



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
MARCH 12, 2019
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items *(none at this time)*
- V. Public Hearing *(none at this time)*
- VI. Approval of Draft Minutes
 - February 11, 2019 – Regular Meeting Minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Action *(none at this time)*
 - Miscellaneous Resolutions/Proclamations *(none at this time)*
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business *(none at this time)*
- X. New Business
 1. Inoperable Vehicles Discussion and Consideration of Current Town Code and Possible Improvements
 2. Arts and Culture District Rules and Boundary Changes
 3. Review and Consideration of Street Music
- XI. Committee Reports *(none at this time)*
- XII. Referrals to Planning *(none at this time)*

XIII. Other Matters, Concerns and Rise 'N Shine Appearances

XIV. Closed Meeting and Action

Section 2.2-3711(A)(5) Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. (Prospect 1, 2, 3)

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Outside Town Limits)

XV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 11, 2019**

The February 11, 2019 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Billie W. Stockton
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Gregory B. Walker

The following staff members were also present:

- Tim Burton, Waste Water Treatment Superintendent
- Ken Criner, Chief of Police
- Rebecca H. Dillon, Town Clerk/Executive Administrative Assistant
- C. James Ervin, Town Manager
- Edward "Jeff" Gauldin, Water Superintendent
- Matthew Hankins, Assistant Town Manager
- Jessica Heckman, Town Planner
- Mark Lovern, Lt. of Patrol
- Justin Woodrow, Interim Fire Chief
- Brian Schofield, Public Works Superintendent
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Upon Mr. Ervin's suggestion, Mayor Angle amended the agenda to allow all of the presenters that were in attendance regarding a run/walk event in New Business, (numbers 2,3,4,5 and 7), to go forward consecutively to present to Council. After all presentations were made, Mayor Angle would ask for a motion to approve all five of the events.

Motion: To approve an amended agenda

Motion By: Council Member Newbill

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the agenda by a unanimous vote.

SPECIAL ITEMS

None at this time

PUBLIC HEARING

1. Special Exception/Use Permit for V2 Holdings, LLC located at 335 Technology Drive, Rocky Mount, Virginia.

V2 Holdings, LLC applied for a special use permit in order to operate a controlled access storage unit on the property owned by V2 Holdings which was zoned C2. The applicant intends to install 68 storage lockers/stalls to be rented to individuals or businesses to store goods or wares. The lockers would be 5x10 and 10x10 in size.

The existing building is used for apparel manufacturing and warehouse storage. The applicant intends to continue the use of the building, by utilizing approximately 6,000 square feet of unused space in the building. The building is approximately 26,546 square feet and has approximately 17 paved spaces and approximately 48 additional parking spaces in a gravel lot.

If approved, the applicant intends the storage lockers to have separate keyed entrances and be available to renters between 7:00 a.m. and 8:00 p.m. seven days a week. According to the Town of Rocky Mount Zoning Ordinance, storage units/lockers were not a use provided for in the C2 – Commercial Office District. The zoning administrator determined that the proposed use of storage lockers falls under “uses not provided for” which require a special exception permit.

The proposal had been reviewed by staff and staff could see no negative impacts for approving the use of storage units in a controlled environment within the existing manufacturing building. On February 5, 2019, the Town of Rocky Mount Planning Commission held a site visit and a public hearing regarding this property. The planning

commission did not note any concerns and there were no public comments. The motion to recommend approval of the special use permit was approved by the planning commission by a vote of (6-0).

The application was advertised in the Franklin News-Post as required by law and the public hearing notice sign was posted on the site.

Discussion: None

Motion: To approve the Special Exemption/Use Permit for V2 Holdings, LLC that V2 Holdings might operate a controlled access storage unit on the existing property owned by the same company.

Motion By: Vice Mayor Stockton

Second: Council Member Cundiff

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- January 14, 2019 – Regular Meeting Minutes

Discussion: None

Motion: To approve the draft minutes

Motion By: Council Member Newbill

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action**
- (2) **Miscellaneous Resolutions/Proclamations**
 1. Re-adoption of the Town Code as per Supplement #2

(3) Department Monthly Reports

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Wastewater Department
- Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Vice Mayor Stockton

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

Let the record show that no one came forward.

OLD BUSINESS:

None at this time

NEW BUSINESS

1. Budget Calendar For FY 2020

Presented to Council for their review and consideration was the FY 2020 budget calendar and the FY 2020 – 2024 Capital Improvements Plan.

Discussion: None

Motion: To approve the budget calendar for the FY 2020 budget and the FY 2020 – 2024 Capital Improvements Plan.

Motion By: Council Member Walker

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

Mayor Angle allowed everyone a chance to speak by announcing each event and calling the presenters to the podium to ask Council's permission to hold their respective event. At the conclusion of the presenters speaking, Mayor Angle asked for one motion and a second for all of the events to be held at their designated times and places.

2. Johnny CASA 5 Miler/5K Run Walk Event

Mr. Johnny Nolen of 78 Cromwell Drive, Rocky Mount, Virginia presented for Council's review and consideration the Johnny CASA 5 Miler-5K Run/Walk Event scheduled for December 21, 2019 beginning at 9:00 a.m. The course is the same as in the three previous years. Mr. Nolen met with the Rocky Mount Police Department and the Police Department approved the plans for the race.

3. Eagle Strut 5K Race

Mr. Ervin presented the Eagle Strut 2019. The event was scheduled for September 14, 2019 beginning at 8:00 a.m. The course was the same as in previous years. Ms. Cara Spivey has met with the Rocky Mount Police Department and the Police Department has approved the plans for the race.

4. The Kingdom Run

Ms. Jacqueline "SeaJay" Meador of 11 Robinhood Lane, Rocky Mount, Virginia. Ms. Meador presented the Kingdom Run which was a benefit 5K scheduled for August 17, 2019 beginning at 8:00 a.m. The course begins at the Rocky Mount Church of God at 1360 North Main Street in Rocky Mount. The event organizer, Jacqueline "SeaJay" Meador, has met with the Rocky Mount Police Department and the Police Department have approved the plans for the benefit run.

5. Friends of the Family Resource Center 5K

The Friends of the Family Resource Center and the Family Resource Center planned a fundraiser run/walk event for Domestic Violence on October 19, 2019. Mrs. Angela Phillips, Director of the Franklin County Family Resource Center, met with the Rocky Mount Police Department regarding the event and the Police Department have approved the plans for the event.

7. Rocky Mount Hill Challenge Run Event

Mr. Andy Dalton of 2330 Hopkins Road, Rocky Mount, Virginia presented The Rocky Mount Hill Challenge Run Event which was scheduled for September 7, 2019 beginning at 8:00 a.m. The course as well as the run was the same route as last year. The organizer, Mr. Andy Dalton, has

met with Rocky Mount Police Department and the Police Department has approved the plans for the race.

After all presentations were made, Mayor Angle asked for a motion to approve all five of the events at one time.

Discussion: None

Motion: To approve the following events with their respective dates and times.

1. The Johnny CASA 5 Miler/5K Run Walk Event
2. Eagle Strut 5K Race
3. The Kingdom Run
4. Friends of the Family Resource Center 5K
5. Rocky Mount Hill Challenge Run Event

Motion By: Council Member Moyer

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote for each event.

6. 2019 Intern Position at the Waste Water Treatment Plant

The Rocky Mount Wastewater Plant requested approval from Council to make available a 2019 intern position for a person that is participating in an Environmental Science Major Program. The funds for the position were already included in the current budget although not to exceed \$10,000. To carry the intern past the June 30, 2019 fiscal year in date, there would need to be approved funds in the budget for FY2020.

Discussion: None

Motion: To approve the Rocky Mount Wastewater Plant for an intern position within the current year budget of 2019.

Motion By: Council Member Newbill

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

8. Probation and Parole Office

The Town received a Notice of Proposed Lease for the Department of Corrections and Parole Office District at the outparcel in the front of 1125 Franklin Street, at the Schewels Plaza in Rocky Mount.

The Planning and Zoning Department reviewed the proposal from a land use perspective and were supportive of the parole office relocating to the new location. The proposed location is zoned General Business and general offices are a use by right. The site offers ample parking

for an office and has sufficient ingress and egress. Pending a site plan review, the Town doesn't foresee any issues and feels the addition of an office building to the out parcel would be a welcomed improvement.

Staff recommended that the Town not seek a public hearing but rather allow the process to proceed without the Town's input.

Having made no motion; Council elected not to request a public hearing.

COMMITTEE REPORTS

1. Finance and Human Services Committee Meeting on January 22, 2019

The Finance and Human Services Committee met on January 22, 2019 and reviewed the current cut-off numbers and assessed the Town policy. The committee recommended that staff and Council continue to monitor the cut-offs and to give the reconnect fees that were enacted a chance to have an impact. No policy changes were recommended.

REFERRALS TO PLANNING

None at this time

OTHER MATTERS AND CONCERNS

Mr. Ervin made honorable mention to the Public Works Department regarding the 24 inch culvert that was replaced at the train tressel on School Board Road.

Council Member Walker asked about Gilley's Pond on Trail Drive. Mr. Hankins stated that a fishing rodeo called Cops and Bobbers, would be taking place on March 30, 2019 from 10 a.m. to 2 p.m. at Gilley's Pond which will be hosted by the Rocky Mount Police Department.

CLOSED MEETING AND ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 7:27 p.m.

Virginia Code Section:

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Uptown)

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Adjacent to the Water Plant)

Motion By: Vice Mayor Stockton

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

ADJOURNMENT

Motion: To adjourn meeting

Time: 8:30 p.m.

Motion By: Council Member Bobby Moyer

Second: Council Member Bobby Cundiff

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

DRAFT

Community Development & Planning February 2019 Monthly Report

ARTS & CULTURE							
TOTAL: 0							
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	NOTES
BANNER PERMITS							
TOTAL: 2							
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved	
B19-001	William Robey	276-734-2066	Donna Sink Pediatric Fund	Floyd/Franklin Intersection	Feb 8- Feb 22	2/1/2019	
B19-002	Step Inc	493-7272	Free Tax Program	Floyd/Franklin Intersection	Mar 1- Mar 15 Mar 29- Apr 12	2/28/2019	
SITE/PLAT FILES							
TOTAL: 0							
File Number	Property Owner	Action	TMPN	Date	Notes	Location	
SIGN PERMITS							
TOTAL: 1							
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
S19-005	Twin Creek Distillery Inc	510 Franklin St	CBD	16	Twin Creek Distillery	2/8/2019	
ZONING COMPLIANCE PERMITS							
TOTAL: 10							
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC19-018	Fire Sprinkler LTD	McDonalds	2030002901	GB	Commercial	Rework existing sprinkler to accommodate renovations	2/1/2019
ZC19-019	Twin Creek Distillery Inc	B Bags LLC	2070049300	CBD	Commercial	Open & operate distillery and tasting room	2/4/2019
ZC19-020	Halsey Inc DBA Barkleys Pet Market	Rocky Mount Development Company LLC	2030007800	GB	Commercial	Retail pet supply store	2/5/2019
ZC19-021	Affordable Bail Bonding	Barbara Coyne	2070039600	R2	Residential	Operate home office	2/7/2019
ZC19-022	CB Knox	CB Knox	2040034100	GB	Residential	Install interior insulation renovate kitchen install new plumbing kitchen/ bathroom	2/15/2019
ZC19-023	CB Knox	CB Knox	2040034100	GB	Residential	Exterior/ Interior renovations to make structurally sound for use as accessory structure	2/15/2019

ZC19-024	Eco ATM LLC	Kroger	2030007800	GB	Commercial	Install self automated kiosk that purchase used/broken electronics in exchange for cash	2/19/2019
ZC19-025	Terri Stapleton	Southgate LLC	2030002900	GB	Commercial	obtain business license for existing donut shop	2/19/2019
ZC19-026	VanNess Plumbing	Harvester	2070105600	CBD	Commercial	Install plumbing for showers in green rooms	2/21/2019
ZC19-027	Shively Electric	Alice Mullins	2100042400	R2	Residential	Rebuild 200 amp service	2/26/2019
ZONING PERMITS		TOTAL:3					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Date Approved	NOTES
ZP19-001	Christopher Staples	125 Woodlawn Drive	2040049200	Residential	RB	2/11/2019	Install accessory building
ZP19-002	Grove Rocky Mount LLC	50 Floyd Avenue	2070050600	Commercial	CBD	2/20/2019	Construct 4500 sq. ft. canopy structure
ZP19-003	Arco Murray National Construction	515 Weaver St	2030000101A	Commercial	M2	1/9/2019	Building Expansion Empire Bakery
ZONING LETTER		TOTAL: 0					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Letter Date	
MOBILE FOOD UNIT PERMITS		TOTAL: 0					
Permit #	Applicant Name	Locations		Approval Date			
Public Facilities Disturbance Application		Total: 0					
Permit #	Applicant Name	Location	Reason for Disturbance			Expected Dates	

MONTHLY STAFF REPORT

DATE:	March 12, 2019
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	March meeting

This report contains the following monthly information for February 2019 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Bond Reimbursement on Meter Replacement Project

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

1203 walk-in transactions

941 drive-thru transactions

1620 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING FEBRUARY 2019**

New business licenses for the month of February 2019:

RETAIL:

Pharmacy Services America, Franklin St., mail order pharmacy
Barkley's Pet Market, Old Franklin Turnpike, pet supply store

CONTRACTOR:

Gary W. Smith Contractor, Inc., concrete contractor
Specified Products, Inc., various health facilities
Baird Drywall & Acoustic, Inc., construction

REPAIRS / PERSONAL SERVICES:

Affordable Bail Bonding, West College St., bail bonding

MISCELLANEOUS:

ecoATM, LLC, self-service kiosk for electronics at Kroger

TOWN OF ROCKY MOUNT
Investment Portfolio
at January 31, 2019

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLMC	12/29/2018	12/29/2021	500,000	98.694	493,470.00	2.22%	2.20%	3134GAC28	11,000.00
FHLMC	12/3/2018	3/30/2021	210,000	99.632	209,227.20	1.50%	2.00%	3134G8BH1	2,625.00
FNMA	1/27/2019	1/27/2020	493,000	99.122	488,671.46	1.66%	1.65%	3135GOS46	8,134.50
Bond Totals			<u>1,203,000</u>		<u>1,191,368.66</u>	1.79% avg. return			<u>21,759.50</u>
Certificates of Deposits:									
Am Express Fed Svgs BK		8/29/2022	245,000	97.128	237,963.60	2.47%	2.40%	02587CFU9	5,880.00
Am Express Centurion		4/5/2022	245,000	97.905	239,867.25	2.50%	2.45%	02587DN38	6,002.50
Bank Deerfield WIS		2/26/2021	245,000	96.941	237,505.45	1.28%	1.25%	061785DM0	3,062.50
Capital One Nat'l McLean VA		12/29/2021	230,000	98.106	225,643.80	2.29%	2.25%	14042RFF3	5,175.00
Capital One BK Glen Allen VA		7/20/2021	245,000	96.690	236,890.50	1.55%	1.50%	140420ZW3	3,675.00
Discover Bk Greenwood DL		7/22/2020	245,000	99.497	243,767.65	2.31%	2.30%	254671VH0	5,635.00
Everbank Jacksonville FL		3/29/2019	245,000	99.887	244,723.15	1.50%	1.50%	29976DW3	3,675.00
Goldman Sachs USA		1/13/2021	245,000	99.249	243,160.05	2.31%	2.31%	38148J5F4	5,635.00
HSBC BK McLean VA		3/10/2021	230,000	100.045	230,103.50	2.74%	1.30%	40434AP45	2,990.00
JP Morgan Chase, OH		11/30/2020	245,000	98.537	241,415.65	1.92%	1.90%	48126XNJ0	4,655.00
Sallie Mae Salt Lake City UT		1/31/2023	225,000	98.244	221,049.00	2.69%	2.68%	795450J71	5,962.50
State BK India NY NY		5/31/2022	245,000	98.090	240,320.50	2.44%	2.20%	8562843E2	5,880.00
CD Totals			<u>2,890,000</u>		<u>2,842,410.10</u>	2.00% avg. return			<u>58,227.50</u>
Total Investments			<u>4,093,000</u>		<u>4,033,778.76</u>	1.96% avg. return			<u>79,987.00</u>

NOTE: As we transition to the Virginia Investment Pool, one \$190,000 CD that matured 12/10/18 was transferred to American National

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Jan-18	2,837,042.26	0.15%
Feb-18	2,636,434.63	0.15%
Mar-18	2,657,359.55	0.17%
Apr-18	3,029,119.05	0.19%
May-18	3,049,499.27	0.19%
Jun-18	3,452,867.92	2.03%
Jul-18	3,075,310.70	2.13%
Aug-18	2,757,299.84	2.13%
Sep-18	2,694,858.15	2.19%
Oct-18	2,720,685.29	2.32%
Nov-18	2,748,420.98	2.35%
Dec-18	3,165,184.49	2.45%
Jan-19	2,591,029.99	2.59%

TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF FEBRUARY 28, 2019

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	272,290	173,887	522,476	304,684	591,310	88.36%
Real Estate Tax - Delinquent	285	1,077	4,679	8,479	14,000	33.42%
Public Service Tax	-	10,846	10,060	10,846	28,162	35.72%
Personal Property Tax	191,898	89,708	278,897	145,168	251,012	111.11%
Personal Property Tax - Delinquent	1,074	614	7,759	10,400	8,000	96.99%
Machinery & Tools Tax	-	120,649	41,713	122,107	139,717	29.86%
Penalties on Tax	125	316	4,561	3,484	5,000	91.23%
Interest on Tax	124	137	2,989	2,267	2,800	106.74%
Local Sales Tax	19,909	17,151	118,229	92,327	189,013	62.55%
Meals Tax	112,951	115,988	873,665	833,722	1,719,037	50.82%
Utility Tax	29,982	31,565	193,575	194,392	329,910	58.67%
Communications Tax	14,119	14,899	99,024	105,427	179,245	55.25%
Bank Stock Tax	-	-	-	-	228,700	0.00%
Penalty-Meals Tax	57	470	897	1,717	2,000	44.85%
Interest-Meals Tax	5	165	74	921	700	10.61%
Penalty-Lodging Tax	-	-	-	47	-	0.00%
Lodging Tax	13,227	10,968	114,499	99,645	186,771	61.30%
Cigarette Tax	10,185	5,785	50,850	46,121	73,288	69.38%
BPOL-Retail	1,138	8,027	5,930	12,830	320,000	1.85%
BPOL-Professional	3,095	5,371	18,003	15,268	154,897	11.62%
BPOL-Contractor	360	371	4,264	3,114	21,696	19.66%
BPOL-Repairs/Services	40	223	11,968	7,817	120,679	9.92%
BPOL-Alcoholic Beverages	-	50	-	100	700	0.00%
BPOL-Penalty/Interest	2	135	2,325	3,356	3,000	77.48%
BPOL-Amusement	-	-	-	-	208	0.00%
BPOL-Utility	2,946	-	2,946	4	17,551	16.78%
BPOL-Miscellaneous	60	500	590	580	5,500	10.73%
Solicitor Permits	-	-	20	-	-	0.00%
Farmer's Market Fees	110	-	1,730	570	3,180	54.40%
Welcome Center Fees	690	300	4,300	4,455	4,800	89.58%
Farmer's Market EBT's Deposits	-	-	20	754	460	4.35%
Planning/Zoning Fees	885	1,690	7,175	7,748	9,100	78.85%
Court Fines	3,539	3,208	29,182	21,795	46,799	62.36%
Parking Fines	-	-	150	15	100	150.00%
Garbage Violation Fines	30	40	190	520	100	190.00%
Interest Earnings	-	7,810	59,853	64,569	96,507	62.02%
Return Check Fees	80	-	460	420	400	115.00%
Rental of Property	-	-	450	450	450	100.00%
Sale of Property	-	-	20,556	6,000	-	0.00%
Bond Proceeds	-	-	-	-	108,216	0.00%
Mortgage Payments	256	181	1,024	2,374	3,073	33.33%
Paving Loan Repayment	-	-	-	683	-	0.00%
Sale of Materials	-	-	-	-	-	0.00%
Grave Preparation	-	-	-	1,875	-	0.00%
Security Services	540	-	3,630	2,940	3,305	109.83%
Passport Service Fees	964	1,681	9,898	8,815	13,500	73.32%
Police Reports	153	120	879	885	1,260	69.76%
Fingerprint Service Fees	20	15	195	260	400	48.75%
CIT / PAC Room Staffing	-	-	6,300	7,000	10,800	58.33%
Garbage Collection Fees	7,877	7,934	48,770	53,695	93,592	52.11%
Truck Rental Program	40	40	410	330	340	120.59%
Credit Card Fees	343	391	2,233	2,344	3,340	66.85%
Weed Control Charges	217	796	353	1,110	500	70.67%

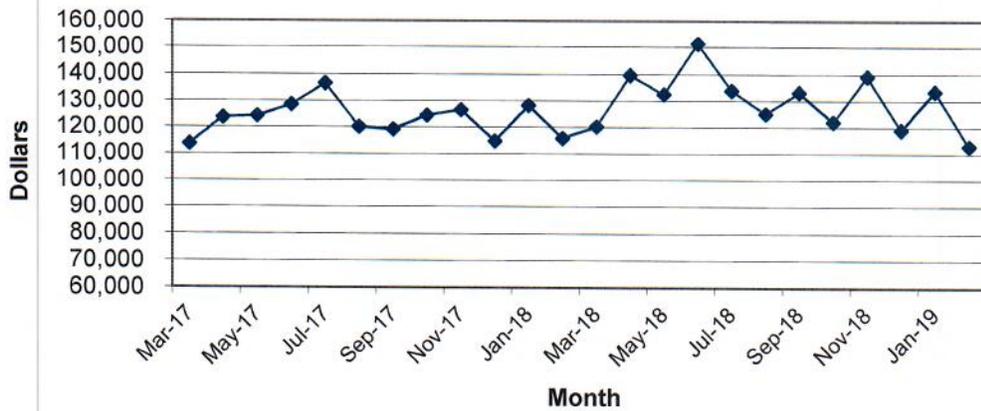
TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF FEBRUARY 28, 2019

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
Administrative Charges for Services	50	100	100	1,284	250	40.00%
Miscellaneous Services	-	283	-	553	400	0.00%
Bond Reimbursement	-	-	-	-	66,985	0.00%
VML Safety Grant	-	-	4,000	4,000	4,000	0.00%
Donations	-	-	34	3	-	0.00%
Merchandise Sales	-	-	251	2	-	100.00%
Miscellaneous	1,300	515	1,523	515	300	507.77%
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	32	-	505	-	-	0.00%
Unrealized Gain on Investments	-	(14,354)	10,382	(57,527)	-	0.00%
Appropriated Fund Balance	-	-	-	-	492,364	0.00%
Total Local Revenues	690,997	619,650	2,584,544	2,163,259	5,557,417	46.51%
GENERAL FUND - State Revenues:						
Rolling Stock Tax	-	-	3,346	3,340	3,340	100.18%
Litter Tax	-	-	2,760	2,480	2,480	111.29%
Other Categorical Aid	4,152	627	25,595	1,201	710	3604.96%
Fire Programs	-	-	16,611	16,044	16,044	103.53%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
CDBG Grant	-	-	-	-	25,000	0.00%
DMV Grants	-	2,452	6,920	10,247	-	0.00%
VDOT Grant	-	-	8,015	-	600,000	1.34%
Street Maintenance	-	-	726,061	705,013	1,438,227	50.48%
Va Commission of the Arts	-	-	1,530	-	-	0.00%
Volunteer Fire Dept.	-	-	15,000	15,000	30,000	50.00%
Law Enforcement-599 Funds	29,023	27,988	87,069	83,964	111,952	77.77%
Forestry Grant	-	-	1,110	-	1,817	61.06%
Police Grant	-	1,649	998	3,263	30,229	3.30%
Other Categorical Aid-Schools	-	-	29,632	29,632	29,632	100.00%
Total State Revenues	33,175	32,716	978,507	924,046	2,343,292	41.76%
TOTAL GENERAL FUND REVENUES	724,173	652,366	3,563,051	3,087,305	7,900,709	45.10%
UTILITY FUND REVENUES:						
Interest Income	-	-	4,645	-	-	100.00%
Bond Proceeds	-	-	1,100,000	-	-	100.00%
Water Sales	138,492	133,635	664,089	699,762	1,199,083	55.38%
gallons billed	20,526,038	20,545,370	142,809,546	165,946,747		
Water Connections	-	3,275	8,525	29,989	18,435	46.24%
Reconnect Fees	1,750	1,850	11,125	7,185	4,500	247.22%
Penalties	1,567	2,465	16,104	20,801	29,640	54.33%
Bulk Water Purchases	823	-	25,145	1,417	1,000	2514.54%
Sewer Collection Charges	95,357	97,075	422,130	461,131	808,767	52.19%
gallons billed	16,325,261	15,857,440	113,994,337	136,047,450		
Sewer Connections	-	-	5,000	2,000	4,500	111.11%
Cell Tower Rent	1,890	1,890	30,739	32,437	107,898	28.49%
Sale of Materials	500	600	1,900	600	-	100.00%
Transfer from Other Funds	-	-	-	-	55,970	0.00%
Recoveries	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	808,950	0.00%
TOTAL UTILITY FUND REVENUES	240,379	240,790	2,289,402	1,255,323	3,038,743	75.34%

TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS

Month	Collections
Mar-17	113,755
Apr-17	123,775
May-17	124,351
Jun-17	128,601
Jul-17	136,527
Aug-17	120,248
Sep-17	119,236
Oct-17	124,629
Nov-17	126,641
Dec-17	114,825
Jan-18	128,340
Feb-18	115,988
Mar-18	120,285
Apr-18	139,665
May-18	132,498
Jun-18	151,336
Jul-18	133,965
Aug-18	125,245
Sep-18	133,202
Oct-18	122,081
Nov-18	139,223
Dec-18	119,084
Jan-19	133,631
Feb-19	112,951

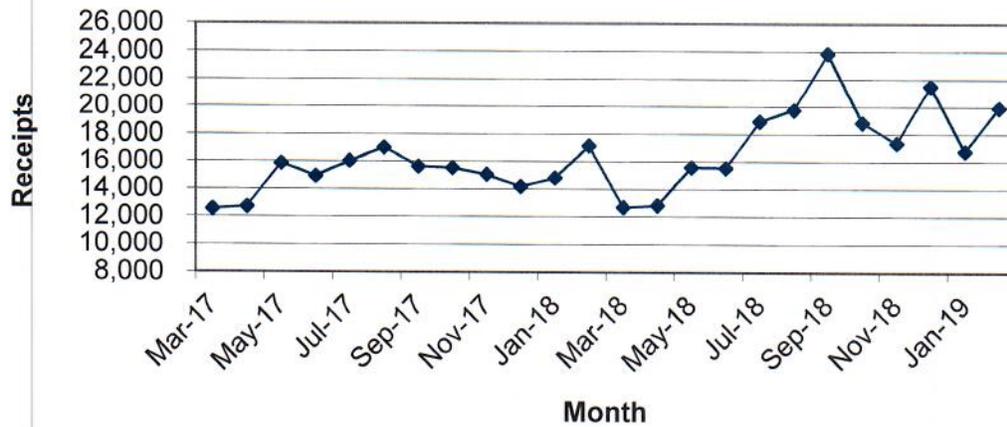
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Mar-17	12,547
Apr-17	12,710
May-17	15,859
Jun-17	14,918
Jul-17	16,034
Aug-17	17,021
Sep-17	15,631
Oct-17	15,529
Nov-17	15,043
Dec-17	14,180
Jan-18	14,793
Feb-18	17,151
Mar-18	12,675
Apr-18	12,810
May-18	15,592
Jun-18	15,540
Jul-18	18,923
Aug-18	19,743
Sep-18	23,846
Oct-18	18,834
Nov-18	17,366
Dec-18	21,497
Jan-19	16,776
Feb-19	19,909

Local Sales Tax



TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JANUARY 31, 2019

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND:						
Mayor & Council	9,827	4,300	52,635	47,449	77,311	68.08%
Town Manager	19,552	19,460	144,737	157,406	265,489	54.52%
Town Attorney	3,669	6,748	26,257	25,808	37,799	69.47%
Finance Department	25,573	22,802	300,962	234,902	745,613	40.36%
Electorial Board	-	-	-	-	-	0.00%
Police Department	184,047	152,461	1,213,899	1,275,093	2,201,415	55.14%
Volunteer Fire Dept.	13,264	9,049	69,306	103,583	174,737	39.66%
Public Works Admin.	14,595	9,064	89,554	72,038	94,237	95.03%
Street Lights	8,508	8,631	52,656	61,038	178,436	29.51%
Traffic Control & Parking	1,472	-	21,041	42,158	106,033	19.84%
Streets	53,946	30,039	616,925	596,822	2,034,684	30.32%
Sidewalks & Curbs	-	-	1,870	10,327	51,456	3.63%
Angle Bridge Repairs	15,949	31,778	21,274	36,679	17,029	0.00%
School Board Rd. Drainage	6,112	-	6,112	-	-	0.00%
Street Cleaning	-	-	4,331	4,763	7,386	58.64%
Refuse Collection	8,535	11,439	69,934	117,309	132,440	52.80%
Snow Removal	4,095	10,517	37,461	53,361	44,239	84.68%
Municipal Building	4,889	25,911	33,922	101,637	46,081	73.61%
Emergency Services Bldg.	4,580	5,797	53,784	58,328	67,725	79.41%
Public Works Building	4,983	9,041	13,837	26,470	29,354	47.14%
Cemetery	-	541	7,746	13,673	18,833	41.13%
Playgrounds	2,471	1,982	28,053	39,133	67,080	41.82%
Celeste Park	-	-	-	-	5,245	0.00%
Gilley's Park	-	-	-	48,038	-	0.00%
Impound Lot	-	-	906	81,811	-	100.00%
Mary Elizabeth Park	-	-	54,141	32,432	35,571	0.00%
Veterans Memorial Park erosion	-	-	-	51,473	-	0.00%
Planning & Zoning	8,733	8,800	65,390	70,433	123,667	52.88%
Community Development	19,062	22,688	161,173	161,260	327,065	49.28%
Citizen's Square	1,464	490	14,189	8,327	22,091	64.23%
Hospitality Center	725	10,076	10,536	24,437	27,312	38.58%
Passport Services Expenses	30	441	773	1,454	3,000	25.78%
Economic Development Authority	-	-	1,129	1,339	2,855	39.55%
Remediation of Blighted Structures	-	-	-	1,440	10,000	0.00%
Non-Departmental:						
Wages & Fringes	1,529	2,166	41,396	27,037	44,061	93.95%
Employee Wellness Program	480	-	1,960	420	2,600	75.37%
Employee Drug Testing	66	-	308	422	990	31.14%
Insurance	-	-	64,522	64,458	67,681	95.33%
Contributions to Others	-	-	15,450	15,450	16,500	93.64%
Debt Service-Principal	165,000	-	290,000	295,000	290,000	100.00%
Debt Service-Interest	10,764	-	52,659	52,659	50,162	104.98%
Transfer to Performance Operations	-	-	210,525	-	394,982	53.30%
Contingency - General Purposes	-	-	-	-	50,000	0.00%
Contingency - Supplemental Pay Adjustment	-	-	-	-	29,550	0.00%
TOTAL GENERAL FUND EXPENDITURES	593,922	404,220	3,851,354	4,015,867	7,900,709	48.75%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JANUARY 31, 2019

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
WATER & SEWER FUND:						
Water System Operation	15,966	29,574	131,078	142,847	219,615	59.69%
Meter Reading	2,894	4,182	18,959	18,972	42,515	44.59%
Water Plant	50,481	60,223	321,819	337,806	678,010	47.61%
Wastewater System Operation	9,612	23,382	91,588	75,040	173,765	52.71%
Wastewater Treatment Plant	40,701	36,763	243,458	272,631	512,260	47.53%
Utility Billing & Administration	13,601	11,773	119,625	94,868	188,004	63.63%
Non-Departmental:						
Wages & Fringes	-	-	6,551	4,094	-	0.00%
Insurance	-	-	21,507	21,486	22,560	95.33%
Debt Service-Principal	194,000	-	302,000	292,500	302,000	100.00%
Debt Service-Interest	48,055	-	54,472	47,571	76,013	71.66%
Contingency - Utility Operating Purposes	-	-	-	-	10,000	0.00%
Contingency - Supplemental Pay Adjustment	-	-	-	-	7,051	0.00%
Depreciation	-	-	-	-	808,950	0.00%
TOTAL WATER & SEWER FUND EXPENSES	375,309	165,896	1,311,058	1,307,814	3,038,743	43.14%
CAPITAL IMPROVEMENTS FUND:						
Transfer to General Fund	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	-	-	-	-	-	0.00%
UTILITY CAPITAL FUND:						
Public Works Utility Capital Items	-	-	-	144,511	-	0.00%
Water System Operation	-	-	-	-	55,970	0.00%
Water Distribution Utility Projects	-	-	-	-	-	0.00%
Utility Billing Software	-	-	-	-	115,000	-
Meter Reading Replacement	482,639	-	486,836	-	990,000	49.18%
WTP Parking Lot Repaving	-	-	-	10,770	-	0.00%
Diamond Ave Water Line Replacement	-	2,613	4,380	40,513	4,380	100.00%
Scuffling Hill Tank Aerator	-	-	-	68,155	-	0.00%
Grassy Hill Upper Pump Redo	-	-	11,119	-	3,252	0.00%
Eclips Sample Hydrants	-	8,872	-	8,872	-	0.00%
Streaming Current Monitor	-	-	-	6,764	-	0.00%
WTP Flucculator Motor Replacement	-	-	4,508	-	-	0.00%
WTP Upgrade Controls & Programming	-	-	-	-	-	0.00%
WTP Pressure Valve & Plumbing	-	-	11,920	-	11,920	0.00%
Ground Penetrating Radar (PW)	-	-	33,850	-	35,000	96.71%
WTP Replace Floculators	-	-	-	-	161,000	0.00%
WTP Replace Mower	-	-	8,973	-	8,500	105.56%
Wastewater Collection Utility Projects	-	-	-	-	-	0.00%
Sewer Pump Stations SCADA	-	-	-	24,037	-	0.00%
Wastewater Rapid Assessment Tool	-	-	-	25,524	-	0.00%
WWTP Parking Lot Repairs	-	-	-	12,787	-	0.00%
WWTP Replace Building Heaters	-	1,500	-	1,500	-	0.00%
WW Main Pump Station Climbing Screen	-	-	-	-	60,000	0.00%
WWTP Clarifiers	-	60,000	-	60,000	-	0.00%
Hillcrest Sewer Line Replacement (PW)	-	-	-	-	108,000	0.00%
New Debt Service	-	-	-	-	121,494	0.00%
Contingency	-	-	-	-	60,000	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	482,639	72,985	561,586	403,434	1,734,516	32.38%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JANUARY 31, 2019

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
PERFORMANCE VENUE OPERATIONS:						
Performance Venue Operations:						
Wages - Full Time	15,933	12,221	95,108	86,826	228,793	41.57%
Wages - Part Time	-	2,875	4,350	9,700	-	100.00%
Wages - Security	555	1,080	7,125	9,705	22,000	32.39%
Fringes	7,557	6,278	55,563	48,197	75,214	73.87%
Contractual Services	3,278	2,241	24,133	20,985	17,015	141.84%
Custodial Services	1,300	800	5,863	2,000	5,200	0.00%
Repairs & Maintenance	-	1,014	3,524	1,014	2,500	140.96%
Advertising	-	-	-	2,075	-	0.00%
Printing & Binding	-	-	-	-	-	0.00%
Licenses & Permits	438	-	790	766	-	0.00%
Postage & Delivery Services	-	-	-	-	-	0.00%
Utilities	2,508	3,332	11,832	15,552	24,600	48.10%
Communications	1,447	1,094	7,109	8,134	13,140	54.10%
Office Supplies	124	-	793	436	200	0.00%
Janitorial Supplies	320	617	3,970	4,711	6,320	62.82%
Furniture & Fixtures	-	-	-	2,927	-	0.00%
Macinery & Equipment	-	-	4,681	-	-	0.00%
TOTAL PERFORMANCE VENUE EXPENSES	33,459	31,551	224,840	213,027	394,982	56.92%
			8 months of the 12 month fiscal year			66.67%

	Town of Rocky Mount			3/4/2019
	Meter Replacement Project (FY 2019)			
	Bond: \$1,121,500 / 3.58% / 15 years			
	Deposit to Account = \$1,100,000			
	Account 05.5302.7000 Town budget = \$990,000			
Vendor		Contract Budget	Reimbursement Requests	Balance on Bond Proceeds
CMC Supply		\$ 853,768.50		
	Reimb Request #1		\$ 487,158.93	
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Vendor Balance			\$ 366,609.57
(Concord) Atlantic				
Utility Services		\$ 226,570.00		
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Vendor Balance			\$ 226,570.00
Other		\$ 19,661.50		
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Bond Balance			\$ 19,661.50
		\$ 1,100,000.00	\$ 487,158.93	\$ 612,841.07

TOWN OF ROCKY MOUNT
UTILITY BILLING
WATER CONSUMPTION PERCENTAGES
FOR THE MONTH OF FEBRUARY 2019

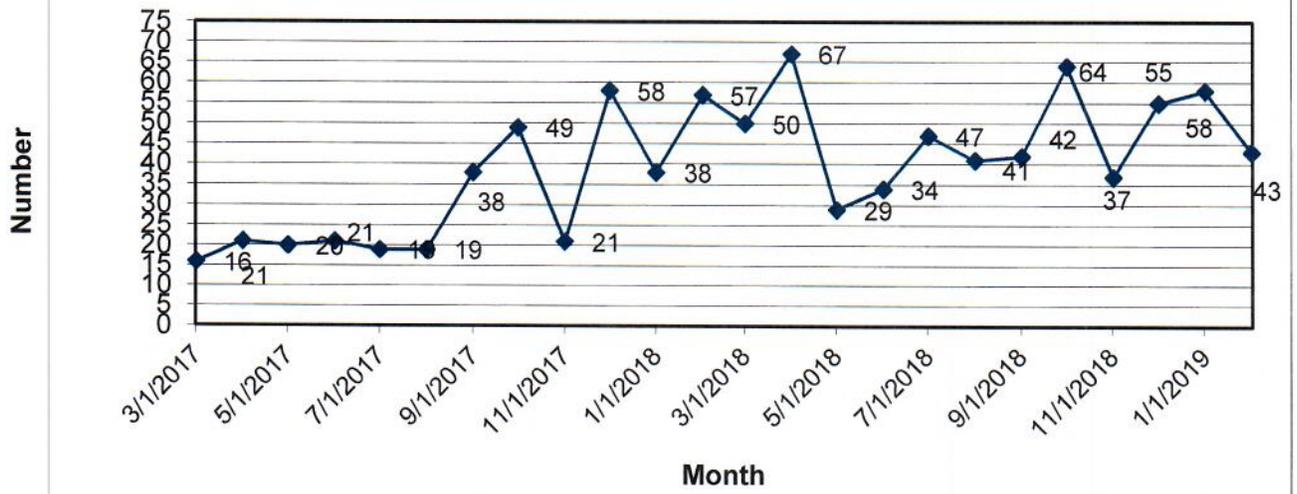
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,738	6,521,826	\$ 41,531	60%	32%	27%
COMMERCIAL	381	5,994,925	52,682	13%	29%	35%
INDUSTRIAL	49	4,330,549	\$ 14,835	2%	21%	10%
TOTAL	<u>2,168</u>	<u>16,847,300</u>	<u>\$ 109,047</u>	<u>74%</u>	<u>82%</u>	<u>72%</u>
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	656	2,256,363	\$ 29,499	23%	11%	19%
COMMERCIAL	86	1,415,375	\$ 13,005	3%	7%	9%
INDUSTRIAL	2	4,000	\$ 66	0%	0%	0%
TOTAL	<u>744</u>	<u>3,675,738</u>	<u>\$ 42,569</u>	<u>26%</u>	<u>18%</u>	<u>28%</u>
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,394	8,778,189	\$ 71,030	82%	43%	47%
COMMERCIAL	467	7,410,300	\$ 65,687	16%	36%	43%
INDUSTRIAL	51	4,334,549	\$ 14,901	2%	21%	10%
TOTAL	<u>2,912</u>	<u>20,523,038</u>	<u>\$ 151,617</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2019

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-18	29%	32%	32%	23%	23%	13%	83%	68%	11%	23%	6%	9%	0%	0%	17%	32%
Aug-18	30%	32%	34%	24%	19%	11%	83%	68%	11%	24%	5%	9%	0%	0%	17%	32%
Sep-18	29%	31%	31%	23%	23%	14%	84%	68%	11%	23%	5%	9%	0%	0%	16%	32%
Oct-18	29%	30%	32%	24%	23%	13%	85%	68%	11%	23%	5%	9%	0%	0%	15%	32%
Nov-18	27%	29%	30%	22%	23%	13%	80%	65%	14%	26%	6%	9%	0%	0%	20%	35%
Dec-18	32%	33%	28%	21%	22%	12%	82%	67%	12%	24%	6%	9%	0%	0%	18%	33%
Jan-19	34%	34%	28%	21%	18%	10%	80%	65%	13%	25%	7%	10%	0%	0%	20%	35%
Feb-19	32%	27%	29%	35%	21%	10%	82%	72%	11%	19%	7%	9%	0%	0%	18%	28%
Mar-19																
Apr-19																
May-19																
Jun-19																
Average	30%	31%	31%	24%	22%	12%	82%	68%	12%	23%	6%	9%	0%	0%	18%	32%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2019 (year ended 6/30/19).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
January-19
(600 meters replaced with Neptune)

Water Plant Finished Water Pumped (Jan 5 - Feb 6) (meters read 2/4 - 2/8)		<u>23,790,075</u>
Water Consumption Billed	20,523,038	
Water Plant Process	984,000	
Flushing Water Lines, Hydrants, Tanks (includes Diamond Ave replacement line flushing)	94,500	
Water Obtained from Water Plant (to bill)	-	
Water Obtained from Public Works Hydrant (to bill)	-	
Bulk Water Used at Public Works Shop	600	
Flow Meter Checks at Hydrants	-	
Meters Read and Not Billed	217,310	
Grand Total of Water Metered / Consumed / Tracked		<u>21,819,448</u>
Percent Finished Water Accounted		91.72%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	-
001-0188-00-01	Impound Lot (old)	-
002-0317-20-01	Public Works Bldg	-
002-0317-30-01	Public Works Bldg-new bldg	19,000
004-1067-00-01	Veteran's Memorial Park	-
005-1300-00-01	Mary Elizabeth Park	-
005-1343-10-01	Harvester Performance Center	6,000
005-1384-00-01	Farmer's Market	600
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	710
009-2523-50-01	Emergency Services Bldg.	16,000
009-2538-70-01	Impound Lot (new)	-
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	173,000

TOTAL Meters Not Billed		<u>217,310</u>
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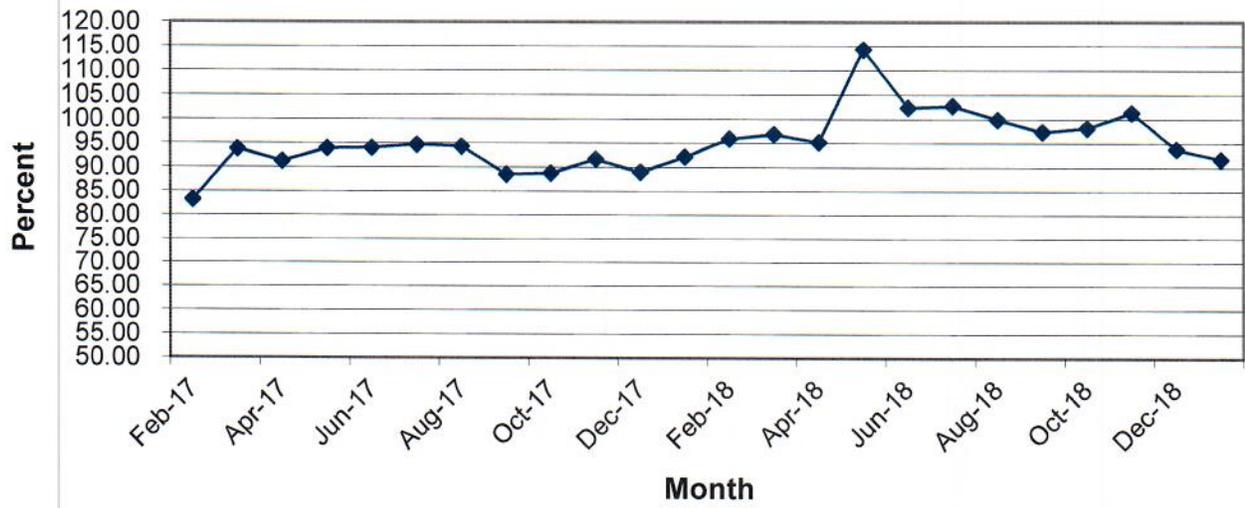
Water Line Repairs by Public Works during the month:
repaired 5 water mains

Sewer Line Repairs by Public Works during the month:
repaired or unplugged 3 sewer mains or laterals

TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
FISCAL YEAR 2019

	Finished	Total		Monthly	Average	Average
	Water	Water	Percent	Gallons	Accounted	Monthly
	Treated	Gallons	Accounted	Variance	Variance	Variance
Month		Accounted	Accounted		per Quarter	per Quarter
Jul-18	23,907,493	24,577,188	102.80%	(669,695)		
Aug-18	26,270,290	26,269,192	100.00%	1,098		
Sep-18	20,753,937	20,214,271	97.40%	539,666	100.07%	(42,977.00)
Oct-18	24,921,926	24,484,113	98.24%	437,813		
Nov-18	20,728,175	21,019,470	101.41%	(291,295)		
Dec-18	21,313,718	19,991,785	93.80%	1,321,933	97.82%	489,483.67
Jan-19	23,790,075	21,819,448	91.72%	1,970,627		
Feb-19				-		
Mar-19				-	91.72%	1,970,627.00
Apr-19				-		
May-19				-		
Jun-19				-	0.00%	-
AVG.	23,097,945	22,625,067	97.91%	472,878	96.53%	805,711
TOTAL	161,685,614	158,375,467		3,310,147		
	Monthly Avg. Percent Unaccounted =		2.09%			
	Monthly Avg. Percent Accounted =		97.91%			
	7 out of 12 months this fiscal year > 80% accountability					

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2019**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Account ed	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-18	313.10	25,910,000	41.79%	22,907,493	36.95%	24,577,188	107.29%	2,932	22,661,000	36.55%	19,417,846	85.69%
Aug-18	303.80	24,600,000	39.68%	26,270,290	42.37%	26,269,192	100.00%	2,937	29,915,000	48.25%	16,574,703	55.41%
Sep-18	297.00	22,900,000	38.17%	20,753,937	34.59%	20,214,271	97.40%	2,934	49,230,000	82.05%	19,233,902	39.07%
Oct-18	297.60	24,100,000	38.87%	24,921,926	40.20%	24,484,113	98.24%	2,943	37,696,000	60.80%	25,739,384	68.28%
Nov-18	282.00	21,720,000	36.20%	20,728,175	34.55%	21,019,470	101.41%	2,930	39,720,000	66.20%	17,974,171	45.25%
Dec-18	276.00	21,660,000	34.94%	21,313,718	34.38%	19,991,785	93.80%	2,929	47,790,000	77.08%	15,749,105	32.95%
Jan-19	297.60	22,190,000	35.79%	23,790,075	38.37%	21,819,448	91.72%	2,917	40,114,000	64.70%	14,478,175	36.09%
Feb-19	285.20	19,090,000	34.09%		0.00%			2,912		0.00%	16,322,261	
Mar-19			0.00%		0.00%					0.00%		
Apr-19			0.00%		0.00%					0.00%		
May-19			0.00%		0.00%					0.00%		
Jun-19			0.00%		0.00%					0.00%		
AVG.	294.04	22,771,250	37.44%	22,955,088	37.34%	22,625,067	98.55%	2,929	38,160,857	62.23%	18,186,193	51.82%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	March 12, 2019
TO:	Rocky Mount Town Council
FROM:	Justin Woodrow
DEPARTMENT:	Fire Department
MONTH:	January 2019

For the period of January 2019, the Rocky Mount Fire Department responded to a total of 48 calls of which 17 were inside the town limits and 31 were outside the town limits.

RMFD apparatus traveled a total of 1,548 miles carrying out duties pertaining to answering calls and support efforts of the department. Use of the apparatus resulted in consumption of 66 gallons of gasoline and 129 gallons of diesel fuel.

Summary of Calls:

Number of Calls	Type of Call	Notes or Special Circumstances
4	Structure Fires	
2	Chimney Fires	
2	Brush Fires	
30	Motor Vehicle Accidents	
3	Fire Alarms	
1	Smoke Reports	
3	Hazardous Road Conditions	
3	Assist EMS	

Training Summary:

Total Members	Total Hours	Training Topic
12	17	Forcible Entry

Call of the Month: CFS#2019-002718 Thursday 1/10/19 7 Winding Way Road, Boones Mill. The Fire Department responded to a request for assistance for residential structure fire in Company 7 territory. Units arrived on scene facing strong winds that fueled heavy fire and reduced visibility at the scene to dangerous levels. Very tight road to the scene and limited water supply made the call extremely challenging. Other units assisting Company 7 were Company 9 which is Burnt Chimney Fire Department and Company 5 which is Snow Creek Fire Department.

Respectfully Submitted By,
Chief Justin Woodrow

MONTHLY STAFF REPORT

DATE:	March 12, 2019
TO:	Rocky Mount Town Council
FROM:	Chief Ken E. Criner, Jr.
DEPARTMENT:	Police Department
MONTH:	February 2019

On February 28th, 2019, the Investigations Department served a Narcotics Search Warrant at 117 Herbert Street.

Please see attached Monthly Report.

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: February 2019

	December	January	February
UNIFORM TRAFFIC SUMMONS ISSUED	132	131	174
TRAFFIC STOPS	240	255	427
SPEEDING TICKETS ISSUED	12	9	27
DUI	3	4	1
COLLISIONS INVESTIGATED (TREDS)	24	25	9
MOTORIST AIDES	63	61	64
CRIMINAL ARRESTS "MISDEMEANOR"	41	46	36
CRIMINAL ARRESTS "FELONY"	13	18	10
INCIDENTS ADDRESSED	3267	2798	3078
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	97	88	102
GRAND LARCENY WARRANTS	1	0	4
BREAKING & ENTERING REPORTS	1	0	1
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	39	19	23
FOLLOW-UP'S	40	45	53
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	2199	1751	1898
SCHOOL CHECKS	257	295	222
ALARM RESPONSES	36	25	47
OPEN DOORS, WINDOWS, ETC. UNSECURED	4	1	10
COURT HOURS	17.5	15.75	14.5
TRAINING HOURS:	45.5	357	351
SPECIAL ASSIGNMENT HOURS:	28	39.5	45.5
HARVESTER HOURS WORKED:	14	17	62
ECO/TDO	7	7	9
ECO/TDO HOURS:	32	47.75	33.5

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 9 reportable accidents with 9 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leonor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto, AEP, All American Car Wash, American National Bank, Ameristaff, Angle Hardware, Applebee's, Arby's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Brookside Swim Club, Buddy's BBQ, Burger King, Burt's Dentistry, C-Mart, Carter Bank & Trust, CATCE Center, Catch A Tan, Center Stage Catering, Check Into Cash, China City, Christian Heritage Academy, Coast to Coast, Comfort Inn, Cook Out, Country Kids, Crooked Stitch, Curves, CVS, Dairy Queen, Davenport Gas, Davis Law Firm, Department of Social Services, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, Edward Johnson Investment, El Rio, El Rodeo, Empire Foods, Enterprise Rent-A-Car, Essig Center, Family Dollar, Farmer's Market, Fast Stop, Fast Tan, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Flora Funeral Home, Flowers By Jones, Foley's Automotive, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin County Library, Franklin Dental Associates, Franklin Health Care, Franklin Heating & Air, Franklin Heights Baptist Church, Franklin Memorial Hospital, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, H & R Block, Hair Fashions, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Highlander Laundry, Hodgesville Penicostal Holiness Church, Holiday Inn Express, Hollywood Beauty Salon, Hub Restaurant, Hutchinson Insurance, Ideal Building Supply, Industrial Avenue, Ippys, Jackson Hewitt, Jammin Apparel, Kay's Corner, Kentucky Fried Chicken, Kim's Nails, Kroger, Kupkavery, Lee M. Waid, Lesley Wray Photography, Little Ceasers, Long & Foster Realty, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, Mod-U-Kraf, Moose Lodge, NAPA, National Guard Armory, Newbold, Nice Nails, Ntelos, Oasis Salon, Old's Cool, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Prillaman's Auto Sales, Probation & Parole, Quiznos', Real Estate Rentals, Rent-A-Center, Retail Merchants, Riverside Minute Market, Rocky Mount Auto Repair, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Church of God, Rocky Mount Elementary, Rocky Mount Public Works, Rocky Mount Ready Mix, Rocky Mount Rehab, Rocky Mount United Methodist Church, Ron Ayers Motorworks, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shentel, Sherwin Williams, Shoe Show, State Farm, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Team Nurse, Trinity Packaging, Turner's Ready Mix, US Cellular, Union Bank, Valley Star Credit Union, Veteran's Park, Vintage Spa, Walgreens, Wal-Mart, Wendy's, Women's Shelter, Wood Grains, YMCA and The Zone.

MISCELLANEOUS:

- February 2nd, 2019 - Open Door "Union Bank"
- February 4th, 2019 - Open Door "Seventh Day Adventist Church"
- February 14th, 2019 - Open Door "Tiny Tots"
- February 19th, 2019 - Open Door "Residence of Judge Melisco"
- February 21st, 2019 - Open Door "Franklin Welding"
- February 23rd, 2019 - Open Door "Angle Hardware"
- February 25th, 2019 - Open Door "Roses"
- February 26th, 2019 - Open Door "Roses"
- February 26th, 2019 - Open Door "Christian Heritage Academy"
- February 28th, 2019 - NARCOTICS search warrant @ 117 Herbert Street

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS**

- February 11th, 2019 - Community Partnership Meeting
- February 11th, 2019 - Project Lifesaver Client
- February 14th, 2019 - Opioid Task Force Meeting
- February 15th, 2019 - FRESH Coalition Meeting
- February 21st, 2019 - Presentation to senior citizens at the Essig Center
- February 21st, 2019 - Met with citizen group from Summit Drive
- February 22nd, 2019 - Met with Betty Robertson from CFMH
- February 26th, 2019 - Met with Lisa Landes "Woodmen of the World" representative ref: Fishing Rodeo and Easter Egg Hunt

**BFMS SCHOOL RESOURCE OFFICER
REFERRAL'S 2018/2019:**

- DIVERSIONS: = 4
- Bringing a Weapon to School
- Assault (x 2)
- Disorderly Conduct

**SCHOOL RESOURCE OFFICER REFERRAL'S
2018/2019:**

- DIVERSIONS: = 2
- Disorderly Conduct (x 2)

FCHS SCHOOL RESOURCE OFFICER
REFERRAL'S:

- Possession tobacco - vape
Warnings: 10 Diversions: 2 Petition/Warrant: 2
- Possession Marijuana
Warnings: 3 Diversions: 1 Petition/Warrant: 1
- Possession Weapon - knife
Warnings: 1 Diversions: 0 Petition/Warrant: 0
- Sexual Assault
Warnings: 1 Diversions: 0 Petition/Warrant: 0
- Truancy: 4
- Disruptive Students: 3
- Social Media Threats: 4
- Meeting with parents: 5

SPEEDING TICKETS ISSUED

School Board Road (x 10)

Tanyard Road (x 4)

Franklin Street (x 4)

State Street (x 2)

Grassy Hill Road (x 2)

North Main Street (x 2)

Old Franklin Turnpike

Virgil H. Goode Highway

Walnut Street

CRIMINAL ARRESTS & LOCATIONS:

Possession of Marijuana	Tanyard Road (x 2)
Possession of Marijuana	Virgil H. Goode Highway
Possession of Marijuana	Pell Avenue
Possession of Drug Paraphernalia	Virgil H. Goode Highway (x 2)
Driving Under the Influence	Mary Coger Lane
Drunk In Public	Windy Lane
Drunk In Public	North Main Street
Open Container	Old Franklin Turnpike
Possession of Firearm by a Convicted Felon	Virgil H. Goode Highway
Possession of a Knife on School Property	North Main Street
Grand Larceny (Motor Vehicle)	East Court Street
Felony Shoplifting	Old Franklin Turnpike (x 3)
Shoplifting	Old Franklin Turnpike (x 13)
Shoplifting	Tanyard Road (x 2)
Simple Assault	North Main Street (x 2)
Disorderly Conduct	Windy Lane
Disorderly Conduct	North Main Street
Give False ID to Prevent Arrest	Virgil H. Goode Highway (x 2)
Trespassing	Old Franklin Turnpike
Driving Suspended	Mary Coger Lane
Warrant Service (Capias)	Virgil H. Goode Highway (x 2)
Warrant Service (Capias)	Maynor Street
Warrant Service (Extradition Warrant)	Virgil H. Goode Highway
Warrant Service (Indictment)	Franklin Street

Warrant Service (Misdemeanor)

South Main Street

Warrant Service (Misdemeanor)

Booker T. Washington Highway

Emergency Custody Order

Floyd Avenue (x 4)

Emergency Custody Order

Hatcher Street

Emergency Custody Order

Tanyard Road

Emergency Custody Order

East Court Street

Temporary Detention Order

Oak Street

MONTHLY STAFF REPORT

DATE:	March 12, 2019
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	February 2019

1. Read meters (4 days)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
3. Meter cutoffs: 44
4. Clean-up 5 days
5. Swept streets
6. Cut trees along roads, sidewalks and parks
7. Repaired or unplugged two sewer mains or laterals
8. Repaired three water mains
9. Repaired and replaced signs
10. Had one snow storm, and one morning of some ice
11. Walking sewer lines and checking for needed maintenance on our lines
12. Water meter project proceeding along well
13. Working with Police Chief and FEMA to help recover some of the money spent on storm damages to the town.

MONTHLY STAFF REPORT

DATE:	March 12, 2019
TO:	Rocky Mount Town Council
FROM:	Tim Burton
DEPARTMENT:	Waste Water Treatment Plant
MONTH:	February 2019

Average Daily Flow	1.458 MGD		
TSS Reduction	98.0 %		
BOD Reduction	99.7 %		
Leachate (F.C. Landfill)	747,865 gallons		
VPDES Violations	None		
Sludge (Land filled @ F.C.)	167.28 Tons		
Rain Total	5.15 inches	Snow Total	0.0 inch

The Wastewater Plant had 13 after hour's alarms during the month of February. Ten of these were on 3/4/19. The wastewater plant was without power and on generator back-up for 18 hours. Five of the seven Town generators were running that Wednesday night.

The staff worked on regular maintenance when the weather would allow.

Staff had to run the belt filter press twice this month, February 4-6 and February 25-28. This is due to all of the rain is having a negative impact on the plants ability to obtain good solids reduction.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	March 12, 2019
TO:	Rocky Mount Town Council
FROM:	Jeff Gauldin – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	February 2019

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 9.2 hours a day which yielded approximately 700,000 gallons of water per day. Rainfall for this month was 7.0 inches as measured at the water treatment plant. The Blackwater River flow continues to be adequate for normal operation.

Total Raw Water Pumped:	19.09 million gallons
Total Drinking Water Produced:	19.61 million gallons
Average Daily Production:	700,000gallons per day
Ave Percent of Production Capacity:	35.0%
Flushing of Hydrants/Tanks/FD Use:	126,000 gals. + F.D. 138,000 gals = 264,000 gals.
Plant Process Water:	852,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	0 gallons
Bulk Water used at PW Shop	3,300 gallons

Testing:

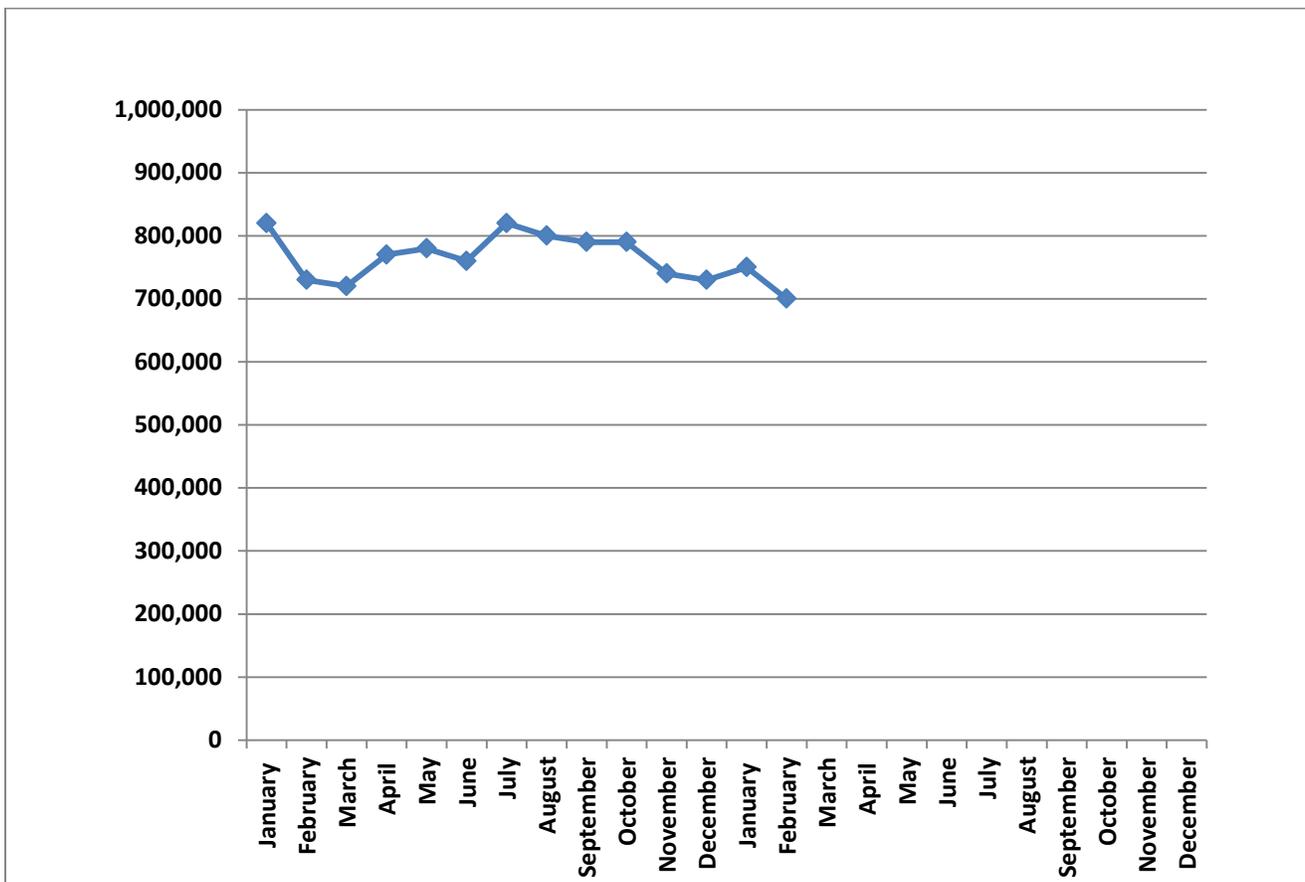
- Our monthly (6 total) routine bacteriological samples were free of bacteria. The Town continues to comply with all drinking water standards, by EPA requirements.
- Our THM and HAA-5 results are down in both Doe Run and Beverly Hills. Our next round of test for HAA-5 and THM will be taken the second week of May of 2019. All test for February 2019 came back well within limits.
- Auto-flushing was resumed on the February 5th. It will begin again when temperatures moderate. This month we have flushed 126,000 gallons of water (included in Flushing number) through these areas. We have seen a marked reduction in TTHM and HAA5's year over year so we are continuing in this process for now.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklist around the plant, the river, and dam.
- Western Virginia Water Authority has been contacted the landowners adjacent to the Water plant to gain easements for the new water line connection at the treatment plant, and we are in the process of preparing the plat and drawing the easements.
- We experienced a pump line failure on February 25th and had to dump 125,000 gallons of Raw water.

- We experienced a power outage at the plant the power went off at 10 pm on the 20th, and we didn't get the power back on until 12:45 on the 21st. We were down to less than 50 % on all the tanks, so we had to run until midnight on 21st. All operators performed too the highest standards during this event

Water Plant Production in Gallons Per Day (January 2018 to December 2019)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	March 12, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Inoperable Vehicles</p> <p>We have been receiving a number of inoperable vehicle complaints in the past three months. One resident in particular is touring the Town and reporting them. They are easy to find as our code enforcement approach has been and remains complaint based, in that if an inoperable vehicle is situated in such a way that no complaints are made about it, it is not acted on.</p> <p>§62-112 of Town Code is attached. This section requires that inoperable vehicles be screened from view and limits the number per parcel to two.</p> <p>The Town has previously interpreted “screened from view” to be covered to the ground with some sort of car cover.</p> <p>State Code defines “screened from view” as not visible when viewed from outside the property.</p> <p>Code changes that can be considered are: -limiting it to one per parcel -defining “screened from view” in Town code to use the Virginia reference that it must not be visible, covered or not, when the parcel is viewed from the street</p>
ACTION NEEDED:	<p>Staff seeks Council’s input on this issue as our approach over the last 20 years has been generally “middle of the road” in that the Town has responded to such complaints and gotten results, but the individuals making the reports now are not reporting vehicles that are near where they live or work, but are touring the Town looking for vehicles that have otherwise not been an issue with those that live near them.</p>

Attachment(s): Yes

FOLLOW-UP ACTION:
(To be completed by Town Clerk)

Sec. 62-112. - Open storage of inoperative vehicles.

- (a) It shall be unlawful for any person to keep, except within a fully enclosed building or structure or otherwise shielded or screened from view, on any property zoned for residential or commercial purposes, any motor vehicle, trailer, or semitrailer, as such are defined in the Code of Virginia, § 46.2-100, which is inoperable.
- (b) The number of inoperable motor vehicles which any person may keep outside of a fully enclosed building or structure, but which are shielded or screened from view by covers, is limited to two.
- (c) As used in this section, an "inoperable motor vehicle" means any motor vehicle which is not in operating condition; or which for a period of 60 days or longer has been partially or totally disassembled by the removal of tires and wheels, the engine, or other essential parts required for operation of the vehicle or on which there are displayed neither valid license plates nor a valid inspection decal.
- (d) The owners of property zoned for residential or commercial purposes shall remove or cause to be removed therefrom any inoperable motor vehicle, trailer or semitrailer that is not kept within a fully enclosed building or structure or otherwise shielded or screened from view. Any such owner who fails to do so within 30 days after the date of written notice by the town requiring such removal shall be guilty of a class 4 misdemeanor.
- (e) The town, through its own agents or employees, may remove any inoperable motor vehicle, trailer or semitrailer whenever the owner of the property, after reasonable notice, has failed to do so. In the event the town removes any inoperable motor vehicle, trailer, or semitrailer, after having given reasonable notice, the town may dispose of such motor vehicle, trailer or semitrailer after giving additional notice to the owner of the vehicle. The costs of any such removal and disposal shall be chargeable to the owner of the vehicle or property and, if not otherwise recovered, may be collected by the town as taxes are collected.
- (f) Every cost authorized by this section with which the owner of the property has been assessed shall constitute a lien against the property from which the vehicle was removed, the lien to continue until actual payment of such costs has been made to the town.
- (g) The provisions of this section shall not apply to a licensed business which, on June 26, 1970, was regularly engaged in business as an automobile dealer, salvage dealer or scrap processor.

(Ord. of 5-14-90; Ord. of 12-14-98, § 11-31.1)

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	March 12, 2019
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STAFF MAKING REQUEST:	Matthew C. Hankins, Director of Community Development Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	The Town Manager has received requests from potentially qualifying businesses to extend the Arts & Culture District and its incentives to North Main Street. Community Development presents a suggested way to do that and discusses updating incentives.
ACTION NEEDED:	Discuss the merits of the proposal and provide direction to staff. <ul style="list-style-type: none">• If you wish to amend the district and its incentives, direct staff and your attorney to draft the ordinance amendments for a future council meeting.• If you wish Planning Commission to review and recommend, refer to Planning.

Attachment(s): Yes, Staff memo; map of proposed new district.

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.7660
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
BILLIE W. STOCKTON, *VICE MAYOR*

BOBBY M. CUNDIFF BOBBY L. MOYER
MARK H. NEWBILL JON W. SNEAD
GREGORY B. WALKER

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle & Members of Town Council
C. James Ervin, Town Manager

From: Matthew C. Hankins
Assistant Town Manager

Date: March 5, 2019

Re: Proposed Arts & Culture District Amendments

Members of Council:

A few years back, the General Assembly gave us a new economic development tool to be able to engage arts and culture businesses and help to re-grow traditional downtowns.

Over the first few years of operation, the Arts & Culture District has been able to help several small businesses with start-up costs and property owners with renovations to their facilities. You gave your staff additional options to attract and develop interest in new businesses for the Downtown. Alongside the Harvester, you are working to preserve and protect our traditional arts and culture which make Franklin County a unique and inviting place to visit.

In short, arts and culture contributing businesses and property owners can benefit through rebates of gross receipts taxes paid to the Town over three years, paid at 50, 30 then 20 percent of meals and BPOL taxes submitted to the Town over that time period.

The percentages returned to most businesses so far have not translated to very much in terms of total dollars, although the businesses have been grateful for what they have received. Staff would like to see the incentives spread out over five years for new or newly-qualified businesses, with incentive rebates decreasing by 10 percent per year (50-40-30-20-10).

The Town of Rocky Mount Comprehensive Plan, which Planning Commission and Town Council have reviewed and approved, call for the Town to work to redevelop and reinvest in North Main Street.

Staff requests the Council consider an amendment to the existing Arts & Culture District to add a second, non-contiguous district to cover the business parcels or potential business parcels along North Main Street. The additional opportunities represented within this new arts & culture district could create a significant number of new jobs as we support new industrial and service companies.

The questions then I ask Council to resolve are:

1. Do you want to create a second Arts & Culture District to help with redevelopment and job growth along the North Main corridor? If you do, staff and your attorney will need to draft amended ordinance language.
2. If so, do you agree with the proposed boundaries as represented on the attached map? What changes, additions or deletions do you think are merited?
3. Do you want to review the incentives offered and consider changes (i.e., spreading over five years instead of three; altering the rebate percentages to provide greater incentives?)

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	March 12, 2019
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STAFF MAKING REQUEST:	Matthew C. Hankins, Director of Community Development Economic Development Authority
BRIEF SUMMARY OF REQUEST:	Street audio for ambient music, welcoming visitors and emergency warnings is an important part of creating a warm and welcoming shopping district. Town staff has researched the topic, has requested pricing, and will provide information for you to consider in determining whether to add this as a permanent feature to Rocky Mount's Central Business District.
ACTION NEEDED:	Consider staff report and provide direction.

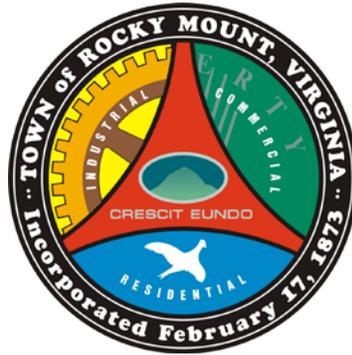
Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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TOWN COUNCIL
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MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle & Members of Council
C. James Ervin, Town Manager

From: Matthew C. Hankins
Rocky Mount Economic Development Authority

Date: March 6, 2019

Re: Tourism asset development

Members of Council:

During a visit to Southwest Virginia last year, my family and I traveled through Wytheville and stopped for the afternoon to visit, shop and discover ideas applicable to my work here. Wytheville's central business district has recently gone through redevelopment using Community Development Block Grant process available through Virginia Department of Housing & Community Development.

One of the most noticeable new public features is ground-mounted speakers in flower beds and planters throughout the downtown. The Town plays '50s rock and country through the speakers to create a pleasant downtown environment for shoppers, diners and visitors. It was remarkable how engaged the other shoppers, business operators and wait staff were during the visit.

The Rocky Mount Economic Development Authority has taken notice of similar operations and has recommended Rocky Mount adopt a similar strategy for creating a more engaged downtown environment.

In addition to music, the system has as an added bonus the ability to broadcast emergency messages, events, public interest notices, welcoming messages from council, and other positive public messages. The system could be used to promote acts coming to the Harvester and local music acts, as well as downtown-wide messaging during events such as Come Home To A Franklin County Christmas. At the request of the EDA, the Town staff has sought quotes from providers of this type of service, which could be paid from the Tourism & Branding funds within the Community & Economic Development budget.

Since we wouldn't want to pay to have underground wires run for ground-mounted speakers, the best solution is a coordinated system mounted on our downtown light poles, which have the electric outlets necessary to provide power. The system as proposed would stretch from the Community & Hospitality Center to B-Sides, with weatherized speakers mounted every 120 feet to give a unified, consistent sound experience to visitors and shoppers.

The system itself, provided by AirNetix StreetSounds, would total \$38,000. Not many companies work in this space, and this is the best value we have seen to date. Public Works can install the units and our IT contractor can provide the necessary connections to save money. Ongoing operations would cost just under \$500 per year for the monthly music subscriptions necessary to run the system.

So, for your consideration:

1. Do you see value in a system like this?
2. If so, should staff proceed to bid?
3. If so, will you authorize staff to spend up to \$38,000 on the purchase of a system, using funds from the Tourism & Branding line item in the Community & Economic Development budget?