

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
DECEMBER 12, 2016**

The December 12, 2016 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Tim Burton, Waste Water Superintendent
- Ken Criner, Chief of Police
- Robert Deitrich, Water Plant Superintendent
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Matthew Hankins, Assistant Town Manager
- Brian Schofield, Public Works Superintendent
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Agenda was amended to include transportation items. Item # 2 in New Business

Motion: To approve an amended agenda

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Approved the amended agenda by a unanimous vote

SPECIAL ITEMS

Auditors Deanne Cox and Emily Byers from the accounting firm Robinson, Farmer and Cox were present to give a presentation of the FY ending June 30, 2016 to the Mayor and members of Council. Prior to the meeting Ms. Deanne Cox gave an informal presentation to the finance committee as well. Ms. Cox spoke to Council sharing that the Town had received an unmodified opinion or the overall results of the audit was good. This year a deficiency was found related to material adjustments that the auditors proposed. All else with the audit stayed much the same as in previous years. Mr. Ervin stated that the finance committee recommended that the full Council accept the audit as drafted.

Motion: To accept the audit as presented for FY ending June 30, 2016

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Audit was unanimously accepted by the full Council, for FY ending June 30, 2016

PUBLIC HEARING

Mr. Ervin spoke regarding the renewal of the Shentel franchise agreement. The Town is in the process of advertising the renewal of Shentel to buy and sell cable television services in the Town of Rocky Mount. The services are governed by the Federal Communication Commission Code Section 42 and Virginia Code 12.2. The Town has held two essential public hearings to solicit citizens to come out and give the Town ideas of what should be in the agreement and give the Town guidance as to how to negotiate with Shentel. The first hearing was in February of 2016. The information was put into a proposed document. There are two documents that govern the Town's relationship with the provider. The first is a franchise which outlines the agreement and the second one is the ordinance that outlines the laws that govern the cable that is provided in town. The two documents were made available on the town's web site and for public review in the Municipal Building. The final step is to have a public hearing in which we listen to any comments regarding the Town and the provider.

The Mayor asked if anyone wanted to speak and no one came forward.

No action needed on this item this evening.

Shentel representatives will be here in January.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- November 14, 2016 regular meeting minutes

Discussion: None

Motion: To approve the draft minutes

Motion By: Council Member Stockton

Second: Council Member Cundiff

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action:** None at this time
- (2) **Miscellaneous Resolutions/Proclamations:** None at this time
- (3) **Department Monthly Reports**
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Council Member Stockton

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Newbill, Moyer, Snead, Stockton, Walker

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

Let the record show no one came forward.

OLD BUSINESS:

Let the record show that there was one item of old business.

1. Review and Consideration for Comprehensive Economic Development Strategy (CEDS)

Mr. James Ervin spoke regarding the Comprehensive Development Strategy (CEDS). In addition to him speaking, there was an updated spreadsheet that the Town was required to keep updated and on file that was presented to Council as well.

Discussion: None

Motion: To submit the (CEDS) document

Motion By: Council Member Newbill

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Newbill, Moyer, Snead, Stockton, Walker

Nays: None

Action: Approved the (CEDS) document be submitted by a unanimous vote.

NEW BUSINESS

1. Review and Consideration for Goodwill Industries of the Valleys Parade

Mr. Ervin spoke regarding the letter the Town received from Goodwill Industries requesting a parade. Lt. Lovern has met with Goodwill Industries and their route is the same as in past years.

Discussion: None

Motion: To approve the parade

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion to approve the parade by a unanimous vote.

2. Review and Consideration for Transportation Items

Mr. Josh Gibson spoke regarding an amount of \$600,000 that was left over from a project on Veteran's Bridge from VDOT. Mr. Gibson advised that the Town could either do a ranking of projects or the Town could officially decide on what project to apply the money to but, the decision of what to do does need to be done soon so the Town would not lose the money. One stipulation is that what the money is applied to does have to be road construction or sidewalk construction because the money is federal dollars. At this time, it is preferred to be used for the Floyd Avenue Intersection Improvement or a sidewalk construction job such as the

Angle Bridge project. Mr. Gibson stated that of the two jobs, the Floyd Avenue Intersection Improvement was believed to be the better fit.

The Mayor spoke regarding the projects and expressed that the Floyd Avenue and Franklin Street Intersection Improvement would be well spent.

Discussion: None

Motion: To investigate Floyd Avenue and Franklin Street Intersection Improvement.

Motion By: Council Member Cundiff

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion to investigate the Floyd Avenue and Franklin Street Intersection Improvement.

COMMITTEE REPORTS

The Finance & Human Services Committee Meeting on December 12, 2016. The committee met just prior to the Council meeting for a presentation of the audit to the committee members.

OTHER MATTERS & CONCERNS

Mr. Hankins was on Rise and Shine with Mr. Hagy.

CLOSED MEETING AND ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 7:30 p.m.

Virginia Code Section:

Section 2.2-3711(A).3 - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Manager's Office)

Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Economic Development Authority)

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

Motion: To amend the Town of Rocky Mount position and classification program as attached to the minutes in the minute book.

Motion By: Vice Mayor Walker

Second: Council Member Newbill

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote

ADJOURNMENT

Motion: To adjourn meeting

Time: 8:30 p.m.

Motion By: Council Member Stockton

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk