sewer line there where the stormdrain will be going through.

Council Member Cundiff asked if this involved putting in the sewer lines to which Brian Tew answered no it does not include the sewer lines. Council Member Cundiff stated that would be \$65,000 more.

Council Member Cundiff then asked if Council decided to wait and rebid it, would the number still be the same amount? Mr. Tew responded that likely the number would go up. If it is the consensus of Council to re-bid this job, Mr. Ervin recommended waiting until February 2017. However, the Mayor pointed out that rebidding the job would cost another \$7,500 and the Town would have to pay that.

Council Member Moyer asked if there was a time limit on the VDOT Revenue Sharing Funds to which Mr. Ervin replied, there was. The funds allocated would have to be used before any others were allocated again.

Council Member Moyer asked what would happen to the water? Mr. Tew shared there will be an underground detention for the water and eventually the water would be discharged into the Pigg River.

Let the record show that Mayor Angle opened the floor for a motion however, no motion was made for the Scuffling Hill Road Improvements.

Dump Truck Bid Revisions

Mr. Hankins spoke regarding the dump truck that was ordered. The promised delivery was for a 2016 F750 Ford Chasey 12 foot dump truck and plow which was supposed to be delivered within 150 to 180 days of the award. Upon calling to check on the truck, staff was told that it would be another 3 – 6 months. Our contract terms in the original bid gave the Town a clause that if the truck was not delivered on time, the Town could cancel the bid. Mr. Hankins cancelled the bid on September 20th, then went back to the original bidders and gave them the opportunity to revise their bid or tell the Town something that would work. They did deliver to the Town another bid on September 30th which was for 2017 models. The revised bids were for a freight liner and an international but both would have to be built and there is a 45-60 day issuance from the day of the purchase.

The bid for the freight chassey came in at \$72,076. The installation of the dump bed and the snow plow would be \$32,696. The total for this new truck outlined was \$104,772. The contract contains a clause that if the bidder fails to deliver, the Town can sue for additional costs that the Town incures for going to the next bidder or for administrative costs that the Town incures in going to a second bidder. Staff recommends proceeding with the truck as outlined. Council was given a supplemental appropriation resolution for the dump truck on the diaz prior to the Council meeting.

The Mayor asked if Council went forward with the purchase, would the truck be here to use during the winter. Mr. Hankins replied that it could be late winter or early spring.

Council Member Newbill asked how would the difference between the original bid and this bid be handled; an amount of \$12,000. Mr. Hankins stated that the Town would send them an invoice and anything beyond that, Mr. Boitnott would handle.

Council Member Cundiff asked would the Town be looking at 20-22 weeks or 45-60 days before delivery and 12-14 weeks for the dump bed. Mr. Hankins replied that Council should count on the 45-60 days as time span in which it would be delivered.

Council Member Moyer asked if everything was still working currently like it was working last year. Mr. Hankins stated that we could get by this up coming winter with what we used last winter but currently the newest truck that Public Works has is a 30 year old truck. Council Member Newbill asked how many trucks does the Town have to use. Mr. Schofield replied 4 and the newest truck was a 2006 model.

Council Member Cundiff asked what would happen to the old truck once the new one arrives. Mr. Hankins replied that it would continue to be a reserve truck in case the Town needed it.

Motion: To proceed with the dump truck

Motion By: Vice Mayor Walker

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: To proceed with purchasing the dump truck as outlined in the supplemental appropriation resolution.

Adjournment

Motion: To adjourn meeting

Time: 6:06 p.m.

Motion By: Council Member Moyer

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Meeting convened

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk