

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
DECEMBER 11, 2017**

The December 11, 2017 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton
- Mark H. Newbill

The following staff members were also present:

- John Boitnott, Town Attorney
- Tim Burton, Waste Water Superintendent
- Ken Criner, Chief of Police
- Robert Deitrich, Water Plant Superintendent
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Matthew Hankins, Assistant Town Manager
- Jeff Rakes, Fire Chief
- Brian Schofield, Public Works Superintendent
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Motion: To approve the agenda

Motion By: Council Member Snead

Second: Council Member Moyer

Motion Discussion: None

Ayes: Moyer, Snead, Stockton, Walker, Newbill, Cundiff

Nays: None

Action: Approved the agenda by a unanimous vote.

SPECIAL ITEMS

None at this time.

PUBLIC HEARING

1. Special Use Permit for Stepping Stone Mission

Stepping Stone Mission, represented by Joanne Patterson, applied for a special use permit in order to operate a soup kitchen on a North Main Street property zoned as GB. If approved, the applicant intends to lease the property for three years with option to buy at the end of the third year.

Currently, the soup kitchen is co-located with the American Legion Hall at 565 Diamond Avenue, where it operates under a special use permit limiting the operation to lunchtime service. The soup kitchen regularly reports its utilization to town staff. This application was advertised in the Franklin News-Post as required by law, and the public hearing notice sign was posted on the site.

The motion from the Planning Commission to approve the special use permit was approved December 5, 2017 on a vote of (7-0).

The building on North Main Street was used as a bakery; however the lease will expire December 2017 and will not be renewed according to the property owner. The building was approximately 2,400 square feet and had approximately 25 available parking spaces. According to the applicant, the soup kitchen currently averages less than 10 vehicles per day. Most of the citizens that utilize the soup kitchen do not own vehicles and either walk or carpool.

Mr. John Allgauer of 53 Fredrick Circle, Hardy, Virginia 24101 stated that he was a volunteer cook for Stepping Stone Mission. Mr. Allgauer also stated he had lived in Hardy for 28 years and had worked with many organizations but Stepping Stone Mission was unique to really care about the people.

Rev. Susan Hughes of 380 First Watch Drive, Moneta, Virginia 24121 stated she had been a board member of Stepping Stone Mission since 2009 and shared that Mrs. Joanne Patterson had a high regard for the people and ran Stepping Stone Mission with very high standards. Rev. Hughes stated that the new facility would be a much better size location to serve the people and would be much more accessible for the clients.

Mr. George W. Carlson, Sr. of 744 Foggy Ridge Road, Rocky Mount, Virginia 24151 stated he had been with Stepping Stone Mission for 11 years and had witnessed the mission feeding from 35 to 85 people at a time in the course of an hour. Mr. Carlson also stated that the current kitchen was very small and the Mission looks forward to the possibility of a larger building.

The Town Attorney stated the building property was to only be used for a soup kitchen, serving one meal a day from 12:00 noon to 1 p.m. No plates or prepared food was to be carried out, a no loitering rule would be strictly enforced and the special use permit would be only for the kitchen. The other uses that would be allowed by right in a GB zone would not be affected negatively by the permit which would include fund raising activities related to Stepping Stones Mission.

Motion: To approve the request for a special use permit with the conditions stated.

Motion By: Council Member Moyer

Second: Council Member Stockton

Motion Discussion: Vice Mayor Walker inquired about the gas pumps located on the property in question and asked what would happen to them. Mr. Hankins stated that the owner of the building had indicated to him that the gas pumps would stay in place and they would be the owner's responsibility.

Ayes: Moyer, Snead, Stockton, Walker, Newbill, Cundiff

Nays: None

Action: Approved the request for a special use permit unanimously.

2. Variance Regulations

An amendment to the Town's Zoning Ordinance Code was proposed to bring variance regulations up to code with Virginia 15.2-2309. Specifically Appendix A of the Code of the Town of Rocky Mount, Virginia (2002), known and cited as the "Zoning and Development Ordinance of the Town of Rocky Mount, Virginia" and providing for changes to Article 4 (Definitions) and Article 11 (Provisions For Appeal).

Planning Commission held a public hearing and recommended approval with a (7-0) vote.

Motion: To approve the amendment.

Motion By: Council Member Newbill

Second: Council Member Moyer

Motion Discussion: None

Ayes: Moyer, Snead, Stockton, Walker, Newbill, Cundiff

Nays: None

Action: Approved the amendment to the variance regulations by a unanimous vote.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- November 13, 2017 – Regular Meeting Minutes

Discussion: None

Motion: To approve the draft minutes

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Moyer, Snead, Stockton, Walker, Newbill, Cundiff

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action** (none at this time)
- (2) **Miscellaneous Resolutions/Proclamations** (none at this time)
- (3) **Department Monthly Reports**
 - Community Development Department
 - Finance Department (Report will be put together and released later)
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Vice Mayor Walker

Second: Council Member Moyer

Motion Discussion: None

Ayes: Moyer, Snead, Stockton, Walker, Newbill, Cundiff

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

For the record, no one came forward.

OLD BUSINESS:

None at this time

NEW BUSINESS

1. Franklin County Parks & Recreation Chug for the Jug

The 2018 American National Bank Chug for the Jug 5K, Haywood's Jewelers Kids Fun Run and Carilion Health Walk is scheduled for Saturday, April 28, 2018 starting at 7:30 a.m. at the Essig Recreation Center in Rocky Mount. The course this year is different, but the police department and Franklin County Parks and Recreation have met, gone over the plans, and the Police Department has approved those plans.

Discussion: None

Motion: To approve the 2018 American National Bank Chug for the Jug 5K, Haywood's Jewelers Kids Fun Run and Carilion Health Walk scheduled for Saturday, April 28, 2018.

Motion By: Council Member Newbill

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Moyer, Snead, Stockton, Walker, Newbill, Cundiff

Nays: None

Action: Approved the motion by a unanimous vote.

2. Goodwill Industries Parade on December 15, 2017

Goodwill Industries would like to schedule a parade on Friday, December 15, 2017 beginning at 10:00 a.m. The route will start on North Main Street at the Rocky Mount Bowling Center and end at the Goodwill Facility. The police department has reviewed and approved the plans for the parade.

Mrs. Nesity Rutrough of 1899 Doe Run Road, Rocky Mount, VA spoke stating that Goodwill Industries would like to hold its fourth parade on Friday, December 15, 2017.

Discussion: None

Motion: To approve the Goodwill Industries Parade on December 15, 2017.

Motion By: Council Member Snead

Second: Council Member Stockton

Motion Discussion: None

Ayes: Moyer, Snead, Stockton, Walker, Newbill, Cundiff

Nays: None

Action: Approved the motion by a unanimous vote.

COMMITTEE REPORTS

1. Community & Economic Development Committee on November 2, 2017

The Community and Economic Development Committee met on December 4, 2017 to consider an issue of a voluntary boundary adjustment requested by Franklin County, initiated by the property owner, Nanapop, LLC, for a parcel located at 1545 North Main Street which is partially in the Town and partially in the County.

The owner is planning to construct eight additional apartment units on the parcel and has requested the entire parcel be taken into the Town. When the original apartment units were built, the Town requested a boundary adjustment but the County was not in agreement for the adjustment at that time.

The Committee recommended that Council authorize the manager to initiate a voluntary boundary adjustment agreement with the County, utilizing the services of the Town Attorney, provided that the property owner is willing to enter into an agreement with the Town of Rocky Mount to pay for the costs of public notices, filing fees and legal expenses.

Discussion: None

Motion: To authorize the manager to initiate a voluntary boundary adjustment with the County.

Motion By: Council Member Newbill

Second: Council Member Snead

Motion Discussion: None

Ayes: Moyer, Snead, Stockton, Walker, Newbill, Cundiff

Nays: None

Action: Approved the motion by a unanimous vote.

REFERRALS TO PLANNING

None at this time

OTHER MATTERS AND CONCERNS

Mr. Hankins was on Rise n' Shine.

The new garbage truck was parked in the large parking lot at the time of the Council Meeting for Town Council's viewing.

Update on parks: Mr. Hankins stated that Mr. Schofield had completed the restrooms at Gilley's Park and the tennis courts at Mary Elizabeth Park has a new surface.

Council Member Moyer pointed out that there was trash on Weaver Street along side of the roadway and asked the Town Manager if he could send some trustees out to pick up the trash. Mr. Ervin responded that he would contact the Sheriff's Department regarding the trash cleanup.

CLOSED MEETING AND ACTION

None at this time

ADJOURNMENT

Motion: To adjourn meeting

Time: 7:33 p.m.

Motion By: Council Member Stockton

Second: Council Member Cundiff

Motion Discussion: None

Ayes: Moyer, Newbill, Snead, Stockton, Walker, Cundiff

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk