



**ROCKY MOUNT TOWN COUNCIL**  
**AGENDA**  
**REGULAR COUNCIL MEETING**  
TO BE HELD IN COUNCIL CHAMBERS  
ROCKY MOUNT MUNICIPAL BUILDING  
345 DONALD AVENUE  
ROCKY MOUNT, VIRGINIA  
**MAY 13, 2019**  
**AT 7:00 P.M.**

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆  
**All cellular phones must be turned off during the Council Meeting.**  
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
  1. Resolution for Law's Barber Shop
- V. Public Hearing (*none at this time*)
- VI. Approval of Draft Minutes
  - April 11, 2019 – Budget Work Session No. 2 - Meeting Minutes
  - May 6, 2019 – FY2020 Budget and CIP Public Hearing – Meeting Minutes
- VII. Approval of Consent Agenda
  - Miscellaneous Action (*none at this time*)
  - Miscellaneous Resolutions/Proclamations (*none at this time*)
  - Departmental Monthly Reports
    - Community Development Department
    - Finance Department
    - Fire Department
    - Police Department
    - Public Works Department
    - Wastewater Department
    - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
  1. Town of Rocky Mount Fiscal Year 2020 Approval of Budget
  2. Town of Rocky Mount Fiscal Year 2020 Approval of Tax Rates and Fees
  3. Arts and Culture District
- X. New Business
  1. Fire Department Extrication Tool Approval
  2. Review and Consideration for Town Council Member to Lie in State in Council Chambers
  3. Mandatory FOIA Training on June 25, 2019
  4. Commonwealth of Virginia Voluntary Group Long-Term Care Insurance Program

5. Town of Rocky Mount Water Treatment Plant 2018 Silver Award
6. Community Partnership for Revitalization Events

- XI. Committee Reports (*none at this time*)
- XII. Referrals to Planning (*none at this time*)
- XIII. Other Matters, Concerns and Rise 'N Shine Appearances
- XIV. Closed Meeting and Action

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Weaver Street)

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Downtown)

- XV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: [www.rockymountva.org](http://www.rockymountva.org).

◆  
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆  
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.



RESOLUTION NO.: **2019.007**

## RESOLUTION Commemorating the Closure of the Historic Law's Barber Shop

**WHEREAS**, Herman Law opened Law's Barber Shop opened June 28, 1948 on Rocky Mount's Warren Street, historically the center of commerce for the local African-American community, returning to Franklin County after his barber education and United States Army service to grow a thriving enterprise in the heart of town; and

**WHEREAS**, Mr. Law, his wife Clara Porter Law and his family became an integral part of the Rocky Mount community, serving civic, religious and social causes throughout their lives in Rocky Mount, including service on the Franklin County School Board, Zack Muse American Legion Post, Morningside Baptist Church, Lee M. Waid football boosters and the Masonic Lodge; and

**WHEREAS**, Mr. Law continued to cut hair as long as health permitted, eventually selling the business to his daughter Verdella Law-Williamson, who continued her father's tradition of good service at fair prices, caring for the styling and cutting needs of thousands of customers throughout their years on Warren Street; and

**WHEREAS**, Mr. Law was the honoree of the first annual Warren Street Festival for his lengthy service to his customers, Franklin County and Rocky Mount, setting the example for his family to serve the community with distinction and honor until his passing in 2017; and

**WHEREAS**, Verdella Law-Williamson operated the shop independently until closing for the last time on March 29, 2019, carrying on the tradition of the longest-operating African-American-owned business in Rocky Mount, making her home above the shop and being involved in and supporting the community; and

**WHEREAS**, Rocky Mount Town Council wishes to express its sorrow for the loss of Law's Barber Shop after over 70 years in business, during which it became so integral to the history and heritage of the area;

**NOW, THEREFORE, BE IT RESOLVED**, this thirteenth day of May, 2019, by the Town Council of Rocky Mount, Virginia, that the Town of Rocky Mount does hereby express its gratitude to the Law family for its many years of business, providing dedicated service to its customers and the residents of Rocky Mount, and does mark the occasion of its closing by proclaiming Friday, May 17, 2019, as Law Family Day in Rocky Mount, calling its observance to our grateful residents.

**GIVEN UNDER MY HAND, THIS 13<sup>TH</sup> DAY OF MAY 2019:**

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Steven C. Angle, Mayor

**ROCKY MOUNT TOWN COUNCIL  
FISCAL YEAR 2020  
BUDGET WORK SESSION NO. 2  
APRIL 11, 2019**

The April 11, 2019 Fiscal Year (FY) 2020 Budget Work Session No. 2 meeting of the Rocky Mount Town Council (here after referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 5:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Billie W. Stockton
- Bobby M. Cundiff
- Mark H. Newbill
- Robert L. Moyer
- Jon W. Snead
- Gregory B. Walker

The following staff members were also present:

- Tim Burton, Wastewater Treatment Plant Superintendent
- Ken Criner, Police Chief
- Rebecca Dillon, Town Clerk/Executive Administrative Assistant
- C. James Ervin, Town Manager
- Mr. Edward "Jeff" Gauldin, Water Superintendent
- Amy Gordon, Assistant Finance Director
- Matthew Hankins, Assistant Town Manager
- Mark Lovern, Lt. of Patrol
- Brian Schofield, Public Works Superintendent
- Linda Woody, Finance Director
- Allan Arrington, Lt. of Investigations

The meeting was called to order by Mayor Steven C. Angle.

**APPROVAL OF AGENDA**

Prior to the meeting, Council had received the agenda for review and consideration of approval.

**Motion:** To approve the agenda

**Motion By:** Council Member Snead

**Second:** Vice Mayor Stockton

**Motion Discussion:** None

**Ayes:** Cundiff, Newbill, Moyer, Snead, Stockton, Walker

**Nays:** None

**Action:** Approved the agenda by a unanimous vote

## **UTILITY FUND**

### Utility Operating Fund Revenues:

Rent of Property on Page 68 under Miscellaneous Revenue on line 0201 was \$99,852 that was proposed for FY2020. The revenue that was proposed was from cell tower rent. In 2019 the Town had 2 towers but in the year 2020, the Town will have 4 towers.

### Water System Operations:

There was an increase of \$5,000 for maintenance performed in Contractual Services which was for getting the lower Grassy Hill tank back online. Also, in line 5100, Utilities \$30,000 was the trend.

### Meter Reading:

There was a decrease in line 1001 for Wages for Full Time which was reduced from FY2019.

Line 3000, Contractual Services there was an increase due to the new meter reading software and software maintenance. The Town is about 2/3 finished toward the goal of meter replacements in the Town. Staff have completed approximately 2,100 meters out of a total of about 3,000. Ms. Woody stated the Town was on track to finish up this summer.

Council Member Cundiff asked how the Town would save the labor costs that the "Town would not be spending from less time spent meter reading. Ms. Woody stated that the meter readers would spend less time on meters and more time on streets so the cost would be transferred to the streets account.

## **WATER TREATMENT**

### Water Treatment Plant:

The Water Treatment Plant had an increase in cost for chemicals. Proposed for FY2020 was \$87,000. There were no other cost changes noted.

## **SEWAGE TREATMENT**

### Sewer System Operations:

The trend numbers of \$56,000 was to continue to keep up with the trend since the Town had received so much rainfall in the past year.

Also, the increase in chemicals and materials was due to all of the rainfall over the past year.

Wastewater Treatment Plant:

There were no changes in this category.

**NON-DEPARTMENTAL UB**

Utility Billing & Administration:

Line 3000 on page 81 there was a decrease in Contractual Services of \$10,122 which was due to the finishing up of the Town Staff consultations.

Council Member Newbill asked if the Town was recovering the cost of the Town allowing customers to use a credit card. Ms. Woody then began to explain that the Town has a signed contract with VISA and MasterCard that does not allow them to charge the customer a consumer fee. Ms. Woody further explained that the Town could only charge the customer if the card was not present for utility bills over the phone. The Town can also charge the customer for tax payments but if the customer comes in person, the Town cannot charge the convenience fee for utility payments. The contracts that the Town signed with VISA and MasterCard do not allow for the Town charging a convenience fee to recoup the actual costs the Town pays to process a credit card charge if the customer is in person. At the most, the Town is charged \$6,000 per year for being able to offer customers to use a credit card. The percentage of customers that paid by credit card was approximately 11%. The convenience fee that the Town charges is 2 ½%.

Utility Fund Non-Departmental:

Depreciation – Water for (\$30,242) line #9960  
Depreciation – Sewer \$35,304 line #9961

**UTILITY CAPITAL FUND**

Utility Capital Fund:

Utility Capital Fee – Regarding Water; there was a 5.0% increase and in Categorical Aid, the FEMA Grant for the Water Treatment Plant generator was figured in at 100.0% or \$150,000.

Utility Fund Capital Projects Fund Expenditures:

The project that was discussed in regard of Water Distribution was that the old Grassy Hill tank and telemetry system was refurbished at \$70,000. The Grassy Hill tank holds 200,000 gallons of water. The Grassy Hill tank will be a backup water source for the Town that could be used when needed.

The two projects that were discussed in regard of the Water Treatment Plant was the pick-up truck and snow blade for \$36,000 and the generator (grant funded) for \$150,000. The truck and

snow blade would allow the Water Treatment Plant to be able to push their own snow in the winter while the Town would be busy removing snow from the Town streets.

In regard of the generator, Mayor Angle asked how often would the Town Water Plant be without power. The power outages in terms of areas are larger now than what the outages used to be previously and therefore, when the Town is out of power, it stays out for longer.

Mr. Gauldin stated that during the past events with power outages, the Town struggled with possibly having to send for a generator but all of the agencies that were contacted were without generators at that time. The only generator that Mr. Gauldin could locate was in North Carolina; 4 hours away and the Town could not wait the amount of time it would have taken to have it brought to the Town.

Council Member Cundiff asked if the Water Treatment Plants power box was large enough to handle the generator that was being proposed which was a 300 kva generator. The Water Treatment Plant Superintendent explained that the plant power box was already equipped with a transfer station for such a generator.

Council Member Newbill suggested building a shed to cover the generator when it arrives as the shed will prolong the life of the generator.

Under Wastewater Treatment & Collection, there were 3 projects which were replacing the #1 main pump station pump for \$50,000; replacing the Ann Sink Street water and sewer line for \$80,000; and replacing the slip line South Main sewer line on East Court Street to Lawndale Street for \$190,000.

Under Wastewater Treatment Plant, there was a replacement 1992 John Deer Tractor proposed for \$35,000. Mr. Burton stated that he needed a 4-wheel drive tractor to push snow and equipment that had lifting capacity for some of the chemical supplies that the Wastewater Treatment Plant receives. Mr. Burton stated that he needed at least a 3,000 pound lifting capacity.

In Public Works Equipment, proposed were machinery and equipment which was a ½ ton John Deer loader and equipment for \$91,500. One half of the cost was in Public Works and the other half was in the General Fund.

On page 89, line 9000 was the New Debt Service of \$1,000,000 for 10 years at 4% for \$121,494 and the Contingency of \$60,000 that was included in the budget each year.

## **HARVESTER PERFORMANCE CENTER OPERATING FUND**

### Overview: Harvester Operating Fund:

Performance related expenses were covered by performance related revenues separately and were not shown in the Proposed Budget as they are not classified as Town revenues or Town expenses.

Performance Venue Revenues; rent was \$85,200 and there was a transfer from the General Fund (fund balance) for \$355,484. The transfer was cut 10% in the FY2020 Proposed Budget.

Council Member Cundiff stated that he was told the \$85,200 would be paying the \$7,100 a month rent payment for the Harvester Performance Center. However, there was \$53,568 listed in Contingency, which was funded by rent. The \$53,568 was only a part of the rent for the Harvester Performance Center. Ms. Woody stated that the \$85,200 was all rent and the rent was coming from the Economic Development Authority. Council Member Cundiff asked the question, where was the reduction? Mr. Ervin explained that the target reduction in funding took the Town down to \$355,000 and the Harvester's contribution to their own operations of \$85,000 resulted in a surplus of \$53,568. The Harvester only had expenses of \$390,000 that resulted in a contingency that was allowed by Council as a body to roll over into a fund balance, which was what gave Council money in the bank regarding the Harvester. The contingency cannot be spent without Council's blessing and appropriation. The contingency cannot be used by Staff voluntarily. The contingency can only be used for what Council deems.

Vice Mayor Stockton asked if the trend continued into FY2020 with the decrease of 10%, would the decrease continue next year in FY2021. Mr. Ervin stated, yes the Town would decrease another 10%.

#### Performance Venue Revenues:

There would be rent on the building for \$85,200 and a Transfer from Other Funds (fund balance) of \$355,484.

#### Performance Venue Expenses:

Council Member Walker inquired about Contractual Services, an increase of \$17,985 and Custodial Services of \$6,500. There would be a Contingency Fund of \$53,568 funded in part by rent.

### **CAPITAL IMPROVEMENT PLAN**

#### Town of Rocky Mount Proposed 5-year Improvement Plan Fiscal Years 2020-2024

The CIP was comprised of three funding sources – those items funded through the General Fund, those items funded through the Utilities Fund, and those items funded through outside sources such as grants, bonds, loans, or possibly fund balance. Ultimately Council must decide how to prioritize the Town's operating and capital needs with the available assets.

Key projects during fiscal years 2020 through 2024 include the Police K-9 dog being replaced; police vehicles and equipment for those vehicles as well as needed equipment and vehicles for the Public Works Department. Regarding the 5 year Capital Improvement Plan, there was a manhole leveling system for \$10,000 for the Public Works Department.

Lastly, on page 131, under Water Plant and Wastewater Plant there were 2 lines that were not new positions but rather positions to move Town employees into with a new title and a change in pay. This was to prepare each of the respective departments for when their department heads would retire.

It was determined that a 3<sup>rd</sup> Work Session would not be necessary.

Mayor Angle asked for a motion to authorize Staff to advertise for a Public Hearing for the FY2020 Budget on May 6, 2019 at 7:00 p.m.

**Motion:** To advertise the FY2020 Budget as presented and hold a Public Hearing on May 6, 2019 at 7:00 p.m.

**Discussion:** None

**Motion By:** Vice Mayor Stockton

**Second:** Council Member Walker

**Motion Discussion:** None

**Ayes:** Cundiff, Moyer, Newbill, Snead, Stockton, Walker

**Nays:** None

**Action:** Approved by a unanimous vote.

### **ADJOURNMENT**

**Motion:** To adjourn meeting

**Time:** 6:17 p.m.

**Motion By:** Council Member Moyer

**Second:** Council Member Walker

**Motion Discussion:** None

**Ayes:** Cundiff, Moyer, Newbill, Snead, Stockton, Walker

**Nays:** None

**Action:** Adjourned by a unanimous vote.

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Steven C. Angle, Mayor

ATTEST:

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Rebecca H. Dillon, Town Clerk

**ROCKY MOUNT TOWN COUNCIL  
FISCAL YEAR 2020 BUDGET  
AND  
CAPITAL IMPROVEMENT PLAN  
PUBLIC HEARING  
MAY 6, 2019**

The May 6, 2019 Budget and Capital Improvement Plan public hearing of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- Allan Arrington, Lt. of Investigations
- Ken Criner, Chief of Police
- Rebecca Dillon, Town / Executive Administrative Assistant
- Matt Hankins, Assistant Town Manager
- Linda Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

**APPROVAL OF AGENDA**

Prior to the meeting, Council had received the agenda for review and consideration of approval.

**Motion: To approve the agenda as presented**

**Motion By: Council Member Moyer**

**Second: Council Member Snead**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Snead, Stockton, Walker**

**Nays: None**

**Action: Approved the agenda by a unanimous vote**

## **APPROVAL OF MINUTES**

Received by Council in their packet for the Public Hearing were draft minutes for review and consideration of approval:

- April 8, 2019 – Regular Meeting Minutes
- April 9, 2019 – Budget Work Session No. 1 Meeting Minutes

**Motion:** To approve the draft minutes

**Motion By:** Council Member Snead

**Second:** Vice Mayor Stockton

**Motion Discussion:** None

**Ayes:** Cundiff, Moyer, Snead, Stockton, Walker

**Nays:** None

**Action:** The draft minutes were unanimously approved

## **PUBLIC HEARINGS**

Mayor Angle recessed the meeting to go into public hearing.

- A. Public hearing on proposed Fiscal Year 2020 Budget and FY 20-24 CIP  
(*Note: No consideration of motions needed until May 13, 2019 Regular Council meeting.*)
- B. Public hearing on proposed Fiscal Year 2020 Tax Rates.  
(*Note: No consideration of motion needed until May 13, 2019 Regular Council meeting.*)

At this time, Mayor Angle stated that only one person had signed in to speak. Mayor Angle asked them to come to the podium and state their name and address for the record.

Tasha Murphy of Diamond Avenue, Rocky Mount, Va. Ms. Murphy was asked to state her address for the record but would not give her house number. Ms. Murphy began by saying she had two issues, neither of which were regarding the Public Hearing on the FY2020 Budget. Mayor Angle explained and asked her to come back on May 13, 2019 during the Hearing of Citizens.

The budget must sit for one week and then will be brought up at the next Council meeting.

Mayor Angle announced there would be a Harvester Performance Center Work Session on Monday, May 20, 2019 at 6:00 p.m. at the Harvester Performance Center.

**ADJOURNMENT**

**Motion:** To adjourn meeting

**Time:** 7:07 p.m.

**Motion By:** Vice Mayor Stockton

**Second:** Council Member Walker

**Motion Discussion:** None

**Ayes:** Cundiff, Moyer, Snead, Stockton, Walker

**Nays:** None

**Action:** Adjourned by a unanimous vote

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Steven C. Angle, Mayor

ATTEST:

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Rebecca H. Dillon, Town Clerk

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DRAFT

**Community Development & Planning April 2019 Monthly Report**

| <b>ARTS &amp; CULTURE</b>        |  |                                   |                       |                 |                            |  |               | <b>TOTAL: 0</b>  |
|----------------------------------|--|-----------------------------------|-----------------------|-----------------|----------------------------|--|---------------|------------------|
| AC FILE NUMBER                   | BUSINESS NAME                              | OWNER/OFFICER NAMES               | GENERAL LOCATION      | TAX MAP NUMBER  | MAILING ADDRESS            | CITY STATE ZIP   | NOTES         |                  |
| <b>BANNER PERMITS</b>            |  |                                   |                       |                 |                            |  |               | <b>TOTAL: 0</b>  |
| Permit #                         | Applicant Name                             | Applicant Contact Info            | Wording of Banner     | Banner Location | Display Dates              | Date Approved  |               |                  |
|                                  |  |                                   |                       |                 |                            |  |               |                  |
|                                  |  |                                   |                       |                 |                            |  |               |                  |
| <b>SITE/PLAT FILES</b>           |  |                                   |                       |                 |                            |  |               | <b>TOTAL: 0</b>  |
| File Number                      | Property Owner                             | Action                            | TMPN                  | Date            | Notes                      | Location   |               |                  |
|                                  |  |                                   |                       |                 |                            |  |               |                  |
|                                  |  |                                   |                       |                 |                            |  |               |                  |
| <b>SIGN PERMITS</b>              |  |                                   |                       |                 |                            |  |               | <b>TOTAL: 3</b>  |
| Permit #                         | Applicant Name                             | Sign Location/TMPN                | Zoning                | Square Footage  | Wording                    | Date Approved  | Notes         |                  |
| S19-007                          | BLHRM LLC                                  | 467 Franklin St                   | CBD                   | 60              | Rocky Mount Burger Company | 4/11/2019  |               |                  |
| S19-008                          | Susan Edwards                              | 392 Franklin St                   | CBD                   | 36              | Pearle's Thimble           | 4/24/2019  |               |                  |
| S19-009                          | Total Human Resources Inc                  | 835 N Main St                     | GB                    | 8.37            | Total Human Resources      | 4/30/2019  |               |                  |
| <b>ZONING COMPLIANCE PERMITS</b> |  |                                   |                       |                 |                            |  |               | <b>TOTAL: 15</b> |
| Permit #                         | Applicant Name                             | Property Owner                    | Property Address/TMPN | Zoning          | Proposed Use               | Type of Improvement  | Date Approved |                  |
| ZC19-036                         | E & Y Construction Inc                     | OHI Asset Rocky Mount LLC         | 2060004301            | R2              | Commercial                 | Remodel Interior, paint, sink, toilets, including removal of some interior walls | 4/3/2019      |                  |
| ZC19-037                         | The Osborne Company of NC Inc              | Peak Operations                   | 2010000201B           | GB              | Commercial                 | Renovations to existing KFC dining room & new exterior image upgrades            | 4/3/2019      |                  |
| ZC19-038                         | Greer's Supply Company                     | El Rio                            | 2070023000            | CBD             | Commercial                 | Install UL-300 suppression system  | 4/4/1949      |                  |
| ZC19-039                         | John T Morgan Roofing & Sheet Metal Co Inc | Virginia Shoe & Lock              | 2070100900            | CBD             | Commercial                 | Re-Roof Building   | 4/5/2019      |                  |
| ZC19-040                         | Town of Rocky Mount                        | St Francis-Assisi Catholic Church | 2100018102            | R1              | Commercial                 | Place meter antenna of pole  | 4/9/2019      |                  |
| ZC19-041                         | Corell Electrical Contractors Inc          | Margaret & Ronald Muse            | 2030005600            | R1              | Residential                | Install 100 amp temporary power pole at location                                 | 4/9/2019      |                  |
| ZC19-042                         | Montgomery Hassell Inc                     | Dr Brian Alexander                | 2010006101J           | GB              | Commercial                 | Open consulting/recruiting office  | 4/9/2019      |                  |

|  |  |                            |                        |                |                |   |  |
|--|--|----------------------------|------------------------|----------------|----------------|---|--|
| ZC19-043   | Via Construction   | Grady Jones                | 2070072300             | CBD            | Commercial     | Addition of two interior walls & drop ceiling, heat pump renovation | 4/22/2019  |
| ZC19-044   | Eugene Lutes- Environmental friendly Energy Services LLC | R & J LLC                  | 2010006101A            | GB             | Commercial     | Changing supply and return air diffusers and kitchen hood at Arbys  | 4/22/2019  |
| ZC19-045   | Dave Hinkle Electric Inc                                 | R & J LLC                  | 2010006101A            | GB             | Commercial     | Electrical services remodel at Arbys                                | 4/22/2019  |
| ZC19-046   | Pearle's Thimble   | Michael Dean Hodges        | 2070104300             | CBD            | Commercial     | Open sewing alteration shop/ consignment shop                       | 4/24/2019  |
| ZC19-047   | Henritze Dental Group                                    | Brian Alexander LLC        | 2010006101J            | GB             | Commercial     | Ownership change of existing dental practice                        | 4/26/2019  |
| ZC19-048   | Wiginton Fire Systems                                    | LJMT 515 Weaver Street LLC | 2030000101A            | M2             | Commercial     | Expansion at the existing Empire Bakery fire sprinkler system       | 4/25/2019  |
| ZC19-049   | Shively Electric Co Inc                                  | Jeremy Spence              | 2020003000             | GB             | Residential    | Upgrade electrical service on house                                 | 4/29/2019  |
| ZC19-050   | Total Human Resources Inc                                | PCK Properties LLC         | 2040027400             | GB             | Commercial     | Open Human resource office  | 4/30/2019  |
| <b>ZONING PERMITS</b>                            |  | <b>TOTAL:4</b>             |                        |                |                |   |  |
| Permit #   | Applicant Name   | Building Lot Address       | TMPN                   | Proposed Use   | Current Zoning | Date Approved   | NOTES  |
| ZP19-005   | Franklin County  | 1255 Franklin st           | 2040051500             | Commercial     | M1             | 3/28/2019   | Construct new animal shelter   |
| ZP19-006   | Crystal Brown  | 30 Grayson St              | 2100016201A            | Residential    | R1             | 4/10/2019   | Install above ground pool  |
| ZP19-007   | A. Terry & Jennifer Hughes                               | Vantage Road               | 2020107500             | Residential    | R1             | 4/26/2019   | Modular Home Construction on crawl space with additional attached two-car carport front porch, back deck, finished concrete driveway |
| ZP19-008   | Eric Weiss   | 525 Orchard Ave            | 21000041900            | Residential    | R1             | 4/30/2019   | Construct single family residence  |
| <b>ZONING LETTER</b>                             |  | <b>TOTAL: 0</b>            |                        |                |                |   |  |
| Permit #   | Applicant Name   | Building Lot Address       | TMPN                   | Proposed Use   | Current Zoning | Letter Date   |  |
|  |  |                            |                        |                |                |   |  |
| <b>MOBILE FOOD UNIT PERMITS</b>                  |  | <b>TOTAL: 0</b>            |                        |                |                |   |  |
| Permit #   | Applicant Name   | Locations                  | Approval Date          |                |                |   |  |
|  |  |                            |                        |                |                |   |  |
| <b>Public Facilities Disturbance Application</b> |  | <b>Total: 0</b>            |                        |                |                |   |  |
| Permit #   | Applicant Name   | Location                   | Reason for Disturbance | Expected Dates |                |   |  |
|  |  |                            |                        |                |                |   |  |

## MONTHLY STAFF REPORT

|                    |                               |
|--------------------|-------------------------------|
| <b>DATE:</b>       | May 13, 2019                  |
| <b>TO:</b>         | Rocky Mount Town Council      |
| <b>FROM:</b>       | Linda Woody, Finance Director |
| <b>DEPARTMENT:</b> | <b>Finance Department</b>     |
| <b>MONTH:</b>      | May 2019                      |

This report contains the following monthly information for April 2019 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Bond Reimbursement on Meter Replacement Project

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

836 walk-in transactions

20 drive-thru transactions

1072 mail transactions

**TOWN OF ROCKY MOUNT  
NEW BUSINESS LICENSES  
DURING APRIL 2019**

New business licenses for the month of April 2019:

**PROFESSIONAL:**

Henritze Dental Group, general dental office, North Main St.

**CONTRACTOR:**

E&Y Construction Inc., job on Orchard Ave.

Dave Hinkle Electric Inc., job on North Main St.

C W Cauley & Son Inc, job on Weaver St.

**REPAIRS / PERSONAL SERVICES:**

Montgomery Hassell Inc., consulting/recruiting, North Main St.

Pearles Thimble, sewing alterations, Franklin St.

Total Human Resources Inc., HR administration, North Main St.

**TOWN OF ROCKY MOUNT**  
**Investment Portfolio**  
**at March 31, 2019**

| <u>Security</u>                  | <u>Call Date</u> | <u>Maturity Date</u> | <u>Bond</u>      | <u>Market Price</u> | <u>Market Value</u> | <u>Market Yield</u> | <u>Yield to Maturity</u> | <u>Cusip Number</u> | <u>Estimated Annual Interest</u> |
|----------------------------------|------------------|----------------------|------------------|---------------------|---------------------|---------------------|--------------------------|---------------------|----------------------------------|
| <b>Fixed Income / Bonds:</b>     |                  |                      |                  |                     |                     |                     |                          |                     |                                  |
| FHLMC                            | 12/29/2018       | 12/29/2021           | 500,000          | 99.158              | 495,790.00          | 2.21%               | 2.20%                    | 3134GAC28           | 11,000.00                        |
| FHLMC                            | 12/3/2018        | 3/30/2021            | 210,000          | 99.866              | 209,718.60          | 1.50%               | 2.00%                    | 3134G8BH1           | 2,625.00                         |
| FNMA                             | 1/27/2019        | 1/27/2020            | 493,000          | 99.355              | 489,820.15          | 1.66%               | 1.65%                    | 3135GOS46           | 8,134.50                         |
| Bond Totals                      |                  |                      | <u>1,203,000</u> |                     | <u>1,195,328.75</u> | 1.79% avg. return   |                          |                     | <u>21,759.50</u>                 |
| <b>Certificates of Deposits:</b> |                  |                      |                  |                     |                     |                     |                          |                     |                                  |
| Am Express Fed Svgs Bk           |                  | 8/29/2022            | 245,000          | 98.065              | 240,259.25          | 2.44%               | 2.40%                    | 02587CFU9           | 5,880.00                         |
| Am Express Centurion             |                  | 4/5/2022             | 245,000          | 98.695              | 241,802.75          | 2.48%               | 2.45%                    | 02587DN38           | 6,002.50                         |
| Bank Deerfield WIS               |                  | 2/26/2021            | 245,000          | 97.756              | 239,502.20          | 1.27%               | 1.25%                    | 061785DM0           | 3,062.50                         |
| Capital One Nat'l McLean VA      |                  | 12/29/2021           | 230,000          | 98.874              | 227,410.20          | 2.27%               | 2.25%                    | 14042RFF3           | 5,175.00                         |
| Capital One BK Glen Allen VA     |                  | 7/20/2021            | 245,000          | 97.560              | 239,022.00          | 1.53%               | 1.50%                    | 140420ZW3           | 3,675.00                         |
| Discover Bk Greenwood DL         |                  | 7/22/2020            | 245,000          | 99.776              | 244,451.20          | 2.30%               | 2.30%                    | 254671VH0           | 5,635.00                         |
| Goldman Sachs USA                |                  | 1/13/2021            | 245,000          | 99.812              | 244,539.40          | 2.30%               | 2.31%                    | 38148J5F4           | 5,635.00                         |
| HSBC BK McLean VA                |                  | 3/10/2021            | 230,000          | 100.662             | 231,522.60          | 2.73%               | 1.30%                    | 40434AP45           | 2,990.00                         |
| JP Morgan Chase, OH              |                  | 11/30/2020           | 245,000          | 99.082              | 242,750.90          | 1.91%               | 1.90%                    | 48126XNJ0           | 4,655.00                         |
| Sallie Mae Salt Lake City UT     |                  | 1/31/2023            | 225,000          | 99.240              | 223,290.00          | 2.67%               | 2.68%                    | 795450J71           | 5,962.50                         |
| State BK India NY NY             |                  | 5/31/2022            | 245,000          | 98.874              | 242,241.30          | 2.42%               | 2.20%                    | 8562843E2           | 5,880.00                         |
| CD Totals                        |                  |                      | <u>2,645,000</u> |                     | <u>2,616,791.80</u> | 2.21% avg. return   |                          |                     | <u>54,552.50</u>                 |
| Total Investments                |                  |                      | <u>3,848,000</u> |                     | <u>3,812,120.55</u> | 2.12% avg. return   |                          |                     | <u>76,312.00</u>                 |

NOTE: As we transition to the Virginia Investment Pool, one \$245,000 CD that matured 3/29/19 was transferred to American National

| <u>Month</u> | <u>LGIP Balance</u> | <u>Effective Yield</u> |
|--------------|---------------------|------------------------|
| Mar-18       | 2,657,359.55        | 0.17%                  |
| Apr-18       | 3,029,119.05        | 0.19%                  |
| May-18       | 3,049,499.27        | 0.19%                  |
| Jun-18       | 3,452,867.92        | 2.03%                  |
| Jul-18       | 3,075,310.70        | 2.13%                  |
| Aug-18       | 2,757,299.84        | 2.13%                  |
| Sep-18       | 2,694,858.15        | 2.19%                  |
| Oct-18       | 2,720,685.29        | 2.32%                  |
| Nov-18       | 2,748,420.98        | 2.35%                  |
| Dec-18       | 3,165,184.49        | 2.45%                  |
| Jan-19       | 2,591,029.99        | 2.59%                  |
| Feb-19       | 2,644,149.07        | 2.60%                  |
| Mar-19       | 3,029,767.74        | 2.60%                  |

TOWN OF ROCKY MOUNT  
REVENUE COMPARISONS  
AS OF APRIL 30, 2019

| REVENUE SOURCE                      | MONTH     |           | YEAR TO DATE |           | BUDGET    | % OF             |
|-------------------------------------|-----------|-----------|--------------|-----------|-----------|------------------|
|                                     | THIS YEAR | LAST YEAR | THIS YEAR    | LAST YEAR | THIS YEAR | BUDGET THIS YEAR |
| GENERAL FUND - Local Revenues:      |           |           |              |           |           |                  |
| Real Estate Tax                     | 4,279     | 12,003    | 569,071      | 565,114   | 591,310   | 96.24%           |
| Real Estate Tax - Delinquent        | 98        | 4,192     | 5,918        | 13,569    | 14,000    | 42.27%           |
| Public Service Tax                  | -         | -         | 27,035       | 13,983    | 28,162    | 96.00%           |
| Personal Property Tax               | 4,539     | 4,297     | 248,917      | 226,273   | 251,012   | 99.17%           |
| Personal Property Tax - Delinquent  | 318       | 1,946     | 9,104        | 13,190    | 8,000     | 113.81%          |
| Machinery & Tools Tax               | -         | -         | 148,970      | 151,570   | 139,717   | 106.62%          |
| Penalties on Tax                    | 1,280     | 2,095     | 6,820        | 6,619     | 5,000     | 136.40%          |
| Interest on Tax                     | 44        | 436       | 3,184        | 3,011     | 2,800     | 113.72%          |
| Local Sales Tax                     | 15,009    | 12,810    | 147,754      | 117,812   | 189,013   | 78.17%           |
| Meals Tax                           | 142,949   | 139,658   | 1,134,316    | 1,093,212 | 1,719,037 | 65.99%           |
| Utility Tax                         | 26,971    | 3,535     | 249,247      | 226,997   | 329,910   | 75.55%           |
| Communications Tax                  | 13,459    | 14,076    | 126,412      | 136,005   | 179,245   | 70.52%           |
| Bank Stock Tax                      | 54,659    | -         | 54,659       | -         | 228,700   | 23.90%           |
| Penalty-Meals Tax                   | 2,328     | 205       | 3,936        | 2,306     | 2,000     | 196.79%          |
| Interest-Meals Tax                  | 94        | 8         | 168          | 1,001     | 700       | 24.05%           |
| Penalty-Lodging Tax                 | 75        | -         | 75           | 47        | -         | 0.00%            |
| Interest-Lodging Tax                | 7         | -         | 7            | -         | -         | 0.00%            |
| Lodging Tax                         | 18,687    | 19,013    | 148,487      | 132,271   | 186,771   | 79.50%           |
| Cigarette Tax                       | 8,730     | 4,365     | 63,945       | 60,671    | 73,288    | 87.25%           |
| BPOL-Retail                         | 33        | 47,653    | 12,981       | 60,493    | 320,000   | 4.06%            |
| BPOL-Professional                   | 4,760     | 12,934    | 30,559       | 32,101    | 154,897   | 19.73%           |
| BPOL-Contractor                     | 747       | 1,438     | 7,106        | 4,883     | 21,696    | 32.75%           |
| BPOL-Repairs/Services               | 2,689     | 7,336     | 14,966       | 15,383    | 120,679   | 12.40%           |
| BPOL-Alcoholic Beverages            | -         | 100       | -            | 200       | 700       | 0.00%            |
| BPOL-Penalty/Interest               | -         | -         | 2,325        | 3,356     | 3,000     | 77.48%           |
| BPOL-Amusement                      | -         | 207       | -            | 207       | 208       | 0.00%            |
| BPOL-Utility                        | -         | -         | 4,732        | 2,927     | 17,551    | 26.96%           |
| BPOL-Miscellaneous                  | 50        | 527       | 1,321        | 1,107     | 5,500     | 24.01%           |
| Solicitor Permits                   | 20        | -         | 80           | -         | -         | 0.00%            |
| Farmer's Market Fees                | 530       | 1,040     | 3,860        | 1,610     | 3,180     | 121.38%          |
| Welcome Center Fees                 | 740       | 480       | 5,770        | 4,935     | 4,800     | 120.21%          |
| Farmer's Market EBT's Deposits      | -         | -         | 20           | 754       | 460       | 4.35%            |
| Planning/Zoning Fees                | 345       | 550       | 8,410        | 8,498     | 9,100     | 92.42%           |
| Court Fines                         | 2,882     | 3,678     | 34,962       | 28,339    | 46,799    | 74.71%           |
| Parking Fines                       | -         | -         | 150          | 15        | 100       | 150.00%          |
| Garbage Violation Fines             | 80        | -         | 270          | 520       | 100       | 270.00%          |
| Interest Earnings                   | -         | 8,288     | 59,853       | 84,052    | 96,507    | 62.02%           |
| Return Check Fees                   | 40        | 20        | 540          | 480       | 400       | 135.00%          |
| Rental of Property                  | -         | -         | 450          | 450       | 450       | 100.00%          |
| Sale of Property                    | -         | -         | 22,836       | 58,000    | -         | 0.00%            |
| Bond Proceeds                       | -         | -         | -            | -         | 108,216   | 0.00%            |
| Mortgage Payments                   | -         | 256       | 1,280        | 3,730     | 3,073     | 41.66%           |
| Paving Loan Repayment               | -         | -         | -            | 683       | -         | 0.00%            |
| EDA Loan Repayment (for HPC)        | -         | -         | -            | 107,734   | -         | 0.00%            |
| Sale of Materials                   | -         | -         | -            | -         | -         | 0.00%            |
| Grave Preparation                   | -         | -         | -            | 2,625     | -         | 0.00%            |
| Security Services                   | -         | -         | 3,630        | 3,855     | 3,305     | 109.83%          |
| Passport Service Fees               | 2,146     | 1,432     | 14,957       | 11,987    | 13,500    | 110.80%          |
| Police Reports                      | 35        | -         | 987          | 965       | 1,260     | 78.33%           |
| Fingerprint Service Fees            | 40        | -         | 245          | 275       | 400       | 61.25%           |
| CIT / PAC Room Staffing             | 787       | 700       | 8,487        | 7,700     | 10,800    | 78.58%           |
| Garbage Collection Fees             | 10,468    | 7,908     | 67,141       | 69,498    | 93,592    | 71.74%           |
| Truck Rental Program                | 60        | 70        | 500          | 460       | 340       | 147.06%          |
| Credit Card Fees                    | 332       | 254       | 2,888        | 2,920     | 3,340     | 86.45%           |
| Weed Control Charges                | -         | -         | 353          | 1,110     | 500       | 70.67%           |
| Administrative Charges for Services | -         | -         | 100          | 1,284     | 250       | 40.00%           |
| Miscellaneous Services              | -         | -         | -            | 553       | 400       | 0.00%            |
| Bond Reimbursement                  | 66,985    | -         | 66,985       | -         | 66,985    | 0.00%            |
| VML Safety Grant                    | -         | -         | 4,000        | 4,000     | 4,000     | 0.00%            |

TOWN OF ROCKY MOUNT  
REVENUE COMPARISONS  
AS OF APRIL 30, 2019

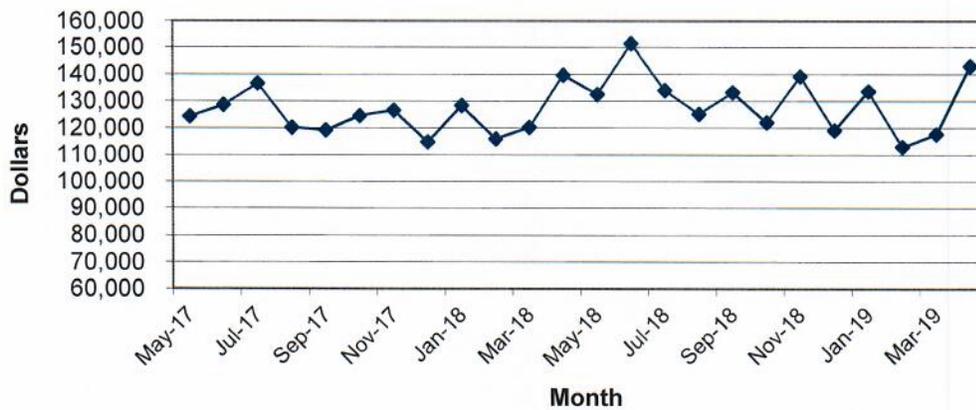
| REVENUE SOURCE                        | MONTH          |                | YEAR TO DATE     |                  | BUDGET           | % OF          |
|---------------------------------------|----------------|----------------|------------------|------------------|------------------|---------------|
|                                       | THIS YEAR      | LAST YEAR      | THIS YEAR        | LAST YEAR        | THIS YEAR        | BUDGET        |
|                                       |                |                |                  |                  | THIS YEAR        | THIS YEAR     |
| Donations                             | -              | -              | 234              | 3                | -                | 0.00%         |
| Merchandise Sales                     | -              | -              | 251              | 2                | -                | 100.00%       |
| Miscellaneous                         | -              | -              | 1,523            | 515              | 300              | 507.77%       |
| Curb & Gutter Recoveries              | -              | -              | -                | -                | -                | 0.00%         |
| Recoveries                            | 1              | -              | 508              | -                | -                | 0.00%         |
| Unrealized Gain on Investments        | -              | (14,117)       | 10,382           | (80,638)         | -                | 0.00%         |
| Appropriated Fund Balance             | -              | -              | (27,587)         | -                | 492,364          | 0.00%         |
| <b>Total Local Revenues</b>           | <b>387,295</b> | <b>299,395</b> | <b>3,316,080</b> | <b>3,211,223</b> | <b>5,557,417</b> | <b>59.67%</b> |
| <b>GENERAL FUND - State Revenues:</b> |                |                |                  |                  |                  |               |
| Rolling Stock Tax                     | -              | -              | 3,346            | 3,340            | 3,340            | 100.18%       |
| Litter Tax                            | -              | -              | 2,760            | 2,480            | 2,480            | 111.29%       |
| Other Categorical Aid                 | 5,967          | 173            | 31,562           | 4,721            | 710              | 4445.38%      |
| Fire Programs                         | -              | -              | 16,611           | 16,044           | 16,044           | 103.53%       |
| PPTRA from the State                  | -              | -              | 53,861           | 53,861           | 53,861           | 100.00%       |
| CDBG Grant                            | -              | -              | -                | -                | 25,000           | 0.00%         |
| DMV Grants                            | -              | -              | 9,236            | 10,247           | -                | 0.00%         |
| VDOT Grant                            | -              | -              | 8,015            | -                | 600,000          | 1.34%         |
| Street Maintenance                    | -              | 352,507        | 1,089,092        | 1,057,520        | 1,438,227        | 75.72%        |
| Va Commission of the Arts             | -              | -              | 1,530            | -                | -                | 0.00%         |
| Volunteer Fire Dept.                  | 7,500          | 7,500          | 22,500           | 22,500           | 30,000           | 75.00%        |
| Law Enforcement-599 Funds             | -              | -              | 87,069           | 83,964           | 111,952          | 77.77%        |
| Forestry Grant                        | -              | -              | 1,110            | -                | 1,817            | 61.06%        |
| Police Grant                          | -              | -              | 998              | 3,263            | 30,229           | 3.30%         |
| Other Categorical Aid-Schools         | -              | -              | 29,632           | 29,632           | 29,632           | 100.00%       |
| <b>Total State Revenues</b>           | <b>13,467</b>  | <b>360,180</b> | <b>1,357,320</b> | <b>1,287,572</b> | <b>2,343,292</b> | <b>57.92%</b> |
| <b>TOTAL GENERAL FUND REVENUES</b>    | <b>400,762</b> | <b>659,574</b> | <b>4,673,400</b> | <b>4,498,795</b> | <b>7,900,709</b> | <b>59.15%</b> |
| <b>UTILITY FUND REVENUES:</b>         |                |                |                  |                  |                  |               |
| Interest Income                       | -              | -              | 4,645            | -                | -                | 100.00%       |
| Bond Proceeds                         | -              | -              | 1,100,000        | -                | -                | 100.00%       |
| Water Sales                           | 104,624        | 123,014        | 825,937          | 974,844          | 1,199,083        | 68.88%        |
|                                       | gallons billed | 18,439,261     | 19,709,133       | 179,261,064      | 204,841,623      |               |
| Water Connections                     | -              | -              | 20,525           | 29,989           | 18,435           | 111.34%       |
| Reconnect Fees                        | 1,775          | 2,150          | 14,275           | 10,860           | 4,500            | 317.22%       |
| Penalties                             | 2,526          | 875            | 21,089           | 25,005           | 29,640           | 71.15%        |
| Bulk Water Purchases                  | 433            | -              | 26,536           | 1,417            | 1,000            | 2653.62%      |
| Sewer Collection Charges              | 64,892         | 80,377         | 515,946          | 648,010          | 808,767          | 63.79%        |
|                                       | gallons billed | 14,711,156     | 15,577,863       | 143,316,926      | 167,311,366      |               |
| Sewer Connections                     | 1,000          | -              | 6,000            | 2,000            | 4,500            | 133.33%       |
| Cell Tower Rent                       | 3,780          | 14,346         | 40,871           | 50,843           | 107,898          | 37.88%        |
| Sale of Materials                     | -              | -              | 1,900            | 600              | -                | 100.00%       |
| Transfer from Other Funds             | -              | -              | -                | -                | 55,970           | 0.00%         |
| Recoveries                            | -              | -              | -                | -                | -                | 0.00%         |
| Appropriated Fund Balance             | -              | -              | -                | -                | 808,950          | 0.00%         |



TOWN OF ROCKY MOUNT  
MEALS TAX COLLECTIONS

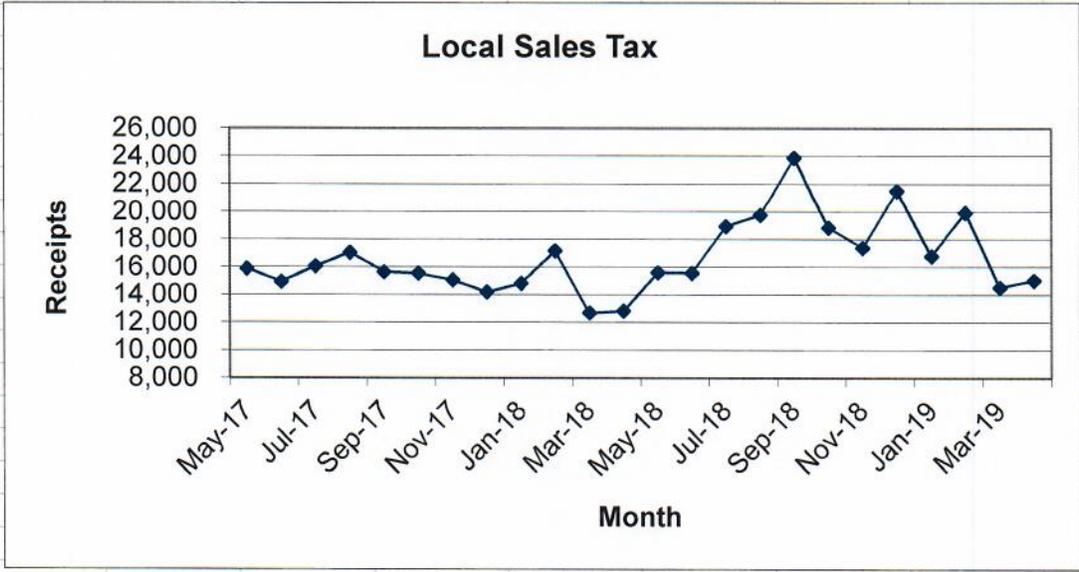
| Month  | Collections |
|--------|-------------|
| May-17 | 124,351     |
| Jun-17 | 128,601     |
| Jul-17 | 136,527     |
| Aug-17 | 120,248     |
| Sep-17 | 119,236     |
| Oct-17 | 124,629     |
| Nov-17 | 126,641     |
| Dec-17 | 114,825     |
| Jan-18 | 128,340     |
| Feb-18 | 115,988     |
| Mar-18 | 120,285     |
| Apr-18 | 139,665     |
| May-18 | 132,498     |
| Jun-18 | 151,336     |
| Jul-18 | 133,965     |
| Aug-18 | 125,245     |
| Sep-18 | 133,202     |
| Oct-18 | 122,081     |
| Nov-18 | 139,223     |
| Dec-18 | 119,084     |
| Jan-19 | 133,631     |
| Feb-19 | 112,951     |
| Mar-19 | 117,703     |
| Apr-19 | 142,949     |

**Meals Tax Collections**



Town of Rocky Mount  
Local Sales Tax

|        |        |
|--------|--------|
| May-17 | 15,859 |
| Jun-17 | 14,918 |
| Jul-17 | 16,034 |
| Aug-17 | 17,021 |
| Sep-17 | 15,631 |
| Oct-17 | 15,529 |
| Nov-17 | 15,043 |
| Dec-17 | 14,180 |
| Jan-18 | 14,793 |
| Feb-18 | 17,151 |
| Mar-18 | 12,675 |
| Apr-18 | 12,810 |
| May-18 | 15,592 |
| Jun-18 | 15,540 |
| Jul-18 | 18,923 |
| Aug-18 | 19,743 |
| Sep-18 | 23,846 |
| Oct-18 | 18,834 |
| Nov-18 | 17,366 |
| Dec-18 | 21,497 |
| Jan-19 | 16,776 |
| Feb-19 | 19,909 |
| Mar-19 | 14,516 |
| Apr-19 | 15,009 |



TOWN OF ROCKY MOUNT  
EXPENDITURE COMPARISONS  
AS OF APRIL 30, 2019

| ACTIVITY                                 | MONTH          |                | YEAR TO DATE     |                  | BUDGET           | % OF             |
|--|----------------|----------------|------------------|------------------|------------------|------------------|
|  | THIS YEAR      | LAST YEAR      | THIS YEAR        | LAST YEAR        | THIS YEAR        | BUDGET THIS YEAR |
| GENERAL FUND:                            |                |                |                  |                  |                  |                  |
| Mayor & Council                          | 9,344          | 8,112          | 78,489           | 60,457           | 77,311           | 101.52%          |
| Town Manager                             | 22,032         | 19,827         | 218,144          | 205,385          | 265,489          | 82.17%           |
| Town Attorney                            | -              | -              | 37,604           | 27,558           | 37,799           | 99.48%           |
| Finance Department                       | 37,358         | 22,817         | 406,518          | 296,228          | 745,613          | 54.52%           |
| Electorial Board                         | -              | -              | -                | -                | -                | 0.00%            |
| Police Department                        | 182,474        | 191,888        | 1,775,218        | 1,684,918        | 2,201,415        | 80.64%           |
| Volunteer Fire Dept.                     | 18,812         | 17,565         | 104,530          | 133,511          | 174,737          | 59.82%           |
| Public Works Admin.                      | 9,097          | 8,229          | 120,096          | 91,071           | 94,237           | 127.44%          |
| Street Lights                            | 10,240         | 10,948         | 76,072           | 80,599           | 178,436          | 42.63%           |
| Traffic Control & Parking                | 2,748          | 4,532          | 41,118           | 50,380           | 106,033          | 38.78%           |
| Streets                                  | 178,765        | 39,807         | 892,477          | 697,251          | 2,034,684        | 43.86%           |
| Sidewalks & Curbs                        | 1,845          | 3,936          | 5,764            | 14,263           | 51,456           | 11.20%           |
| Angle Bridge Repairs                     | -              | 1,462          | 22,299           | 39,775           | 17,029           | 0.00%            |
| School Board Rd. Drainage                | 4,650          | -              | 17,804           | -                | -                | 0.00%            |
| Street Cleaning                          | 336            | -              | 5,236            | 4,961            | 7,386            | 70.89%           |
| Refuse Collection                        | 7,211          | 8,798          | 97,788           | 136,592          | 132,440          | 73.84%           |
| Snow Removal                             | -              | 3,399          | 52,863           | 59,356           | 44,239           | 119.49%          |
| Municipal Building                       | 5,886          | 3,899          | 52,149           | 109,534          | 46,081           | 113.17%          |
| Emergency Services Bldg.                 | 10,730         | 1,663          | 76,523           | 64,262           | 67,725           | 112.99%          |
| Public Works Building                    | 2,486          | 3,683          | 23,614           | 31,870           | 29,354           | 80.44%           |
| Cemetery                                 | 498            | 349            | 8,244            | 15,063           | 18,833           | 43.77%           |
| Playgrounds                              | 7,461          | 3,969          | 56,006           | 51,884           | 67,080           | 83.49%           |
| Celeste Park                             | -              | -              | -                | -                | 5,245            | 0.00%            |
| Gilley's Park                            | -              | -              | -                | 48,038           | -                | 0.00%            |
| Impound Lot                              | 550            | 143            | 1,456            | 81,954           | -                | 100.00%          |
| Mary Elizabeth Park                      | 2,536          | -              | 57,136           | 32,432           | 35,571           | 0.00%            |
| Veterans Memorial Park erosion           | -              | -              | -                | 51,473           | -                | 0.00%            |
| Planning & Zoning                        | 10,028         | 8,454          | 96,700           | 90,363           | 123,667          | 78.19%           |
| Community Development                    | 17,438         | 13,600         | 218,735          | 197,013          | 327,065          | 66.88%           |
| Citizen's Square                         | 944            | 947            | 17,547           | 10,761           | 22,091           | 79.43%           |
| Hospitality Center                       | 651            | 10,306         | 12,652           | 21,403           | 27,312           | 46.32%           |
| Passport Services Expenses               | 39             | 199            | 1,035            | 1,878            | 3,000            | 34.51%           |
| Economic Development Authority           | -              | -              | 1,129            | 1,732            | 2,855            | 39.55%           |
| Remediation of Blighted Structures       | -              | -              | -                | 1,440            | 10,000           | 0.00%            |
| Non-Departmental:                        |                |                |                  |                  |                  |                  |
| Wages & Fringes                          | 284            | 260            | 49,786           | 36,053           | 44,061           | 112.99%          |
| Employee Wellness Program                | -              | -              | 1,960            | 420              | 2,600            | 75.37%           |
| Employee Drug Testing                    | 98             | 256            | 497              | 678              | 990              | 50.17%           |
| Insurance                                | -              | -              | 64,522           | 64,458           | 67,681           | 95.33%           |
| Contributions to Others                  | -              | -              | 15,450           | 15,450           | 16,500           | 93.64%           |
| Debt Service-Principal                   | -              | -              | 290,000          | 295,000          | 290,000          | 100.00%          |
| Debt Service-Interest                    | -              | -              | 36,441           | 52,659           | 50,162           | 72.65%           |
| Transfer to Performance Operations       | -              | -              | 210,525          | -                | 394,982          | 53.30%           |
| Contingency - General Purposes           | -              | -              | -                | -                | 50,000           | 0.00%            |
| Contingency - Supplemental Pay Adjustmen | -              | -              | -                | -                | 29,550           | 0.00%            |
| <b>TOTAL GENERAL FUND EXPENDITURES</b>   | <b>544,541</b> | <b>389,048</b> | <b>5,244,127</b> | <b>4,858,123</b> | <b>7,900,709</b> | <b>66.38%</b>    |

**TOWN OF ROCKY MOUNT  
EXPENDITURE COMPARISONS  
AS OF APRIL 30, 2019**

| ACTIVITY                                     | MONTH          |                | YEAR TO DATE     |                  | BUDGET           | % OF             |
|--|----------------|----------------|------------------|------------------|------------------|------------------|
|  | THIS YEAR      | LAST YEAR      | THIS YEAR        | LAST YEAR        | THIS YEAR        | BUDGET THIS YEAR |
| <b>WATER &amp; SEWER FUND:</b>               |                |                |                  |                  |                  |                  |
| Water System Operation                       | 9,492          | 7,956          | 177,587          | 162,443          | 219,615          | 80.86%           |
| Meter Reading                                | 1,916          | 2,748          | 25,340           | 24,250           | 42,515           | 59.60%           |
| Water Plant                                  | 55,021         | 35,768         | 488,680          | 426,916          | 676,010          | 72.29%           |
| Wastewater System Operation                  | 10,094         | 9,182          | 144,759          | 111,102          | 173,765          | 83.31%           |
| Wastewater Treatment Plant                   | 45,193         | 38,544         | 375,927          | 354,283          | 512,260          | 73.39%           |
| Utility Billing & Administration             | 16,116         | 12,036         | 170,454          | 128,510          | 188,004          | 90.66%           |
| <b>Non-Departmental:</b>                     |                |                |                  |                  |                  |                  |
| Wages & Fringes                              | -              | -              | 6,551            | 4,094            | -                | 0.00%            |
| Insurance                                    | -              | -              | 21,507           | 21,486           | 22,560           | 95.33%           |
| Debt Service-Principal                       | -              | -              | 302,000          | 292,500          | 302,000          | 100.00%          |
| Debt Service-Interest                        | -              | -              | 54,472           | 47,571           | 76,013           | 71.66%           |
| Contingency - Utility Operating Purposes     | -              | -              | -                | -                | 10,000           | 0.00%            |
| Contingency - Supplemental Pay Adjustmen     | -              | -              | -                | -                | 7,051            | 0.00%            |
| Depreciation                                 | -              | -              | -                | -                | 808,950          | 0.00%            |
| <b>TOTAL WATER &amp; SEWER FUND EXPENSES</b> | <b>137,832</b> | <b>106,236</b> | <b>1,767,277</b> | <b>1,573,155</b> | <b>3,038,743</b> | <b>58.16%</b>    |
| <b>CAPITAL IMPROVEMENTS FUND:</b>            |                |                |                  |                  |                  |                  |
| Transfer to General Fund                     | -              | -              | -                | -                | -                | 0.00%            |
| <b>TOTAL CAPITAL PROJECTS EXPENDITURES</b>   | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>0.00%</b>     |
| <b>UTILITY CAPITAL FUND:</b>                 |                |                |                  |                  |                  |                  |
| Public Works Utility Capital Items           | -              | -              | -                | 144,511          | -                | 0.00%            |
| Water System Operation                       | -              | 3,388          | -                | 3,388            | 55,970           | 0.00%            |
| Water Distribution Utility Projects          | -              | -              | -                | -                | -                | 0.00%            |
| Utility Billing Software                     | -              | -              | -                | -                | 115,000          | 0.00%            |
| Meter Reading Replacement                    | 196,493        | -              | 778,573          | -                | 990,000          | 78.64%           |
| WTP Parking Lot Repaving                     | -              | -              | -                | 10,770           | -                | 0.00%            |
| Diamond Ave Water Line Replacement           | -              | 17,448         | 4,380            | 65,103           | 4,380            | 100.00%          |
| Scuffling Hill Tank Aerator                  | -              | -              | -                | 68,155           | -                | 0.00%            |
| Grassy Hill Upper Pump Redo                  | -              | -              | 11,119           | 11,748           | 3,252            | 0.00%            |
| Eclips Sample Hydrants                       | -              | -              | -                | 8,872            | -                | 0.00%            |
| Streaming Current Monitor                    | -              | -              | -                | 6,764            | -                | 0.00%            |
| WTP Flucculator Motor Replacement            | -              | -              | 4,508            | -                | -                | 0.00%            |
| WTP Upgrade Controls & Programming           | -              | -              | -                | -                | -                | 0.00%            |
| WTP Pressure Valve & Plumbing                | -              | -              | 11,920           | -                | 11,920           | 0.00%            |
| Ground Penetrating Radar (PW)                | -              | -              | 33,850           | -                | 35,000           | 96.71%           |
| WTP Replace Flocculators                     | -              | -              | -                | -                | 161,000          | 0.00%            |
| WTP Replace Mower                            | -              | -              | 8,973            | -                | 8,500            | 105.56%          |
| Interconnection to WVWA                      | -              | -              | 4,895            | -                | -                | 0.00%            |
| Wastewater Collection Utility Projects       | -              | -              | -                | -                | -                | 0.00%            |
| Sewer Pump Stations SCADA                    | -              | -              | -                | 24,037           | -                | 0.00%            |
| Wastewater Rapid Assessment Tool             | -              | -              | -                | 25,524           | -                | 0.00%            |
| WWTP Parking Lot Repairs                     | -              | -              | -                | 12,787           | -                | 0.00%            |
| WWTP Replace Building Heaters                | -              | -              | -                | 1,500            | -                | 0.00%            |
| WW Main Pump Station Climbing Screen         | -              | -              | -                | -                | 60,000           | 0.00%            |
| WWTP Clarifiers                              | -              | 481            | -                | 114,491          | -                | 0.00%            |
| Hillcrest Sewer Line Replacement (PW)        | -              | -              | -                | -                | 108,000          | 0.00%            |
| New Debt Service                             | -              | -              | -                | -                | 121,494          | 0.00%            |
| Contingency                                  | -              | -              | -                | -                | 60,000           | 0.00%            |
| <b>TOTAL UTILITY CAPITAL EXPENDITURES</b>    | <b>196,493</b> | <b>21,317</b>  | <b>858,218</b>   | <b>497,651</b>   | <b>1,734,516</b> | <b>49.48%</b>    |

TOWN OF ROCKY MOUNT  
EXPENDITURE COMPARISONS  
AS OF APRIL 30, 2019

| ACTIVITY                              | MONTH         |               | YEAR TO DATE                          |                | BUDGET         | % OF             |
|---------------------------------------|---------------|---------------|---------------------------------------|----------------|----------------|------------------|
|                                       | THIS YEAR     | LAST YEAR     | THIS YEAR                             | LAST YEAR      | THIS YEAR      | BUDGET THIS YEAR |
| <b>PERFORMANCE VENUE OPERATIONS:</b>  |               |               |                                       |                |                |                  |
| Performance Venue Operations:         |               |               |                                       |                |                |                  |
| Wages - Full Time                     | 15,933        | 12,221        | 150,872                               | 117,378        | 228,793        | 65.94%           |
| Wages - Part Time                     | -             | 2,900         | 4,350                                 | 17,000         | -              | 100.00%          |
| Wages - Overtime                      | -             | -             | 1,048                                 | 707            | -              | 0.00%            |
| Wages - Security                      | 2,175         | 2,400         | 14,175                                | 16,875         | 22,000         | 64.43%           |
| Fringes                               | 7,971         | 6,321         | 67,156                                | 63,535         | 75,214         | 89.29%           |
| Contractual Services                  | 9,323         | 2,592         | 45,967                                | 24,531         | 17,015         | 270.16%          |
| Custodial Services                    | 2,363         | -             | 10,250                                | 4,300          | 5,200          | 0.00%            |
| Repairs & Maintenance                 | -             | -             | 4,174                                 | 2,198          | 2,500          | 166.98%          |
| Advertising                           | -             | 2,000         | -                                     | 4,075          | -              | 0.00%            |
| Printing & Binding                    | -             | -             | -                                     | -              | -              | 0.00%            |
| Licenses & Permits                    | 9,997         | -             | 10,786                                | 766            | -              | 0.00%            |
| Postage & Delivery Services           | -             | -             | -                                     | -              | -              | 0.00%            |
| Utilities                             | 1,887         | 2,152         | 18,251                                | 20,238         | 24,600         | 74.19%           |
| Communications                        | 1,514         | 1,093         | 11,566                                | 10,312         | 13,140         | 88.02%           |
| Office Supplies                       | 47            | -             | 888                                   | 436            | 200            | 0.00%            |
| Janitorial Supplies                   | 339           | 588           | 599                                   | 5,684          | 6,320          | 9.48%            |
| Furniture & Fixtures                  | 4,696         | -             | 6,346                                 | 2,927          | -              | 0.00%            |
| Data Processing Equipment             | -             | -             | 252                                   | -              | -              | 0.00%            |
| Machinery & Equipment                 | -             | -             | 4,681                                 | -              | -              | 0.00%            |
| Audio/Visual Equipment                | 2,164         | -             | 4,603                                 | -              | -              | 0.00%            |
| <b>TOTAL PERFORMANCE VENUE EXPENS</b> | <b>58,408</b> | <b>32,266</b> | <b>355,965</b>                        | <b>290,962</b> | <b>394,982</b> | <b>90.12%</b>    |
|                                       |               |               | 10 months of the 12 month fiscal year |                |                | 83.33%           |

TOWN OF ROCKY MOUNT  
CONTINGENCY FUNDS  
FISCAL YEAR 2019

|   | <u>GENERAL<br/>FUND</u> | <u>UTILITY<br/>FUND</u> | <u>UTILITY<br/>CAPITAL<br/>FUND</u> |
|---|-------------------------|-------------------------|-------------------------------------|
| BUDGETED CONTINGENCY - GENERAL PURPOSES<br>COMMITTED:   | 50,000                  | 10,000                  | 60,000                              |
| <br>  |                         |                         |                                     |
| AVAILABLE CONTINGENCY - GENERAL PURPOSES                | <u>50,000</u>           | <u>10,000</u>           | <u>60,000</u>                       |
| <hr/>   |                         |                         |                                     |
| BUDGETED FOR SUPPLEMENTAL PAY ADJUSTMENTS<br>COMMITTED: | 29,550                  | 7,051                   |                                     |
| SUPPLEMENTAL PAY ADJUSTMENTS                            | (24,018)                | (6,551)                 |                                     |
| AVAILABLE FOR SUPPLEMENTAL PAY ADJUSTMENTS              | <u>5,532</u>            | <u>500</u>              |                                     |
| <hr/>   |                         |                         |                                     |

|  |  |                    |                           |                             |
|--|--|--------------------|---------------------------|-----------------------------|
|  | Town of Rocky Mount                          |                    |                           | 5/3/2019                    |
|  | Meter Replacement Project (FY 2019)          |                    |                           |                             |
|  | Bond: \$1,121,500 / 3.58% / 15 years         |                    |                           |                             |
|  | Deposit to Account = \$1,100,000             |                    |                           |                             |
|  | Account 05.5302.7000 Town budget = \$990,000 |                    |                           |                             |
|  |  |                    |                           |                             |
| Vendor                                 |  | Contract<br>Budget | Reimbursement<br>Requests | Balance on<br>Bond Proceeds |
| CMC Supply                             |  | \$ 853,768.50      |                           |                             |
|  | Reimb Request #1                             |                    | \$ 487,158.93             |                             |
|  | Reimb Request #2                             |                    | \$ 43,595.84              |                             |
|  | Reimb Request #3                             |                    | \$ 46,675.04              |                             |
|  | Reimb Request #4                             |                    | \$ 55,723.34              |                             |
|  | Reimb Request #5                             |                    | \$ 77,549.67              |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Vendor Balance                               |                    |                           | \$ 143,065.68               |
| (Concord) Atlantic<br>Utility Services |  | \$ 226,570.00      |                           |                             |
|  | Reimb Request #5                             |                    | \$ 63,156.00              |                             |
|  | Reimb Request #6                             |                    | \$ 32,580.00              |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Vendor Balance                               |                    |                           | \$ 130,834.00               |
| Other                                  |  | \$ 19,661.50       |                           |                             |
|  | Reimb Request #3                             |                    | \$ 4,650.00               |                             |
|  | Reimb Request #5                             |                    | \$ 64.17                  |                             |
|  | Reimb Request #6                             |                    | \$ 198.86                 |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Reimb Request #                              |                    |                           |                             |
|  | Bond Balance                                 |                    |                           | \$ 14,748.47                |
| Add: Interest                          | project to date                              |                    |                           | \$ 9,879.69                 |
|  |  | \$ 1,100,000.00    | \$ 811,351.85             | \$ 298,527.84               |

TOWN OF ROCKY MOUNT  
UTILITY BILLING  
WATER CONSUMPTION PERCENTAGES  
FOR THE MONTH OF APRIL 2019

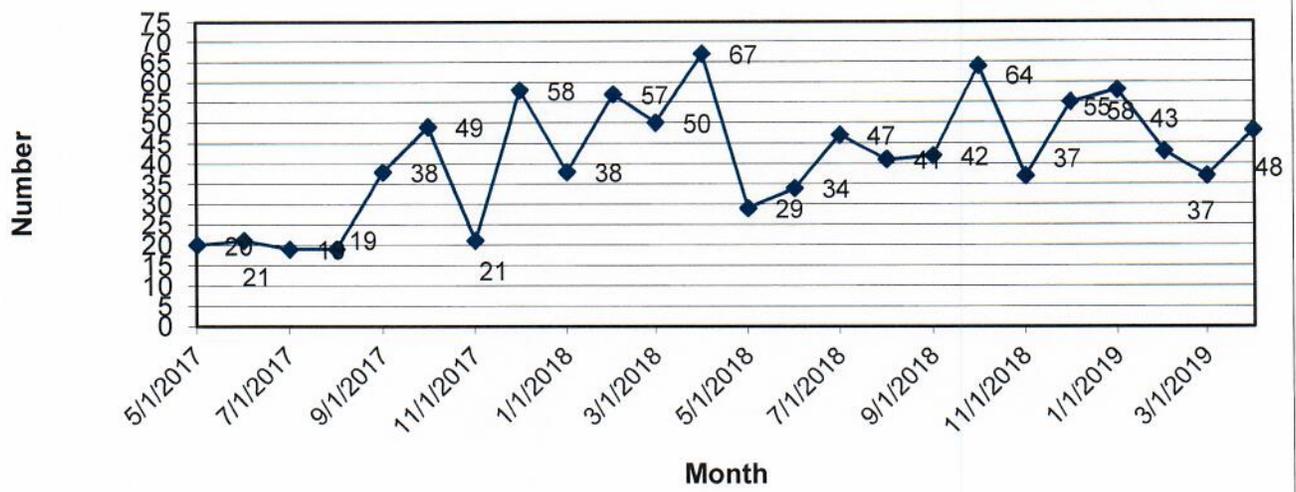
|                                    | TOTAL<br>METERS | TOTAL<br>GALLONS  | TOTAL<br>REVENUES | %<br>METERS | %<br>GALLONS | %<br>REVENUES |
|------------------------------------|-----------------|-------------------|-------------------|-------------|--------------|---------------|
| <b>IN-TOWN CUSTOMERS</b>           |                 |                   |                   |             |              |               |
| RESIDENTIAL                        | 1,746           | 5,530,772         | \$ 41,141         | 60%         | 30%          | 33%           |
| COMMERCIAL                         | 380             | 5,334,527         | 26,411            | 13%         | 29%          | 21%           |
| INDUSTRIAL                         | 48              | 4,329,211         | \$ 15,539         | 2%          | 23%          | 12%           |
| TOTAL                              | <u>2,174</u>    | <u>15,194,510</u> | <u>\$ 83,091</u>  | <u>74%</u>  | <u>82%</u>   | <u>66%</u>    |
| <b>OUT-OF-TOWN CUSTOMERS</b>       |                 |                   |                   |             |              |               |
| RESIDENTIAL                        | 663             | 2,029,835         | \$ 29,695         | 23%         | 11%          | 24%           |
| COMMERCIAL                         | 87              | 1,207,916         | \$ 12,334         | 3%          | 7%           | 10%           |
| INDUSTRIAL                         | 1               | 7,000             | \$ 64             | 0%          | 0%           | 0%            |
| TOTAL                              | <u>751</u>      | <u>3,244,751</u>  | <u>\$ 42,093</u>  | <u>26%</u>  | <u>18%</u>   | <u>34%</u>    |
|                                    |                 |                   |                   | 100%        | 100%         | 100%          |
| <b>GRAND TOTAL (ALL CUSTOMERS)</b> |                 |                   |                   |             |              |               |
| RESIDENTIAL                        | 2,409           | 7,560,607         | \$ 70,836         | 82%         | 41%          | 57%           |
| COMMERCIAL                         | 467             | 6,542,443         | \$ 38,745         | 16%         | 35%          | 31%           |
| INDUSTRIAL                         | 49              | 4,336,211         | \$ 15,603         | 2%          | 24%          | 12%           |
| TOTAL                              | <u>2,925</u>    | <u>18,439,261</u> | <u>\$ 125,184</u> | <u>100%</u> | <u>100%</u>  | <u>100%</u>   |

TOWN OF ROCKY MOUNT  
UTILITY BILLING  
PERCENT CONSUMPTION & PERCENT REVENUE  
PER CUSTOMER CLASS  
FISCAL YEAR 2019

| Month   | In Town     |        |            |        |            |        |        |        | Out of Town |        |            |        |            |        |        |        |
|---------|-------------|--------|------------|--------|------------|--------|--------|--------|-------------|--------|------------|--------|------------|--------|--------|--------|
|         | Residential |        | Commercial |        | Industrial |        | Total  |        | Residential |        | Commercial |        | Industrial |        | Total  |        |
|         | % Gal.      | % Rev. | % Gal.     | % Rev. | % Gal.     | % Rev. | % Gal. | % Rev. | % Gal.      | % Rev. | % Gal.     | % Rev. | % Gal.     | % Rev. | % Gal. | % Rev. |
| Jul-18  | 29%         | 32%    | 32%        | 23%    | 23%        | 13%    | 83%    | 68%    | 11%         | 23%    | 6%         | 9%     | 0%         | 0%     | 17%    | 32%    |
| Aug-18  | 30%         | 32%    | 34%        | 24%    | 19%        | 11%    | 83%    | 68%    | 11%         | 24%    | 5%         | 9%     | 0%         | 0%     | 17%    | 32%    |
| Sep-18  | 29%         | 31%    | 31%        | 23%    | 23%        | 14%    | 84%    | 68%    | 11%         | 23%    | 5%         | 9%     | 0%         | 0%     | 16%    | 32%    |
| Oct-18  | 29%         | 30%    | 32%        | 24%    | 23%        | 13%    | 85%    | 68%    | 11%         | 23%    | 5%         | 9%     | 0%         | 0%     | 15%    | 32%    |
| Nov-18  | 27%         | 29%    | 30%        | 22%    | 23%        | 13%    | 80%    | 65%    | 14%         | 26%    | 6%         | 9%     | 0%         | 0%     | 20%    | 35%    |
| Dec-18  | 32%         | 33%    | 28%        | 21%    | 22%        | 12%    | 82%    | 67%    | 12%         | 24%    | 6%         | 9%     | 0%         | 0%     | 18%    | 33%    |
| Jan-19  | 34%         | 34%    | 28%        | 21%    | 18%        | 10%    | 80%    | 65%    | 13%         | 25%    | 7%         | 10%    | 0%         | 0%     | 20%    | 35%    |
| Feb-19  | 32%         | 27%    | 29%        | 35%    | 21%        | 10%    | 82%    | 72%    | 11%         | 19%    | 7%         | 9%     | 0%         | 0%     | 18%    | 28%    |
| Mar-19  | 31%         | 34%    | 29%        | 21%    | 21%        | 11%    | 82%    | 66%    | 11%         | 24%    | 7%         | 10%    | 0%         | 0%     | 18%    | 34%    |
| Apr-19  | 30%         | 33%    | 29%        | 21%    | 23%        | 12%    | 82%    | 66%    | 11%         | 24%    | 7%         | 10%    | 0%         | 0%     | 18%    | 34%    |
| May-19  |             |        |            |        |            |        |        |        |             |        |            |        |            |        |        |        |
| Jun-19  |             |        |            |        |            |        |        |        |             |        |            |        |            |        |        |        |
| Average | 30%         | 32%    | 30%        | 24%    | 22%        | 12%    | 82%    | 67%    | 12%         | 24%    | 6%         | 9%     | 0%         | 0%     | 18%    | 33%    |

\*\*\*NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2019 (year ended 6/30/19).

### Number of Water Cut-off's



TOWN OF ROCKY MOUNT  
WATER ACCOUNTABILITY  
March-19

|  |                         |                   |
|--|-------------------------|-------------------|
| Water Plant Finished Water Pumped                  |                         | <u>19,566,086</u> |
| (Mar 7 - Apr 3)                                    | (meters read 4/1 - 4/5) |                   |
| Water Consumption Billed                           | 18,439,261              |                   |
| Water Plant Process                                | 942,000                 |                   |
| Flushing Water Lines, Hydrants, Tanks              | 151,500                 |                   |
| (includes Diamond Ave replacement line flushing)   |                         |                   |
| Water Obtained from Water Plant (to bill)          | -                       |                   |
| Water Obtained from Public Works Hydrant (to bill) | 2,000                   |                   |
| Bulk Water Used at Public Works Shop               | 7,500                   |                   |
| Flow Meter Checks at Hydrants                      | -                       |                   |
| Meters Read and Not Billed                         | 199,386                 |                   |
| Grand Total of Water Metered / Consumed / Tracked  |                         | <u>19,741,647</u> |
| Percent Finished Water Accounted                   |                         | 100.90%           |

Meters Read and Not Billed

|                |                              |         |
|----------------|------------------------------|---------|
| 001-0122-10-01 | Mary Bethune Park            | 45      |
| 001-0188-00-01 | Impound Lot (old)            | -       |
| 002-0317-20-01 | Public Works Bldg            | 20      |
| 002-0317-30-01 | Public Works Bldg-new bldg   | 19,000  |
| 004-1067-00-01 | Veteran's Memorial Park      | 25      |
| 005-1300-00-01 | Mary Elizabeth Park          | 297     |
| 005-1343-10-01 | Harvester Performance Center | 14,000  |
| 005-1384-00-01 | Farmer's Market              | 1,900   |
| 005-1457-00-01 | Municipal Bldg.              | 1,964   |
| 006-1710-00-01 | Welcome Center / Depot       | 135     |
| 009-2523-50-01 | Emergency Services Bldg.     | 11,000  |
| 009-2538-70-01 | Impound Lot (new)            | -       |
| 011-0050-90-01 | Rt 122 Pump Station          | -       |
| 041-0034-00-01 | WasteWater Treatment Plant   | 151,000 |

|                         |  |                |
|-------------------------|--|----------------|
| TOTAL Meters Not Billed |  | <u>199,386</u> |
|-------------------------|--|----------------|

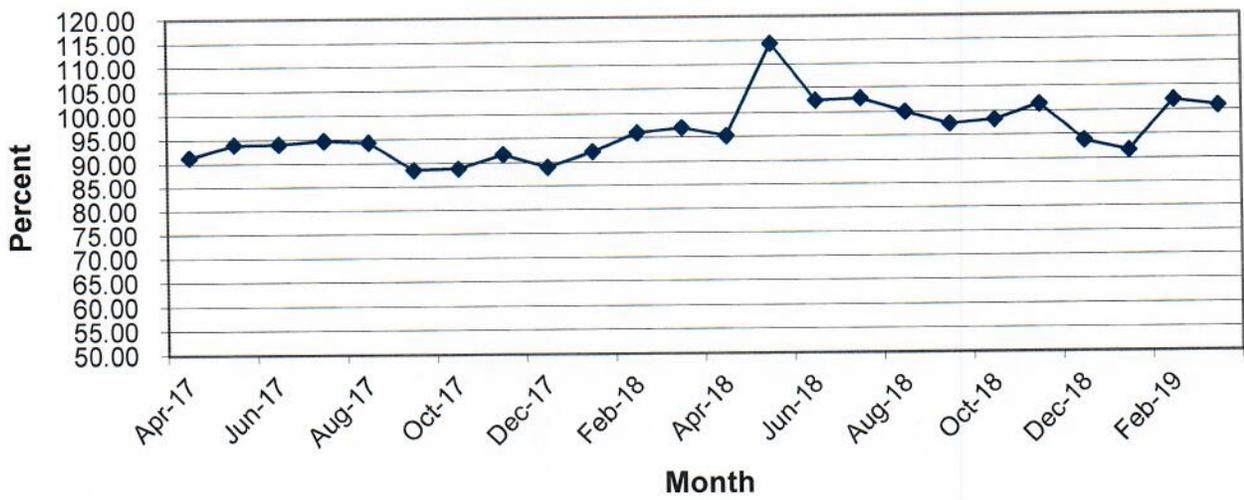
Water Line Repairs by Public Works during the month:  
repaired 1 water main

Sewer Line Repairs by Public Works during the month:  
repaired or unplugged 2 sewer mains or laterals

TOWN OF ROCKY MOUNT  
WATER ACCOUNTABILITY  
FISCAL YEAR 2019

| Month  | Finished Water Treated | Total Water Gallons Accounted | Percent Accounted | Monthly Gallons Variance | Average Accounted Variance per Quarter | Average Monthly Variance per Quarter |
|--|------------------------|-------------------------------|-------------------|--------------------------|--|--------------------------------------|
| Jul-18   | 23,907,493             | 24,577,188                    | 102.80%           | (669,695)                |  |                                      |
| Aug-18   | 26,270,290             | 26,269,192                    | 100.00%           | 1,098                    |  |                                      |
| Sep-18   | 20,753,937             | 20,214,271                    | 97.40%            | 539,666                  | 100.07%                                | (42,977.00)                          |
| Oct-18   | 24,921,926             | 24,484,113                    | 98.24%            | 437,813                  |  |                                      |
| Nov-18   | 20,728,175             | 21,019,470                    | 101.41%           | (291,295)                |  |                                      |
| Dec-18   | 21,313,718             | 19,991,785                    | 93.80%            | 1,321,933                | 97.82%                                 | 489,483.67                           |
| Jan-19   | 23,790,075             | 21,819,448                    | 91.72%            | 1,970,627                |  |                                      |
| Feb-19   | 18,940,164             | 19,335,660                    | 102.09%           | (395,496)                |  |                                      |
| Mar-19   | 19,566,086             | 19,741,647                    | 100.90%           | (175,561)                | 98.23%                                 | 466,523.33                           |
| Apr-19   |                        |                               |                   | -                        |  |                                      |
| May-19   |                        |                               |                   | -                        |  |                                      |
| Jun-19   |                        |                               |                   | -                        | 0.00%                                  | -                                    |
| AVG.   | 22,243,540             | 21,939,197                    | 98.71%            | 304,343                  | 98.71%                                 | 304,343                              |
| TOTAL  | 200,191,864            | 197,452,774                   |                   | 2,739,090                |  |                                      |
| Monthly Avg. Percent Unaccounted =                       |                        |                               | 1.29%             |                          |  |                                      |
| Monthly Avg. Percent Accounted =                         |                        |                               | 98.71%            |                          |  |                                      |
| 9 out of 12 months this fiscal year > 80% accountability |                        |                               |                   |                          |  |                                      |

### Water Accountability %



**TOWN OF ROCKY MOUNT  
UTILITY PROFILE  
FISCAL YEAR 2019**

| Month       | Plant Hrs.    | Raw Water Drawn   | Monthly Avg. % of capacity | Finished water Treated | Monthly Avg. % of capacity | Total Water Gallons Accounted (A)(B) | Pct. Account ed | Connections  | Wastewater Monthly Flow | Monthly Avg. % of Capacity | Total Sewer Gallons Billed | Pct. Account ed |
|-------------|---------------|-------------------|----------------------------|------------------------|----------------------------|--------------------------------------|-----------------|--------------|-------------------------|----------------------------|----------------------------|-----------------|
| Jul-18      | 313.10        | 25,910,000        | 41.79%                     | 22,907,493             | 36.95%                     | 24,577,188                           | 107.29%         | 2,932        | 22,661,000              | 36.55%                     | 19,417,846                 | 85.69%          |
| Aug-18      | 303.80        | 24,600,000        | 39.68%                     | 26,270,290             | 42.37%                     | 26,269,192                           | 100.00%         | 2,937        | 29,915,000              | 48.25%                     | 16,574,703                 | 55.41%          |
| Sep-18      | 297.00        | 22,900,000        | 38.17%                     | 20,753,937             | 34.59%                     | 20,214,271                           | 97.40%          | 2,934        | 49,230,000              | 82.05%                     | 19,233,902                 | 39.07%          |
| Oct-18      | 297.60        | 24,100,000        | 38.87%                     | 24,921,926             | 40.20%                     | 24,484,113                           | 98.24%          | 2,943        | 37,696,000              | 60.80%                     | 25,739,384                 | 68.28%          |
| Nov-18      | 282.00        | 21,720,000        | 36.20%                     | 20,728,175             | 34.55%                     | 21,019,470                           | 101.41%         | 2,930        | 39,720,000              | 66.20%                     | 17,974,171                 | 45.25%          |
| Dec-18      | 276.00        | 21,660,000        | 34.94%                     | 21,313,718             | 34.38%                     | 19,991,785                           | 93.80%          | 2,929        | 47,790,000              | 77.08%                     | 15,749,105                 | 32.95%          |
| Jan-19      | 297.60        | 22,190,000        | 35.79%                     | 23,790,075             | 38.37%                     | 21,819,448                           | 91.72%          | 2,917        | 40,114,000              | 64.70%                     | 14,478,175                 | 36.09%          |
| Feb-19      | 257.60        | 19,090,000        | 34.09%                     | 18,940,164             | 33.82%                     | 19,335,600                           | 102.09%         | 2,912        | 40,824,000              | 72.90%                     | 16,322,261                 | 39.98%          |
| Mar-19      | 279.00        | 20,610,000        | 33.24%                     | 19,566,086             | 31.56%                     | 19,741,647                           | 100.90%         | 2,905        | 36,456,000              | 58.80%                     | 14,611,433                 | 40.08%          |
| Apr-19      |               |                   | 0.00%                      |                        | 0.00%                      |                                      |                 | 2,925        |                         | 0.00%                      | 14,711,156                 |                 |
| May-19      |               |                   | 0.00%                      |                        | 0.00%                      |                                      |                 |              |                         | 0.00%                      |                            |                 |
| Jun-19      |               |                   | 0.00%                      |                        | 0.00%                      |                                      |                 |              |                         | 0.00%                      |                            |                 |
| <b>AVG.</b> | <b>289.30</b> | <b>22,531,111</b> | <b>36.97%</b>              | <b>22,132,429</b>      | <b>36.31%</b>              | <b>21,939,190</b>                    | <b>99.20%</b>   | <b>2,926</b> | <b>38,267,333</b>       | <b>63.04%</b>              | <b>17,481,214</b>          | <b>49.20%</b>   |

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

## MONTHLY STAFF REPORT

|                    |                          |
|--------------------|--------------------------|
| <b>DATE:</b>       | May 13, 2019             |
| <b>TO:</b>         | Rocky Mount Town Council |
| <b>FROM:</b>       | Justin Woodrow           |
| <b>DEPARTMENT:</b> | <b>Fire Department</b>   |
| <b>MONTH:</b>      | March 2019               |

For the period of March 2019, the Rocky Mount Fire Department responded to a total of 51 calls of which 8 were inside the town limits and 51 were within Franklin County.

RMFD apparatus traveled a total of 1230 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 6 members 23 hours of training on top of responding to 51 calls

RMFD also added William Holley and Walter Gould to the roster as probation members. William Holley was a past member of RMFD and has all current fire fighting certifications required.

RMFD had a application for membership submitted by Dakota Anderson and will vote on his status next business meeting.

RMFD Officers meet with several companies about battery operated vehicle extrication tools. Many member attended live demonstrations from four tool companies. After demoing all models and comparing cost we have narrowed our search to one brand TNT.

| <b>Number of Calls</b> | <b><u>Summary of Calls:</u></b><br><b>Type of Call</b> | <b>Notes or Special Circumstances</b> |
|------------------------|--|---------------------------------------|
| 4                      | Structure Fires  |                                       |
| 2                      | Vehicle Fire   |                                       |
| 3                      | Brush Fires  |                                       |
| 1                      | Chimney Fire   |                                       |
| 22                     | Motor Vehicle Accidents                                |                                       |
| 1                      | Utility Pole Fire                                      |                                       |
| 4                      | Fire Alarms  |                                       |
| 7                      | Smoke Reports  |                                       |
| 2                      | Hazardous Road Conditions                              |                                       |
| 2                      | Assist EMS   |                                       |
| 3                      | Illegal Burns  |                                       |

Respectfully Submitted By,  
Chief Justin Woodrow

## MONTHLY STAFF REPORT

|                    |                          |
|--------------------|--------------------------|
| <b>DATE:</b>       | May 13, 2019             |
| <b>TO:</b>         | Rocky Mount Town Council |
| <b>FROM:</b>       | Chief Ken E. Criner, Jr. |
| <b>DEPARTMENT:</b> | <b>Police Department</b> |
| <b>MONTH:</b>      | April 2019               |

Rocky Mount Police Department's annual Easter Egg Hunt was a huge success.



National Drug Take Back resulted in 77.2 lbs. of unused or unwanted medications.



PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

ROCKY MOUNT POLICE DEPARTMENT  
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: April 2019

February

March

APRIL

|   | February | March  | APRIL |
|---|----------|--------|-------|
| UNIFORM TRAFFIC SUMMONS ISSUED                | 174      | 166    | 164   |
| TRAFFIC STOPS                                 | 427      | 345    | 329   |
| SPEEDING TICKETS ISSUED                       | 27       | 36     | 41    |
| DUI   | 1        | 2      | 0     |
| COLLISIONS INVESTIGATED (TREDS)               | 9        | 15     | 11    |
| MOTORIST AIDES                                | 64       | 54     | 47    |
| CRIMINAL ARRESTS "MISDEMEANOR"                | 36       | 59     | 37    |
| CRIMINAL ARRESTS "FELONY"                     | 10       | 18     | 23    |
| INCIDENTS ADDRESSED                           | 3078     | 2515   | 2596  |
| INCIDENTS, OFFENSES REPORTABLE IN "RMS"       | 102      | 105    | 88    |
| GRAND LARCENY WARRANTS                        | 4        | 12     | 8     |
| BREAKING & ENTERING REPORTS                   | 1        | 1      | 0     |
| BREAKING & ENTERING WARRANTS                  | 0        | 0      | 0     |
| BOLO'S (Be On Look Out)                       | 23       | 23     | 26    |
| FOLLOW-UP'S                                   | 53       | 83     | 56    |
| BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS" | 1898     | 1256   | 1457  |
| SCHOOL CHECKS                                 | 222      | 260    | 267   |
| ALARM RESPONSES                               | 47       | 53     | 28    |
| OPEN DOORS, WINDOWS, ETC. UNSECURED           | 10       | 1      | 1     |
| COURT HOURS                                   | 14.5     | 27.75  | 20.75 |
| TRAINING HOURS:                               | 351      | 528.75 | 333   |
| SPECIAL ASSIGNMENT HOURS:                     | 45.5     | 64.25  | 37.25 |
| HARVESTER HOURS WORKED:                       | 62       | 126    | 72    |
| ECO/TDO                                       | 9        | 11     | 12    |
| ECO/TDO HOURS:                                | 33.5     | 74.75  | 63    |

## TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 11 reportable accidents with 9 of the accidents on our public streets.

## COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leonor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto, AEP, All American Car Wash, American National Bank, Ameristaff, Angle Hardware, Applebee's, Arby's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Brookside Swim Club, Buddy's BBQ, Burger King, Burt's Dentistry, C-Mart, Carter Bank & Trust, CATCE Center, Catch A Tan, Center Stage Catering, Check Into Cash, China City, Christian Heritage Academy, Coast to Coast, Comfort Inn, Cook Out, Country Kids, Crooked Stitch, Curves, CVS, Dairy Queen, Davenport Gas, Davis Law Firm, Department of Social Services, DMV, Dollar General, Dollar Tree, Domino's, Doom's Day Tactical, Eagle Cinema, Edward Johnson Investment, El Rio, El Rodeo, Empire Foods, Enterprise Rent-A-Car, Essig Center, Family Dollar, Farmer's Market, Fast Stop, Fast Tan, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Flora Funeral Home, Flowers By Jones, Foley's Automotive, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin County Library, Franklin Dental Associates, Franklin Health Care, Franklin Heating & Air, Franklin Heights Baptist Church, Franklin Memorial Hospital, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, H & R Block, Hair Fashions, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Highlander Laundry, Hodgesville Penicostal Holiness Church, Holiday Inn Express, Hollywood Beauty Salon, Hub Restaurant, Hutchinson Insurance, Ideal Building Supply, Industrial Avenue, Ippys, Jackson Hewitt, Jammin Apparel, Kay's Corner, Kentucky Fried Chicken, Kim's Nails, Kroger, Kupkakey, Lee M. Waid, Lesley Wray Photography, Little Ceasers, Long & Foster Realty, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, Mod-U-Kraf, Moose Lodge, NAPA, National Guard Armory, Newbold, Nice Nails, Ntelos, Oasis Salon, Old's Cool, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Prillaman's Auto Sales, Probation & Parole, Quiznos', Real Estate Rentals, Rent-A-Center, Retail Merchants, Riverside Minute Market, Rocky Mount Auto Repair, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Church of God, Rocky Mount Elementary, Rocky Mount Public Works, Rocky Mount Ready Mix, Rocky Mount Rehab, Rocky Mount United Methodist Church, Ron Ayers Motorworks, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shentel, Sherwin Williams, Shoe Show, State Farm, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Team Nurse, Trinity Packaging, Turner's Ready Mix, US Cellular, Union Bank, Valley Star Credit Union, Veteran's Park, Vintage Spa, Walgreens, Wal-Mart, Wendy's, Women's Shelter, Wood Grains, YMCA and The Zone.

**MISCELLANEOUS:**

- April 20<sup>th</sup>, 2019 - Easter Egg Hunt held at Franklin County High School track field
- April 25<sup>th</sup>, 2019 - Open Door "Rocky Mount Elementary"
- April 27<sup>th</sup>, 2019 - National Drug Take Back resulted in 77.2 lbs. of unused or unwanted medications
- April 28<sup>th</sup>, 2019 - Outdoor Festival was conducted in conjunction with the Harvester and Floyd Fest utilizing 10 officers for security.
- Investigations served two (2) narcotics search warrants
- Investigations served multiple search warrants for cell phone and computer images and messages

**COMMUNITY RESOURCE OFFICER:**

**MEETINGS/EVENTS**

- April 4<sup>th</sup>, 2019 - Meeting at Wal-Mart
- April 5<sup>th</sup>, 2019 - Project Lifesaver
- April 8<sup>th</sup>, 2019 - Community Revitalization Meeting
- April 9<sup>th</sup>, 2019 - Meeting at Wal-Mart
- April 9<sup>th</sup>, 2019 - Project Lifesaver
- April 10<sup>th</sup>, 2019 - Meeting with Woodmen Life
- April 11<sup>th</sup>, 2019 - Opioid Task Force Meeting
- April 19<sup>th</sup>, 2019 - FRESH Coalition Meeting
- April 20<sup>th</sup>, 2019 - Annual Easter Egg Hunt

**BFMS SCHOOL RESOURCE OFFICER  
REFERRAL'S 2018/2019:**

- DIVERSIONS: = 0

**SCHOOL RESOURCE OFFICER REFERRAL'S  
2018/2019:**

- DIVERSIONS: = 1  
Grand Larceny (x 1)

**FCHS SCHOOL RESOURCE OFFICER  
REFERRAL'S:**

- Possession tobacco - vape  
Warnings: 5 Diversions: 0 Petition/Warrant: 0
- Simple Assault  
Warnings: 2 Diversions: 0 Petition/Warrant: 0
- Possession of Weapon (Knives)  
Warnings: 3 Diversions: 0 Petition/Warrant: 0
- Disruptive Students: 6
- Trespassing: 3
- Social Media Threats: 3
- ECO Taken to Piedmont: 1
- Possession of Child Porn: 2 (Investigations)
- Sexual Assault Off-Campus: 1
- Court
- Meetings with Parents: 5

### SPEEDING TICKETS ISSUED

Grassy Hill Road (x 13)

School Board Road (x 11)

Tanyard Road (x 7)

Old Franklin Turnpike (x 3)

South Main Street (x 2)

Virgil H. Goode Highway (x 2)

State Street

Bernard Road

Scuffling Hill Road

## CRIMINAL ARRESTS & LOCATIONS:

|  |                             |
|--|-----------------------------|
| Possession of Heroin   | Old Franklin Turnpike       |
| Possession of Meth   | Old Franklin Turnpike       |
| Possession of Cocaine  | Windy Lane                  |
| Secrete Illegal Narcotics Upon Entry to a Detention Facility | Old Franklin Turnpike       |
| Possession of Marijuana w/ Intent to Manufacture             | Windy Lane                  |
| Possession of Marijuana                                      | North Main Street (x 2)     |
| Possession of Marijuana                                      | Old Franklin Turnpike (x 2) |
| Possession of Marijuana                                      | Franklin Street             |
| Possession of Marijuana                                      | Trail Drive                 |
| Possession of Marijuana                                      | Windy Lane                  |
| Possession of Marijuana                                      | Diamond Avenue              |
| Possession of Clonzepam                                      | Old Franklin Turnpike       |
| Possession of Drug Paraphernalia                             | North Main Street (x 3)     |
| Possession of Drug Paraphernalia                             | Old Franklin Turnpike       |
| Drunk In Public  | Franklin Street             |
| Child Endangerment   | Windy Lane (x 2)            |
| Grand Larceny (Diversion)                                    | North Main Street           |
| Obtain Credit Card Number w/out Consent                      | Tanyard Road                |
| Obtain Credit Card Number w/out Consent                      | Leonor Street               |
| Obtain Credit Card Number w/out Consent                      | Old Franklin Turnpike       |
| Credit Card Fraud  | Tanyard Road                |
| Credit Card Fraud  | North Main Street           |
| Obtain Merchandise by False Pretense                         | Tanyard Road (x 3)          |
| Obtain Merchandise by False Pretense                         | North Main Street           |

|  |                             |
|--|-----------------------------|
| Obtain Money by False Pretense           | Old Franklin Turnpike       |
| Felony Shoplifting                       | Old Franklin Turnpike (x 3) |
| Shoplifting                              | Old Franklin Turnpike (x 8) |
| File False Police Report                 | Fairlawn Drive              |
| Trespassing                              | Old Franklin Turnpike       |
| Trespassing                              | Old Furnace Road            |
| Provide False Identity to Prevent Arrest | North Main Street           |
| Obstruction of Justice                   | North Main Street           |
| Violation of Protective Order            | Old Franklin Turnpike       |
| Warrant Service (Felony)                 | Old Franklin Turnpike (x 2) |
| Warrant Service (Capias)                 | East Court Street (x 4)     |
| Warrant Service (Capias)                 | Old Franklin Turnpike       |
| Warrant Service (Misdemeanor)            | Hatcher Street              |
| Warrant Service (Misdemeanor)            | Franklin Street             |
| Driving Revoked                          | North Main Street           |
| Following Too Closely                    | North Main Street           |
| Emergency Custody Order                  | Floyd Avenue (x 5)          |
| Emergency Custody Order                  | North Main Street (x 2)     |
| Emergency Custody Order                  | Tanyard Road                |
| Emergency Custody Order                  | Old Franklin Turnpike       |
| Temporary Detention Order                | Floyd Avenue (x 2)          |
| Temporary Detention Order                | North Main Street           |

## MONTHLY STAFF REPORT

|                    |  |
|--------------------|--|
| <b>DATE:</b>       | May 13, 2019                                 |
| <b>TO:</b>         | Rocky Mount Town Council                     |
| <b>FROM:</b>       | Brian Schofield, Public Works Superintendent |
| <b>DEPARTMENT:</b> | <b>Public Works Department</b>               |
| <b>MONTH:</b>      | April 2019                                   |

1. Read meters (3 days)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
3. Meter cutoffs: 49
4. Clean-up 5 days
5. Swept streets
6. Cut trees along roads, sidewalks and parks
7. Repaired or unplugged two sewer mains or laterals
8. Repaired one water main
9. Repaired and/or replaced traffic and street signs
10. Cleanup from heavy storms that have gone through
11. Water meter project proceeding along well
12. Working with Police Chief and FEMA to help recover some of the money spent on storm damages to the town.
13. Continued work in Mary Elizabeth park to finish the playing courts project
14. Started mowing operations
15. Started project management for the Weaver Street sewer main project
16. Opened all the park and Farmers Market bathrooms for the season
17. Completed our sidewalk maintenance for the year again N. Main St. this year was done
18. Attended the Virginia Rural Water Conference in Roanoke

## MONTHLY STAFF REPORT

|                    |                                    |
|--------------------|------------------------------------|
| <b>DATE:</b>       | May 13, 2019                       |
| <b>TO:</b>         | Rocky Mount Town Council           |
| <b>FROM:</b>       | Tim Burton                         |
| <b>DEPARTMENT:</b> | <b>Waste Water Treatment Plant</b> |
| <b>MONTH:</b>      | April 2019                         |

|                             |                          |
|-----------------------------|--------------------------|
| Average Daily Flow          | 0.960 MGD                |
| TSS Reduction               | 98.2 %                   |
| BOD Reduction               | 98.4 %                   |
| Leachate (F.C. Landfill)    | 612,246 gallons          |
| VPDES Violations            | None                     |
| Sludge (Land filled @ F.C.) | 120.6 Tons               |
| Rain Total      4.46 inches | Snow Total      0.0 inch |

The Wastewater Plant had 5 after hour's alarms during the month of April.

The staff worked on regular maintenance and 6 month maintenance when the weather would allow. They also cleaned out all of the lift stations and their check valves.

Had to run the belt filter press twice this month due to still trying to catch up with the solids production.

Respectfully Submitted,

Timothy Burton

## MONTHLY STAFF REPORT

|                    |                                     |
|--------------------|-------------------------------------|
| <b>DATE:</b>       | May 13, 2019                        |
| <b>TO:</b>         | Rocky Mount Town Council            |
| <b>FROM:</b>       | Jeff Gauldin – Water Superintendent |
| <b>DEPARTMENT:</b> | <b>Water Department</b>             |
| <b>MONTH:</b>      | April 2019                          |

### **Operation and Production Summary:**

The actual water production time (filtering of water) for the entire month averaged 9.3 hours a day which yielded approximately 730,000 gallons of water per day. Rainfall for this month was 5.0 inches as measured at the water treatment plant. The Blackwater River flow continues to be adequate for normal operation.

|                                     |  |
|-------------------------------------|--|
| Total Raw Water Pumped:             | 20.61 million gallons                              |
| Total Drinking Water Produced:      | 21.98 million gallons                              |
| Average Daily Production:           | 730,000 gallons per day                            |
| Ave Percent of Production Capacity: | 37.0%  |
| Flushing of Hydrants/Tanks/FD Use:  | 135,000 gals. + F.D. 6,000 gals = 141,000 gals.    |
| Plant Process Water:                | 892,000 gallons (finished water used by the plant) |
| Bulk Water Sold @ WTP:              | 16,300 gallons                                     |
| Bulk Water used at PW Shop          | 3,800 gallons                                      |

### **Testing:**

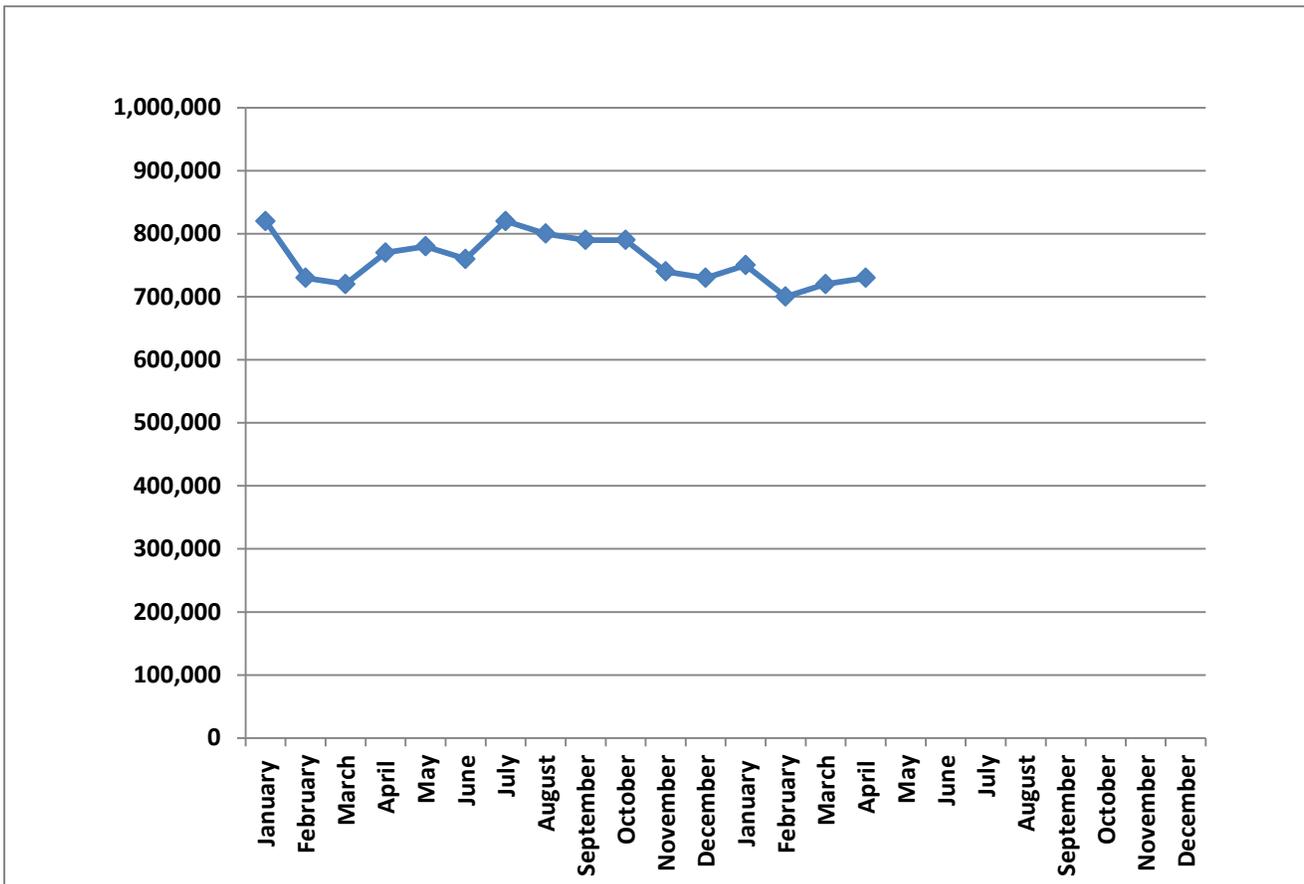
- Our monthly (6 total) routine bacteriological samples were free of bacteria. The Town continues to comply with all drinking water standards, by EPA requirements.
- Our THM and HAA-5 results are down in both Doe Run and Beverly Hills. Our next round of test for HAA-5 and THM will be taken the second week of May of 2019. All the analysis for February 2019 came back well within limits.
- Auto-flushing was resumed on the February 5th. This month we have flushed 135,000 gallons of water (included in Flushing number) through these areas. We have seen a marked reduction in TTHM and HAA5's year over year, so we are continuing in this process for now.

### **Activities / Maintenance / Improvements**

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklist around the plant, the river, and the dam. We continue to perform routine maintenance and groundskeeping.
- Western Virginia Water Authority obtained the easements for the new water line connection at the treatment plant. Work is ongoing, and we estimate the line will be to the Rocky Mount Water Plant mid-August.
- The Water Plant received the Silver Award for Excellence from the Office of Drinking Water.

- We finished the repair of the Number 1 flocculator sluice gate, giving the plant the ability to isolate each section of the flocculators.
- The riprap on the downstream portion of the dam, used to slow the water coming over the dam, was restored.

**Water Plant Production in Gallons Per Day  
(January 2018 to December 2019)**



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens     Consent Item     Old Business     New Business  
 Committee Report     Public Hearing     Other

|                            |              |
|----------------------------|--------------|
| FOR COUNCIL MEETING DATED: | May 13, 2019 |
|----------------------------|--------------|

|                           |   |
|---------------------------|---|
| STAFF MAKING REQUEST:     | C. James Ervin, Town Manager  |
| BRIEF SUMMARY OF REQUEST: | <p>Attached is an appropriation resolution that sets the Town's budget for FY2020. A draft budget was presented to Council on April 8, 2019 and reviewed during work sessions on April 9<sup>th</sup> and April 11, 2019. After Council's input, the proposed budget was advertised for public input and a public hearing was held on May 6, 2019.</p> <p>There was no public input received at the public hearing.</p> |
| ACTION NEEDED:            | To adopt the budget for Fiscal Year 2020.   |

Attachment(s): Yes

|  |
|--|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by Town Clerk)</p> |
|--|



RESOLUTION NO.: **2019.005**

## TOWN OF ROCKY MOUNT FY 2020 APPROPRIATION RESOLUTION

**WHEREAS**, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2019 through June 30, 2020; and

**WHEREAS**, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

**WHEREAS**, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on May 6, 2019 and

**WHEREAS**, after holding such hearing, on May 6, 2019 approved a budget for the fiscal year beginning July 1, 2019 through June 30, 2020, hereafter known as FY 2020;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Council of Rocky Mount does hereby appropriate revenues sufficient to meet operating and capital expenditures in the following amounts:

### PROPOSED BUDGET FOR FISCAL YEAR 2020

GENERAL FUND:

REVENUES:

|   |               |
|---|---------------|
| Property & Other Local Taxes              | \$4,683,904   |
| Charges for Services & Other Fees         | 361,056       |
| Non-Categorical Aid from the Commonwealth | 97,562        |
| Categorical Aid from the Commonwealth     | 1,649,628     |
| Use of Fund Balance                       | <u>60,000</u> |
| TOTAL GENERAL FUND REVENUES               | \$6,852,150   |

EXPENDITURES:

|                                       |                |
|---------------------------------------|----------------|
| General Government and Administration | \$ 789,070     |
| Public Safety                         | 2,442,465      |
| Public Works                          | 1,971,054      |
| Buildings and Grounds                 | 240,322        |
| Community and Economic Development    | 488,765        |
| Non-Departmental                      | <u>920,474</u> |
| TOTAL GENERAL FUND EXPENDITURES       | \$6,852,150    |

UTILITY FUND:

REVENUES:

|                               |                |
|-------------------------------|----------------|
| Water Use Charges             | \$1,595,625    |
| Wastewater Collection Charges | 909,778        |
| Miscellaneous Revenue         | 99,852         |
| Appropriated Fund Balance     | <u>814,012</u> |
| TOTAL UTILITY FUND REVENUES   | \$3,419,267    |

EXPENSES:

|                                     |                  |
|-------------------------------------|------------------|
| Water Treatment and Distribution    | \$ 990,589       |
| Wastewater Collection and Treatment | 766,450          |
| Utility Billing                     | 182,248          |
| Non-Departmental                    | <u>1,324,529</u> |
| TOTAL UTILITY FUND EXPENSES         | \$3,263,816      |

UTILITY CAPITAL PROJECTS FUND:

REVENUES:

|  |                |
|--|----------------|
| Capital Recovery Fees                        | \$550,016      |
| Categorical Aid                              | 150,000        |
| Use of Fund Balance                          | <u>110,193</u> |
| TOTAL UTILITY CAPITAL PROJECTS FUND REVENUES | \$810,209      |

EXPENSES:

|  |                |
|--|----------------|
| Water Distribution & Treatment               | \$256,000      |
| Wastewater Collection & Treatment            | 355,000        |
| Public Works                                 | 91,500         |
| Non-Departmental                             | <u>156,186</u> |
| TOTAL UTILITY CAPITAL PROJECTS FUND EXPENSES | \$858,686      |

PERFORMANCE VENUE OPERATIONS

REVENUES:

|                                 |                |
|---------------------------------|----------------|
| Rental Income                   | \$ 85,200      |
| Transfers from Other Funds      | <u>355,484</u> |
| TOTAL HARVESTER CENTER REVENUES | \$440,684      |

EXPENSES:

|                                 |                  |
|---------------------------------|------------------|
| Operating Expenses              | <u>\$440,684</u> |
| TOTAL HARVESTER CENTER EXPENSES | \$440,684        |

GIVEN UNDER MY HAND, THIS 13<sup>th</sup> DAY OF MAY, 2019:

---

Steven C. Angle, Mayor

ATTESTED:

---

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**   
 **Consent Item**   
 **Old Business**   
 **New Business**  
 **Committee Report**   
 **Public Hearing**   
 **Other**

|                            |              |
|----------------------------|--------------|
| FOR COUNCIL MEETING DATED: | May 13, 2019 |
|----------------------------|--------------|

|                           |  |
|---------------------------|--|
| STAFF MAKING REQUEST:     | C. James Ervin, Town Manager   |
| BRIEF SUMMARY OF REQUEST: | <p>The attached resolution establishes the tax rates for FY2020 in support of the Town's proposed budget.</p> <p>There is no proposed change in the tax rates of 13 cents per \$100 of assessed value for real estate, 51 cents for \$100 for personal property, and 17 cents per \$100 for machinery and tools. Interest is still at 10% per annum.</p> <p>For the proposed Fiscal Year 2020 budget, the General Fund is advertised at \$6,852,150, the Utility Operating Fund is advertised at \$3,419,267; the Utility Capital Fund is advertised at \$810,209; and the Harvester Performance Venue is advertised at \$440,684.</p> |
| ACTION NEEDED:            | To adopt the tax rates for Fiscal Year 2020.   |

Attachment(s): Yes

|  |
|--|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by Town Clerk)</p> |
|--|



RESOLUTION NO.: **2019.006**

## TOWN OF ROCKY MOUNT FY 2020 TAX RATES AND FEES RESOLUTION

**WHEREAS**, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2019 through June 30, 2020; and

**WHEREAS**, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

**WHEREAS**, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on May 6, 2019 and

**WHEREAS**, after holding such hearing, on May 6, 2019 approved a budget for the fiscal year beginning July 1, 2019 through June 30, 2020, hereafter known as FY 2020;

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the following tax rates and or fees are effective beginning July 1, 2019, unless otherwise changed by ordinance:

### General Property Taxes

There shall be a tax levy pursuant to the powers vested to the Town Council by the Code of Virginia, as amended, on the following:

Real Property Tax - \$0.13/\$100 of assessed value.

Personal Property Tax - \$0.51/\$100 of assessed value.

Public Service Real Property - \$0.13/\$100 of assessed value.

Public Service Personal Property - \$0.51/\$100 of assessed value.

Machinery & Tool Tax - \$0.17/\$100 of assessed value based on original cost and declining depreciation over a 7 year period, until the effective rate at year 7 is \$0.07/\$100 assessed value.

Interest at an annual rate of ten percent (10%) per annum shall be charged on any unpaid general property taxes commencing on the first day of the month following the due date of the unpaid taxes.

#### Other Local Taxes

Cellular Telephone Tax – 10% of monthly gross charge, not to exceed \$3.00.

Consumer Utility Tax – 10% of monthly gross charge, not to exceed \$2.00 for residential service; \$5.00 for commercial service; \$15.00 for industrial service

Meals Tax – 5.0% of prepared food sold.

Transient Occupancy Tax – 7.5% on charges for overnight lodging.

Cigarette Tax – 10 cents per pack.

Bank Franchise Tax – Maximum allowed by Code of Virginia.

Motor Vehicle Licenses - \$25.00 for autos, trucks & trailers; \$18.00 for motorcycles, trailers \$0 (less than 1,500 lbs.) \$20.00 (1,501 – 4,000 lbs); \$25.00 (over 4,000 lbs.).

Franchise License Tax – 5% of gross receipts from non-exclusive cable television franchise agreement.

#### Business Licenses

BPOL Retail - \$0.13/\$100 of gross receipts.

BPOL Professional - \$0.50/\$100 of gross receipts.

BPOL Contracting - \$0.16/\$100 of gross receipts.

BPOL Repairs & Personal Service - \$0.30/\$100 of gross receipts.

BPOL Direct Sales - \$0.13/\$100 of gross receipts.

BPOL Alcoholic Beverages - \$50 for on and off premises.

BPOL Wholesalers - \$0.05/\$100 of purchases.

BPOL Miscellaneous – as included in BPOL Ordinance adopted 1/1/97.

#### Fines and Fees

Overtime Parking - \$10.00.

Miscellaneous Illegal Parking - \$15.00.

Parking in Fire Lane or restricting Access to Fire Hydrant - \$40.00.

Illegal Parking in Handicapped Space - \$75.00.

Zoning Permit - \$40.00 (single family); \$100 (non-residential); other variations as noted on the Development Fee Schedule (adopted May 2015).

Sign Permit - \$50.00 (except street banners); \$40.00 (street banners).

Site Plan Review - \$600.00; and other variations as noted on the Development Fee Schedule (adopted May 2015).

Rezoning Permit - \$600.00 plus postage (up-zoning); \$350.00 plus postage (all other re-zonings).

Special Use Permit - \$350.00 plus postage (single family); \$500.00 plus postage (all others).

Variance Review - \$250.00 plus postage (single family); \$125.00 plus postage (post disaster replacement); \$350.00 plus postage (all others).

Appeal to BZA - \$350.00 plus postage.

Amendments to Proffers - \$500.00 plus postage.

Minor Subdivision Review - \$250.00 per plat plus \$25.00 per lot therein plus postage.  
Major Subdivision Review - \$1,000.00 per plat plus \$25.00 per lot therein plus postage (both preliminary and final separately).  
Vacating Subdivision or line adjustment - \$100.00.  
Land Disturbance Permit - \$75.00 plus \$100.00 per acre or partial.  
Other fees as noted on the Development Fee Schedule (adopted May 2015).

#### Charges for Services

Residential Garbage Collection Fees - \$6.30 per month per unit.  
Commercial Garbage Collection Fees - \$12.60 per month per unit.  
Copies of Police Reports - \$10.00 for offense reports, \$7.00 for accident reports.  
Security Services - \$30.00 per hour.  
Zoning Maps - \$3.00 black & white; \$5.00 color; \$15.00 poster.  
Subdivision Ordinance - \$30.00 each.  
Water and Sewer Use Ordinance - \$30.00 each.  
Zoning & Development Ordinance - \$75.00 each.  
Comprehensive Plan - \$45.00 each.  
Water and Sewer Master Specifications - \$30.00.  
Topographic Maps – Cost to produce plus 10%.  
Digital Copies of Ordinances - \$10.00.  
Miscellaneous Copier Fees - \$0.50 per page.  
Curb and Gutter Cuts - \$60.00 per lineal foot.

#### Utility Charges:

##### Water Consumption Charges:

Inside corporate limits - \$5.95 per 1,000 gallons for the first 3,000 gallons of water metered, with \$17.85 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$3.52 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.41 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.31 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.90 for the first 3,000 gallons of water metered, with \$35.70 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$7.04 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$6.82 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.62 per 1,000 gallons for 50,001 or more gallons of water metered.

##### Sewer Use Charges:

Inside corporate limits - \$5.95 per 1,000 gallons for first 3,000 gallons of water metered, with \$17.85 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$3.47 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.31 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.20 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.90 per 1,000 gallons for first 3,000 gallons of water metered, with \$35.70 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$6.94 per 1,000 gallons for 3,001 to 10,000 gallons of water metered;

\$6.62 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.40 per 1,000 gallons for 50,001 or more gallons of water metered.

Elderly, Disabled, and Non-Profit Relief Plan – Inside Corporate Limits: \$3.75 per actual gallons per month for water and \$3.75 per actual gallons per month for sewer. Outside Corporate Limits: \$7.50 per actual gallons per month for water and \$7.50 per actual gallons used per month for sewer.

Water Deposits for new customers will be charged as applicable at the time of service connection.

Capital Recovery Fees per month

|            | Water   | Sewer   |
|------------|---------|---------|
| 5/8 inch   | \$ 0.00 | \$ 0.00 |
| 1 inch     | 7.56    | 22.68   |
| 1-1/2 inch | 15.12   | 45.36   |
| 2 inch     | 18.90   | 56.70   |
| 3 inch     | 37.80   | 75.60   |
| 4 inch     | 56.70   | 113.40  |
| 6 inch     | 113.40  | 226.80  |

Fire Suppression Connection Fee - \$25.00 per month for less than 10,000 square feet of protection; \$50.00 per month for greater than 10,000 square feet of protection.

Service Connection Fees

| Meter Size | Inside Corporate Limits |         | Outside Corporate Limits |         |
|------------|-------------------------|---------|--------------------------|---------|
|            | Water                   | Sewer   | Water                    | Sewer   |
| 5/8 inch   | \$1,000                 | \$1,000 | \$2,000                  | \$2,000 |
| 1 inch     | 1,500                   | 1,500   | 3,000                    | 3,000   |
| 1-1/2 inch | 2,000                   | 2,000   | 4,000                    | 4,000   |
| 2 inch     | 2,500                   | 2,500   | 5,000                    | 5,000   |
| 2-1/2 inch | 3,000                   | 3,000   | 6,000                    | 6,000   |
| 3 inch     | 3,500                   | 3,500   | 7,000                    | 7,000   |

Meters and service connections larger than 3" will be charged at actual costs plus 10% inside the corporate limits, actual costs plus 25% outside the corporate limits. There will be a \$25 highway permit fee for each connection outside of Town.

Utility Impact Fees

A utility impact fee for water and sewer connections is established and is determined by water meter size:

| Meter Size | Outside | Inside Water | Inside Sewer | Outside Water | Outside Sewer |
|------------|---------|--------------|--------------|---------------|---------------|
| 5/8 inch   |         | \$ 0         | \$ 0         | \$ 1,250      | \$            |
| 1,250      |         |              |              |               |               |
| 1 inch     |         | \$ 0         | \$ 0         | \$ 2,000      | \$            |
| 2,000      |         |              |              |               |               |
| 1.5 inches |         | \$ 500       | \$ 500       | \$ 5,000      | \$            |
| 5,000      |         |              |              |               |               |
| 2.0 inches |         | \$ 750       | \$ 750       | \$ 7,500      | \$            |
| 7,500      |         |              |              |               |               |
| 2.5 inches |         | \$1,000      | \$1,000      | \$ 10,000     | \$            |
| 10,000     |         |              |              |               |               |
| 3.0 inches |         | \$5,000      | \$5,000      | \$ 20,000     | \$            |
| 20,000     |         |              |              |               |               |
| Above      |         | \$5,000      | \$5,000      | \$ 50,000     | \$            |
| 50,000     |         |              |              |               |               |

Bulk Water Charges

Bulk water sales shall be at a rate of \$21.00 per 1,000 gallons.

Penalties and Reconnection Charges

Penalties for late utility payments are 10% of actual bill.

Reconnection charges are \$25.00 for first offense, \$50.00 for second offense within 12 months, and \$100 plus appropriate deposit for third offense or more within 12 months.

GIVEN UNDER MY HAND, THIS 13<sup>th</sup> DAY OF MAY, 2019:

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Steven C. Angle, Mayor

ATTESTED:

---

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens   
  Consent Item   
  Old Business   
  New Business  
 Committee Report   
  Other

|                            |              |
|----------------------------|--------------|
| FOR COUNCIL MEETING DATED: | May 13, 2019 |
|----------------------------|--------------|

|                           |   |
|---------------------------|---|
| STAFF MAKING REQUEST:     | Matthew C. Hankins, Assistant Town Manager<br>John T. Boitnott, Town Attorney   |
| BRIEF SUMMARY OF REQUEST: | At its March 2019 meeting, Town Council heard a request from staff to add a second arts & culture district designation for certain parcels along the North Main Street corridor. Your community & economic development committee recommended approval and directed staff to have Mr. Boitnott draft an ordinance to implement the second district with updates to the rebate incentives. The amended ordinance is attached. |
| ACTION NEEDED:            | Approve or deny   |

Attachment(s): Yes

|  |
|--|
| FOLLOW-UP ACTION:<br>(To be completed by Town Clerk) |
|--|

## IN THE COUNCIL OF THE TOWN OF ROCKY MOUNT

AN ORDINANCE of the Town of Rocky Mount amending Appendix A of the Code of the Town of Rocky Mount, Virginia (2002), known and cited as the “Zoning and Development Ordinance of the Town of Rocky Mount, Virginia” and providing for changes to Article 42 (Arts and Culture District).

WHEREAS, the Town Council of the Town of Rocky Mount is required to adopt zoning regulations for the purpose of promoting and improving public health, safety, convenience or welfare and to plan for the future development of the Town and to accomplish the objectives of Section 15.2-2200, et seq., of the Code of Virginia (1950), as amended, and the Zoning and Development Ordinance of the Town of Rocky Mount, Virginia.

THEREFORE, BE IT ORDAINED by the Town Council of the Town of Rocky Mount that Appendix A of the Code of the Town of Rocky Mount, Virginia (2002), known and cited as the “Zoning and Development Ordinance of the Town of Rocky Mount, Virginia” be amended and the following changes are adopted.

Article 42 is amended to read and provide as follows:

42-1. - Statement of purpose.

According to the provisions of this ordinance and § 15.2-943.1 (originally enacted as § 15.2-1129.1) of the Code of Virginia (1950), as amended, the Town of Rocky Mount establishes one or more arts and culture districts for the purpose of increasing awareness and support for the arts and culture in the Town of Rocky Mount, especially in the areas designated as the arts and culture districts. The town believes that the creation of arts and culture districts will enable the arts and culture organizations in the districts to partner and build synergy resulting in more effective promotion, cooperation, and collaboration. The town believes that the creation of arts and culture districts will encourage the growth of arts and culture organizations and complementary businesses, which will stimulate economic activity, visitor attraction and overall commercial growth of the districts and other areas of the town and enhance the quality of life and wellbeing of the citizens of the town.

42-2. - Boundaries.

The boundaries of the arts and culture districts will be the central business area identified on the map entitled "Arts and Culture District Boundaries" dated March 5, 2015, and the North Main Street business area identified on the map entitled "Arts and Culture District Boundaries" dated April \_\_\_\_\_, 2019, both of which are located in the Rocky Mount Community Development Office and incorporated by reference.

42-3. - Definitions.

For the purposes of this ordinance, the following words and phrases will have the following meanings, unless clearly indicated to the contrary:

*Qualified arts and culture organization.* The term means a business or not-for-profit organization located in an arts and culture district which, by the determination of the administrator, positively contributes to the spectrum of arts and cultural activities and venues available to the public. Examples may include, but are not limited to, theatres, art galleries, museums, live music venues, dance studios, etc. Museums or historic sites, the primary mission of which is education, historic preservation or artistic expression, also qualify as arts and culture organizations.

This creation of an arts and culture district does not affect any other existing requirements for businesses.

#### 42-4. - Administration.

The administrator of the arts and culture districts will be the town manager or designee. The administrator, in consultation with the town council and finance director, will determine and publish the procedures for obtaining any benefits created by this ordinance and for the administration of this ordinance.

#### 42-5. - Benefits.

1. Qualified arts and culture organizations shall be entitled to an annual rebate of a percentage of all gross receipts taxes, including business, professional and occupational license taxes, meals taxes, and any other tax which is based on the gross receipts of the organization, paid to the town by the organization for up to five consecutive calendar years. Year one is the calendar year in which the organization becomes qualified. In year one, the rebate is 50 percent. In year two, the rebate is 40 percent. In year three, the rebate is 30 percent. In year four, the rebate is 20 percent. In year five, the rebate is 10 percent. The organization shall establish its qualifications for the benefits on an annual basis. If an organization ceases to be a qualified organization during a year in which rebates apply, they shall be prorated for the months the organization was qualified.

2. Qualified arts and culture organizations shall be entitled to the full rebate if the real property on which the organization is located is owned by the organization. If the organization does not own the real property, the organization shall be entitled to four-fifths of the rebate and the real property owner shall be entitled to one-fifth of the rebate, at least half of which must be used for real property improvements to the property from which the funds were generated, paid on a reimbursement basis after improvements are complete and with proof of expenditures.

3. An owner of real property shall be entitled to an annual rebate of real property taxes imposed on real property on which the qualified organization is located for up to five consecutive calendar years. Year one is the calendar year in which the organization becomes qualified. If the real property ceases to house a qualified organization during a year in which rebates apply, the rebate shall be prorated for the months the organization was located on the property.

4. The administrator may waive fees for zoning actions or utility connections for a qualified organization.

5. The administrator may authorize live performance incentive grants to a qualified organization, provided funds are appropriated by town council for this purpose.

6. The procedures shall be determined by the administrator and approved by the finance director. No benefit application shall be approved until the finance director makes a determination that no other unpaid taxes are due and outstanding.

7. Failure of the organization or owner to pay in full by the due date any taxes imposed by the town shall result in the loss of the rebate for the current year upon a finding by the administrator that the delinquency is significant. The town reserves the right to withdraw qualified organization status for any organization that fails to comply with any town ordinance, regulation, or other legal requirement.

This ordinance shall be in full force and effect upon its passage.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2019

Ayes:  
Nays:  
Present:

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

Approved as to form:

\_\_\_\_\_  
Town Attorney



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens     Consent Item     Old Business     New Business  
 Committee Report     Other

|                            |              |
|----------------------------|--------------|
| FOR COUNCIL MEETING DATED: | May 13, 2019 |
|----------------------------|--------------|

|                           |   |
|---------------------------|---|
| STAFF MAKING REQUEST:     | Matthew C. Hankins, Assistant Town Manager<br>Justin Woodrow, Fire Chief  |
| BRIEF SUMMARY OF REQUEST: | The Rocky Mount Volunteer Fire Department lacks life and time saving extrication tools. The volunteers have reviewed electric extrication tools, sought bids and can make a purchase within the current-year budget.<br><br>Staff asks for your consent and authorization to make the purchase. |
| ACTION NEEDED:            | Motion to accept the bid and authorize the purchase using current budget year funds.  |

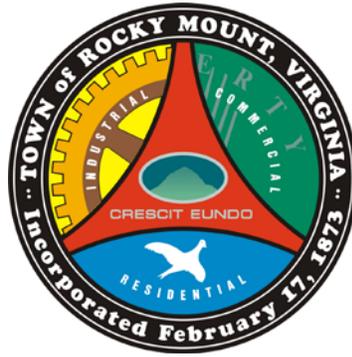
Attachment(s): Yes

|  |
|--|
| FOLLOW-UP ACTION:<br>(To be completed by Town Clerk) |
|--|

TOWN OF ROCKY MOUNT  
345 DONALD AVE.  
ROCKY MOUNT, VIRGINIA 24151

540.483.7660  
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG  
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL  
STEVEN C. ANGLE, *MAYOR*  
BILLIE W. STOCKTON, *VICE MAYOR*

BOBBY M. CUNDIFF                      BOBBY L. MOYER  
MARK H. NEWBILL                      JON W. SNEAD  
GREGORY B. WALKER

MATTHEW C. HANKINS  
*Assistant Town Manager*  
*Director, Community Development*

## MEMORANDUM

To: Mayor Angle & Town Council

From: Matthew C. Hankins, Assistant Town Manager  
Justin Woodrow, Fire Chief

Date: May 8, 2019

Re: Extrication tools purchase

### Members of Council:

In reviewing fire department operations and equipment during its recent transition, we have determined that the department lacks extrication tools to safely remove trapped occupants from vehicle wrecks. These are common life- and time-saving firefighter tools, primarily consisting of a spreader (for example, to break open damaged doors) and a cutter (for example, to cut car pillars and posts).

Traditionally, these tools have been hydraulic, requiring a hydraulic pump and hoses and the time to set them up on scene. Over the past dozen years, these tools have evolved to be battery-powered electric tools, requiring less maintenance, offering more reliable service and even in many cases, more torque for spreading and cutting. The most important factor for electric tools is the amount of time saved on scene by not having to set up a hydraulic pump and attachments.

Franklin County Rescue Squad has extrication tools on its crash truck, but is not always able to respond. The Fire Department can assure a more rapid response, and plans to train its volunteers in proper use and safety of the extrication equipment. As a general rule, its policy will be not to extricate if a medic is not available, primarily because of the risk of spinal injury and paralysis.

Fire department members have attended recent demonstrations of these tools at other departments and invited manufacturers to demonstrate equipment at our fire department.

Town staff and the department have examined the current year budget and believe a purchase can be made with current year funds with the consent of council. The department requested quotes from suppliers and received three responses.

After review and comparison of pricing, the department recommends the purchase of the TNT Rescue Tools cutter and spreader from Blue Ridge Rescue Suppliers of Montvale in the amount of \$17,779.25 from current year funds. The fire department asks for your consent and authorization to proceed.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**   
 **Consent Item**   
 **Old Business**   
 **New Business**  
 **Committee Report**   
 **Public Hearing**   
 **Other**

|                            |              |
|----------------------------|--------------|
| FOR COUNCIL MEETING DATED: | May 13, 2019 |
|----------------------------|--------------|

|                           |  |
|---------------------------|--|
| STAFF MAKING REQUEST:     | C. James Ervin, Town Manager   |
| BRIEF SUMMARY OF REQUEST: | <p>Our records indicate that a former Member of Council has been previously allowed to "Lie in State" at the Municipal Building after their passing. To "Lie in State" is to "be laid in a public place of honor prior to burial" and allows for a period of official visitation. Council Member Alpheus N. (Runt) Angle was allowed to Lie in State in 1982. Staff has researched prior Council action and can find no definitive ruling authorizing such an event. This research was performed based on a specific request.</p> <p>Staff interprets this precedent as approval for this practice and will respond to requests to Lie in State accordingly unless directed differently by Town Council.</p> |
| ACTION NEEDED:            | Approve or deny  |

Attachment(s): No

|  |
|--|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by Town Clerk)</p> |
|--|

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**   
 **Consent Item**   
 **Old Business**   
 **New Business**  
 **Committee Report**   
 **Public Hearing**   
 **Other**

|                            |              |
|----------------------------|--------------|
| FOR COUNCIL MEETING DATED: | May 13, 2019 |
|----------------------------|--------------|

|                           |  |
|---------------------------|--|
| STAFF MAKING REQUEST:     | C. James Ervin, Town Manager   |
| BRIEF SUMMARY OF REQUEST: | <p>The state legislature has established that all elected officials must undergo periodic training on the Freedom of Information Act. This is the set of laws that governs our meetings and the means and methods of requesting and releasing public records. It is a comprehensive guideline for how governance happens in Virginia and your staff and attorney strive to see that we are 100% in compliance.</p> <p>The state has established the FOIA Counsel to interpret and assist localities in FOIA compliance and they will be performing this required training on June 25th from 10:00 a.m. to 11:30 a.m. Your Clerk and Attorney request your attendance at this training and it will be conducted in a “webinar” format in the Council Chambers.</p> <p>To facilitate this, your Clerk will call and advertise a special meeting of Council for that date and time.</p> |
| ACTION NEEDED:            | No action needed at this time  |

Attachment(s): No

|  |
|--|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by Town Clerk)</p> |
|--|

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens     Consent Item     Old Business     New Business  
 Committee Report     Public Hearing     Other

|                            |              |
|----------------------------|--------------|
| FOR COUNCIL MEETING DATED: | May 13, 2019 |
|----------------------------|--------------|

|                           |   |
|---------------------------|---|
| STAFF MAKING REQUEST:     | C. James Ervin, Town Manager  |
| BRIEF SUMMARY OF REQUEST: | <p>The Commonwealth of Virginia has partnered with Genworth to offer a long term health insurance program for government employees. This is insurance that provides for the cost of in home care or nursing facility care. The Town can participate in this and offer it to their employees as an optional employee paid benefit.</p> <p>Attached is a summary of the program and a breakdown of rates. Staff recommends offering this program to employees as it would have no cost to the Town and is a unique program that has been developed by the state through the Virginia Retirement System.</p> |
| ACTION NEEDED:            | Approve or deny the program or give staff additional guidance.  |

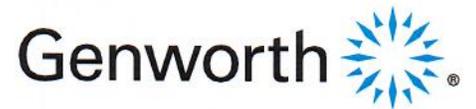
Attachment(s): Yes

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| <p>FOLLOW-UP ACTION:<br/>(To be completed by Town Clerk)</p> |
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# Coverage and Eligibility

Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program

April 2019



Underwritten by Genworth Life Insurance Company

Genworth Life

6620 West Broad Street, Richmond, VA 23230

# Plan Selection Summary

## Commonwealth of Virginia Employee Options

|   |   |
|---|---|
| <b>Coverage Effective Date</b>  | December 01, 2019   |
| <b>Situs State</b>  | Virginia  |
| <b>Benefit Period</b>   | 2 Year<br>3 Year<br>4 Year  |
| <b>Benefit Amount</b><br>Nursing Facility Maximum<br>(Nursing Facilities and<br>Assisted Living Facilities) | \$3,000 Monthly Nursing Facility Maximum<br>\$4,500 Monthly Nursing Facility Maximum<br>\$6,000 Monthly Nursing Facility Maximum  |
| <b>Inflation Protection</b>   | Future Purchase Option<br>Automatic 3% Increase for Life - Compound<br>Automatic 5% Increase for Life - Compound  |
| <b>Coverage Maximum</b><br>(Total Coverage)   | The Coverage Maximum is the total coverage, which is a product of the Benefit Period and the Benefit Amount. For example: A monthly benefit amount of \$6,000 x 36 months (3 Year) Period = \$216,000 Coverage Maximum. |
| <b>Partnership-Qualified</b>  | This Group Program is Partnership-Qualified under the Virginia Partnership for Long Term Care.  |
| <b>Nonforfeiture Benefit</b>  | The optional Nonforfeiture Benefit maintains some coverage even if the Insured stops paying premiums. This Benefit may be made available to the applicant at an additional cost of 12%.                                 |

## Built-In

|   |                                     |
|---|-------------------------------------|
| <b>Benefit Amount</b><br>Nursing Facility Maximum           | 100%                                |
| <b>Benefit Amount</b><br>Home and Community<br>Care Maximum | 50% of the Nursing Facility Maximum |
| <b>Elimination Period</b>                                   | One time, 90 Calendar Days          |
| <b>Informal Care</b>  | Included                            |

# Program & Plan Summary

## Key Program Information

|  |  |
|--|--|
| <b>Tax Benefits for Employees</b>          | This plan is intended to be a federally tax-qualified long term care insurance contract under Section 7702B(b) of the Internal Revenue Code of 1986. Benefits received for qualified long term care services are not taxable and premiums paid may be tax deductible, under certain conditions. The individual should consult a tax advisor for details. |
| <b>Participation Requirements</b>          | Genworth Life does not impose a minimum participation requirement beyond the statutory requirements for group insurance.   |
| <b>Pre-Existing Conditions Limitations</b> | There is an exclusion for pre-existing conditions.   |
| <b>No Linkage Requirements</b>             | There are no linkage requirements. The employee does not need to apply for coverage in order for any other eligible family members to apply.   |
| <b>Fully Portable</b>                      | If an Insured leaves the company or sponsorship of the program ends, those who are insured are guaranteed the right to continue the same coverage as long as they continue to pay premiums when due.   |
| <b>Payment Options</b>                     | Electronic Funds Transfer (EFT), Direct Billing  |
| <b>Availability</b>                        | The Program is available to eligible classes, based on the situs state of the Group Policy. Some states extend their governing authority to employer group insurance sold to their residents and may require variations to the coverage. Coverage under this plan is not available to residents of Vermont.  |
| <b>Online Enrollment</b>                   | The customized website allows employees, spouses and other family members to enroll online.  |

## Key Plan Information

|  |  |
|--|--|
| <b>Guaranteed Renewable</b>                                  | The coverage is Guaranteed Renewable, as long as premiums are paid when due.   |
| <b>Partnership-Qualified</b>                                 | The Partnership Program is designed to help provide asset protection for those who own long term care insurance and seek to access Medicaid benefits. Insureds with Partnership-qualified coverage may be able to qualify for Medicaid while retaining more assets than would otherwise be required under their state's Medicaid eligibility requirements. In order to qualify an, insured must buy long term care insurance that has the basic benefits required by their resident state's partnership program – including inflation protection tiered to certain age ranges. |
| <b>Nursing Facility and Assisted Living Facility Benefit</b> | This benefit reimburses covered expenses incurred for care (including room and board) provided by a Nursing Facility or an Assisted Living Facility.   |

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**Home and Community Care Benefit**

Most people prefer to receive care at home. This benefit reimburses expenses incurred for adult day care, nurse and therapist services, home health or personal care services, and incidental homemaker and chore care services.

These services received from an independent provider or a home health agency, can include, but are not limited to the following:

- Substantial assistance with bathing, dressing, eating, moving in or out of a bed or chair; physical, occupational, respiratory, or speech therapy; managing medications, preparation of meals, changing bedding, washing dishes, mopping, laundry, cleaning and household chores and repairs.

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**Benefits Not Subject to the Elimination Period**

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**Home Assistance Benefit**

This benefit reimburses the following expenses incurred (including tax, installation and labor costs):

- Home Modifications, Assistive Devices and Supportive Equipment
- Emergency Medical Response Systems
- Caregiver Training

Covered Expenses must be:

- Intended to enable the Insured to remain safely in his or her home
- Stated in, and furnished in accordance with, the Insured's Plan of Care

This benefit is not subject to the Elimination Period. Its Coverage Maximum equals 3 times the Monthly Nursing Facility Maximum. For example, the Coverage Maximum based on a \$3,000 Monthly Nursing Facility Maximum would be \$9,000.

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**Hospice Care Benefit**

This benefit reimburses expenses incurred for hospice care received in a Hospice, Assisted Living, or Nursing Facility or in the Insured's home.

- Inpatient - Covered up to Nursing Facility Maximum
- Outpatient - Covered up to Home and Community Care Maximum

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**Respite Care Benefit**

Many individuals who give their time and energy to help someone in need of care, eventually find they need a respite. This benefit reimburses expenses incurred for Home and Community Care, Assisted Living Facility care and Nursing Facility care when it provides temporary relief for regular, unpaid caregivers.

The calendar year maximum equals 1 x Monthly Nursing Facility Maximum.

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**Privileged Care Coordination Services**

During the often difficult time when care is needed, it's an invaluable asset to have a care coordinator who can help in recognizing the types of care that are needed. Genworth's Privileged Care Coordinators are licensed health care practitioners, qualified by training and experience to assess and coordinate overall care needs. Their services are provided without charge and without reducing the amount available under the Insured's Coverage.

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## Other Important Benefits

|   |  |
|---|--|
| <b>International Nursing Facility Benefit</b> | This benefit reimburses expenses incurred during confinement in an out-of-country Nursing Facility (including room and board), up to 75% of the Nursing Facility Maximum per calendar month, for up to 4 years.  |
| <b>Bed Reservation Benefit</b>                | This benefit reimburses expenses to reserve the Insured's room when receiving benefits for care in a Nursing Facility, Hospice Care Facility or Assisted Living Facility, when the Insured's confinement is interrupted by a temporary absence from the facility for any reason for up to 60 days per year.  |
| <b>Alternate Care Benefit</b>                 | This benefit reimburses long term care expenses for care, services, devices, or treatments not otherwise included and allows covered expenses to be paid in a manner other than specified, upon agreement between Genworth Life, the Insured and the Insured's physician.  |
| <b>Waiver of Premium Benefit</b>              | While receiving benefits for care in a Nursing Facility, Assisted Living Facility, Home and Community Care, Hospice Care, or under the Bed Reservation Benefit, the Insured's premium will be waived.  |
| <b>30 Day Free Look</b>                       | An Insured may return his or her Certificate to Genworth Life within 30 days of receipt, if dissatisfied for any reason. Any premium paid will be returned.  |
| <b>Informal Care Benefit</b>                  | <p>This benefit pays for personal care and maintenance or supervision that helps the Insured to stay in his or her home and is furnished based on the Insured's Plan of Care, when received from someone who is not with a Home Health Agency or an independent provider. This care may be provided by a friend or family member (other than a person who normally resided in the Insured's home prior to the time the Insured became eligible for benefits) to help with simple health care tasks, personal hygiene, managing medications or activities of daily living.</p> <p>This benefit covers up to 1% of the Monthly Nursing Facility Maximum per day for up to 30 days per calendar year.</p> |
| <b>Contingent Nonforfeiture Benefit</b>       | This benefit provides reduced coverage, if a substantial premium increase were to occur and cause coverage to lapse.   |
| <b>Nonforfeiture Benefit</b>                  | A reduced coverage amount is provided without further premium payments, if coverage ends due to non-payment of premiums after 3 years. Employees can choose this option for an additional 12% increase to the premium.   |

# Eligible Participants

## Eligible Persons

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### Eligible Persons Include

All individuals associated with Commonwealth of Virginia in the manner described below. Persons must be 18 or older at the time of application, maintain a permanent U.S. residence and have a valid Social Security or Tax Identification Number from the U.S. Government. There is no maximum issue age for the eligible Employee, but eligible family members must be less than age 76.

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### Employees

- Actively at Work full-time or part-time Commonwealth of Virginia employees who work at least 20 hours per week.
  - Actively at Work full-time or part-time employees and faculty (including adjunct) of a Virginia Public Institution of higher Education who work at least 20 hours per week.
  - Actively at Work full-time, part-time, or other employees as determined and defined by any participating Virginia school division, city, county, town, or political subdivision.
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- Newly hired employees who are eligible for all broadly offered employer sponsored benefits, and are Actively at Work, Full-time or Part-time and work at least 20 hours per week up to and including age 65, who apply during their initial new hire enrollment period

- Modified Guarantee Issue Comprehensive: An abbreviated health question form, Height/weight parameters.
- 

- During an open enrollment period mutually agreed upon by both parties, employees who are eligible for all broadly offered employer sponsored benefits and are Actively at Work, Full-time or Part-Time, and work at least 20 hours per week up to and including age 65, who apply during the initial enrollment period

- Modified Guarantee Issue Comprehensive: An abbreviated health question form, Height/weight parameters.
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- Employees who are eligible for all broadly offered employer sponsored benefits and are Actively at Work, Full-time or Part-time, and work at least 20 hours per week ages 66 and older and new hires meeting the same criteria as above

- Long Form: Full medical underwriting, a telephonic or in-person interview may be requested. In-person interviews may include a cognitive exam and the applicant will be asked to provide blood and urine samples.
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## Other Eligible Individuals

### Spouses, Surviving Spouses

**Spouse:** A person to whom an eligible Employee is joined by marriage. The eligible Employee and such person cannot be joined to anyone else: by (a) marriage; or (b) a relationship legally recognized under State law. A Spouse does not include a person from whom the eligible Employee is divorced or legally separated. **Surviving Spouse :** A person who is participating in a health benefits program or a retirement plan sponsored by the Policyholder and was a Spouse at the time of the eligible Employee's death.

### Retirees and Spouses of Retirees

Retirees and their spouses who have retired under the Commonwealth of Virginia retirement plan, satisfy the appropriate plan's age and service requirements, and are former employees of:

- The Commonwealth of Virginia
- Virginia Public Institutions of Higher Education
- Any school, division, city, county, town, or political subdivision that participates in one of the retirement plans administered by VRS
- Any school division, city, county, town, or political subdivision that does not participate in any of the retirement plans administered by VRS but has elected to participate in the Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program

### Parents and Grandparents of Eligible Employees, Spouses

The natural or adoptive parent, or step-parent of an eligible Employee or Spouse. The natural grandparent, adoptive grandparent or step-grandparents of an eligible Employee, or Spouse.

### Adult Children and Siblings of Eligible Employees

Children include a natural, step or adopted child who has reached full legal age, with attendant rights and responsibilities. Siblings include those related to the eligible Employee or Spouse, as a brother, sister, step-brother or step-sister.

Terminated employees of any employer participating in a retirement plan administered by the Virginia Retirement System who:

- Have five or more years of service
- Are not active employees or retirees of any local government or school system in the Commonwealth of Virginia

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- [Spouses up to and including age 75](#)
  - [All other eligible applicants ages 18-75; including late entrants into the plan](#)

- **Long Form:**  
Full medical underwriting, a telephonic or in-person interview may be requested. In-person interviews may include a cognitive exam and the applicant will be asked to provide blood and urine samples.
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|   |  |
|---|--|
| <p><b>Elimination Period</b></p>                  | <p>The Elimination Period, based on calendar days, is the total number of days that the Insured remains a Chronically Ill Individual before benefits are payable. The Elimination Period begins on the first day that the Insured is both a Chronically Ill Individual and incurs covered expenses. However, the Insured is not required to continue to incur covered expenses to satisfy the Elimination Period. Elimination Period days may be accumulated before the filing of a claim if it can be established that the Insured met these requirements before the claim was filed.</p>   |
| <p><b>Policy Exclusions and Limitations</b></p>   | <p>We will not pay benefits for any expenses incurred for any Covered Care:</p> <ul style="list-style-type: none"> <li>• For which no charge is normally made in the absence of insurance.</li> <li>• Provided outside the fifty (50) United States, the District of Columbia and any territory or possession of the United States of America, unless specifically provided for by a Benefit,</li> <li>• Provided by an Insured's immediate family, unless a benefit specifically states that a member of an Insured's immediate family can provide Covered Care. We will not consider care to have been provided by a member of the Insured's immediate family when: <ul style="list-style-type: none"> <li>- He or she is a regular employee of the organization that is providing the services; and</li> <li>- Such organization received payment for the services; and</li> <li>- He or she receives no compensation other than the normal compensation for employees in his or her job category.</li> </ul> </li> <li>• Provided by or in a Veteran's Administration or Federal government facility, unless a valid charge is made to an Insured or an Insured's estate;</li> <li>• Resulting from illness, treatment or medical condition arising out of any of the following: <ul style="list-style-type: none"> <li>- War or any act of war; whether declared or not;</li> <li>- Attempted suicide or an intentionally self-inflicted injury;</li> <li>- Participation in a felony; riot or insurrection;</li> </ul> </li> <li>• Provided for an Insured's alcoholism or addiction to drugs or narcotics (except for an addiction to a prescription medication when administered in accordance with the advice of a Physician).</li> </ul> <p>Note: We will pay benefits for Alzheimer's Disease, subject to the same exclusions, limitations and provisions otherwise applicable to other Covered Care.</p> |
| <p><b>Coordination of Benefits</b></p>            | <p>We will reduce the amount of benefits we will pay for Covered Expenses when the total amount payable under this and all other group Long Term Care Coverage is greater than the actual Covered Expense incurred for that Covered Care. State variations may apply.</p>  |
| <p><b>Non-Duplication of Benefits</b></p>         | <p>Benefits will be paid only for Covered Care expenses that are in excess of the amount paid or payable under:</p> <ul style="list-style-type: none"> <li>• Medicare (including amounts that would be reimbursable, but for the application of a deductible or coinsurance amount); and</li> <li>• Any other Federal, State or other governmental health care program or long term care program or law, except Medicaid.</li> <li>• Any State or Federal workers' compensation, employer's liability or occupational disease law</li> <li>• State variations may apply. Please refer to the state specific Certificate of Coverage.</li> </ul>  |
| <p><b>Pre-Existing Conditions Limitations</b></p> | <p>Genworth Life will not pay for Covered Expenses incurred for any care or confinement that is a result of a Pre-Existing Condition. A Pre-Existing condition means a condition (illness, disease, injury, or symptom) for which medical advice or treatment was recommended by, or received from, a Health Care Professional within a defined period prior to the initial Certificate Effective Date. State variations may apply.</p>  |

# Rates

Important Information

Quotation Summary

Monthly Premium Rate Tables

# Important Information

This information is for Commonwealth of Virginia use only. Not for further distribution.

## Rates

Rates are for illustrative purposes only and are based on case information provided as of the date of this proposal. Any change in the case data could result in a change in rates, plan design, or inability to offer a program. Final rates to be agreed upon between Genworth Life Insurance Company and the proposed Group Policyholder.

# Quotation Summary

## Commonwealth of Virginia Employee Options

|                         |   |
|-------------------------|---|
| Effective Date          | February 01, 2019   |
| Situs State             | Virginia  |
| Partnership Qualified   | Yes   |
| Plan(s) Quoted          | 2 Year<br>3 Year<br>4 Year  |
| Monthly Benefits Quoted | \$3,000 Monthly Nursing Facility Maximum<br>\$4,500 Monthly Nursing Facility Maximum<br>\$6,000 Monthly Nursing Facility Maximum  |
| Nonforfeiture Benefit   | The optional Nonforfeiture Benefit maintains some coverage even if the Insured stops paying premiums. This Benefit may be made available to the applicant at an additional cost of 12%. |
| Elimination Period      | 90 Calendar Days  |
| Proposal/Offer Valid    | 90 days from date of proposal   |

Census Information Our premium quotation is based on the census received from Commonwealth of Virginia. We reserve the right to recalculate rates prior to the enrollment campaign based on changes to the census demographics or plan design.

# Monthly Premium Rate Tables

## Commonwealth of Virginia

| Genworth Voluntary Group Long-Term Care Insurance |         |         |          |         |                                    |          |         |          |          |
|---|---------|---------|----------|---------|------------------------------------|----------|---------|----------|----------|
| Monthly Premiums                                  |         |         |          |         |                                    |          |         |          |          |
| Total Benefit Amount: 2 Years                     |         |         |          |         | Nonforfeiture: Not Included        |          |         |          |          |
| Elimination Period: 90 Calendar Days              |         |         |          |         | 50% Home Health Care Reimbursement |          |         |          |          |
| Situs State: VA                                   |         |         |          |         | Informal Care: Included            |          |         |          |          |
| Policy Effective Date: 12/1/2019                  |         |         |          |         |                                    |          |         |          |          |
| Monthly Benefit:                                  | \$3,000 | \$4,500 | \$6,000  | \$3,000 | \$4,500                            | \$6,000  | \$3,000 | \$4,500  | \$6,000  |
| Inflation:  | FPO     | FPO     | FPO      | 3%C     | 3%C                                | 3%C      | 5%C     | 5%C      | 5%C      |
| Age   |         |         |          |         |                                    |          |         |          |          |
| 30  | 30.25   | 45.37   | 60.49    | 66.41   | 99.61                              | 132.81   | 106.50  | 159.75   | 213.01   |
| 31  | 30.40   | 45.60   | 60.79    | 67.04   | 100.56                             | 134.08   | 107.59  | 161.39   | 215.19   |
| 32  | 30.55   | 45.82   | 61.10    | 67.67   | 101.50                             | 135.34   | 108.70  | 163.05   | 217.40   |
| 33  | 30.71   | 46.07   | 61.43    | 68.31   | 102.47                             | 136.63   | 109.79  | 164.68   | 219.58   |
| 34  | 30.86   | 46.30   | 61.73    | 68.95   | 103.42                             | 137.89   | 110.89  | 166.34   | 221.79   |
| 35  | 31.02   | 46.52   | 62.03    | 69.58   | 104.37                             | 139.15   | 113.03  | 169.54   | 226.05   |
| 36  | 31.65   | 47.47   | 63.30    | 71.33   | 106.99                             | 142.65   | 115.91  | 173.86   | 231.82   |
| 37  | 32.28   | 48.42   | 64.56    | 73.08   | 109.61                             | 146.15   | 118.80  | 178.21   | 237.61   |
| 38  | 32.91   | 49.37   | 65.83    | 74.83   | 112.24                             | 149.65   | 121.69  | 182.53   | 243.37   |
| 39  | 33.55   | 50.32   | 67.09    | 76.58   | 114.86                             | 153.15   | 124.58  | 186.87   | 249.17   |
| 40  | 33.83   | 50.74   | 67.66    | 78.31   | 117.47                             | 156.63   | 127.43  | 191.15   | 254.87   |
| 41  | 34.20   | 51.29   | 68.39    | 79.46   | 119.19                             | 158.92   | 129.32  | 193.98   | 258.65   |
| 42  | 34.56   | 51.85   | 69.13    | 80.59   | 120.89                             | 161.18   | 131.21  | 196.82   | 262.42   |
| 43  | 34.92   | 52.38   | 69.84    | 81.73   | 122.60                             | 163.47   | 133.09  | 199.63   | 266.18   |
| 44  | 35.28   | 52.93   | 70.57    | 82.87   | 124.30                             | 165.73   | 134.98  | 202.47   | 269.95   |
| 45  | 35.65   | 53.48   | 71.30    | 84.80   | 127.20                             | 169.61   | 138.12  | 207.18   | 276.24   |
| 46  | 37.34   | 56.01   | 74.68    | 86.57   | 129.85                             | 173.14   | 141.11  | 211.67   | 282.22   |
| 47  | 39.03   | 58.54   | 78.05    | 88.33   | 132.50                             | 176.67   | 144.10  | 216.15   | 288.20   |
| 48  | 40.71   | 61.07   | 81.43    | 90.10   | 135.15                             | 180.20   | 147.11  | 220.66   | 294.21   |
| 49  | 42.40   | 63.60   | 84.80    | 91.87   | 137.80                             | 183.73   | 150.10  | 225.14   | 300.19   |
| 50  | 44.30   | 66.45   | 88.60    | 96.36   | 144.53                             | 192.71   | 158.16  | 237.25   | 316.33   |
| 51  | 47.17   | 70.76   | 94.34    | 98.23   | 147.34                             | 196.46   | 162.16  | 243.24   | 324.32   |
| 52  | 50.04   | 75.06   | 100.09   | 100.10  | 150.15                             | 200.20   | 166.14  | 249.21   | 332.28   |
| 53  | 52.90   | 79.35   | 105.80   | 101.99  | 152.98                             | 203.97   | 170.14  | 255.21   | 340.28   |
| 54  | 55.77   | 83.66   | 111.54   | 103.86  | 155.79                             | 207.71   | 174.12  | 261.18   | 348.24   |
| 55  | 58.53   | 87.79   | 117.06   | 110.09  | 165.14                             | 220.19   | 181.28  | 271.92   | 362.57   |
| 56  | 63.84   | 95.75   | 127.67   | 118.29  | 177.43                             | 236.58   | 187.57  | 281.36   | 375.14   |
| 57  | 69.16   | 103.74  | 138.32   | 126.48  | 189.73                             | 252.97   | 193.86  | 290.79   | 387.72   |
| 58  | 74.47   | 111.70  | 148.93   | 134.67  | 202.00                             | 269.33   | 200.13  | 300.20   | 400.27   |
| 59  | 79.79   | 119.68  | 159.58   | 142.86  | 214.29                             | 285.72   | 206.42  | 309.63   | 412.84   |
| 60  | 85.44   | 128.16  | 170.88   | 149.90  | 224.84                             | 299.79   | 214.29  | 321.43   | 428.58   |
| 61  | 93.37   | 140.06  | 186.75   | 162.15  | 243.23                             | 324.30   | 226.01  | 339.02   | 452.03   |
| 62  | 101.31  | 151.96  | 202.61   | 174.40  | 261.61                             | 348.81   | 237.75  | 356.63   | 475.51   |
| 63  | 109.24  | 163.86  | 218.48   | 186.65  | 279.97                             | 373.29   | 249.48  | 374.22   | 498.96   |
| 64  | 117.17  | 175.76  | 234.34   | 198.90  | 298.35                             | 397.80   | 261.22  | 391.83   | 522.44   |
| 65  | 126.26  | 189.39  | 252.53   | 211.71  | 317.57                             | 423.43   | 267.09  | 400.63   | 534.18   |
| 66  | 140.62  | 210.92  | 281.23   | 225.32  | 337.98                             | 450.64   | 282.50  | 423.75   | 565.00   |
| 67  | 154.97  | 232.45  | 309.94   | 238.92  | 358.38                             | 477.84   | 297.93  | 446.89   | 595.86   |
| 68  | 169.32  | 253.98  | 338.65   | 252.51  | 378.77                             | 505.02   | 313.34  | 470.01   | 626.68   |
| 69  | 183.68  | 275.51  | 367.35   | 266.12  | 399.17                             | 532.23   | 328.77  | 493.15   | 657.54   |
| 70  | 198.94  | 298.41  | 397.88   | 278.49  | 417.73                             | 556.97   | 341.16  | 511.74   | 682.32   |
| 71  | 221.68  | 332.52  | 443.36   | 308.37  | 462.55                             | 616.73   | 384.92  | 577.38   | 769.84   |
| 72  | 244.40  | 366.61  | 488.81   | 338.24  | 507.37                             | 676.49   | 428.70  | 643.04   | 857.39   |
| 73  | 267.15  | 400.72  | 534.29   | 368.14  | 552.20                             | 736.27   | 472.46  | 708.68   | 944.91   |
| 74  | 289.87  | 434.81  | 579.74   | 398.01  | 597.02                             | 796.03   | 516.23  | 774.35   | 1,032.46 |
| 75  | 315.47  | 473.20  | 630.93   | 423.55  | 635.32                             | 847.10   | 554.31  | 831.46   | 1,108.61 |
| 76  | 362.78  | 544.17  | 725.56   | 478.61  | 717.92                             | 957.22   | 620.82  | 931.23   | 1,241.64 |
| 77  | 410.10  | 615.16  | 820.21   | 533.67  | 800.51                             | 1,067.35 | 687.34  | 1,031.00 | 1,374.07 |
| 78  | 457.42  | 686.12  | 914.83   | 588.74  | 883.10                             | 1,177.47 | 753.87  | 1,130.80 | 1,507.73 |
| 79  | 504.74  | 757.11  | 1,009.48 | 643.80  | 965.70                             | 1,287.59 | 820.38  | 1,230.57 | 1,640.76 |

Legend: Future Purchase Option, Automatic 3% Increase for Life - Compound, Automatic 5% Increase for Life - Compound.

# Monthly Premium Rate Tables

## Commonwealth of Virginia

| Genworth Group Long-Term Care Insurance |         |          |          |         |          |          |                                    |          |          |
|---|---------|----------|----------|---------|----------|----------|------------------------------------|----------|----------|
| <b>Monthly Premiums</b>                 |         |          |          |         |          |          |                                    |          |          |
| Total Benefit Amount: 3 Years           |         |          |          |         |          |          |                                    |          |          |
| Elimination Period: 90 Calendar Days    |         |          |          |         |          |          |                                    |          |          |
| Situs State: VA                         |         |          |          |         |          |          |                                    |          |          |
| Policy Effective Date: 12/1/2019        |         |          |          |         |          |          |                                    |          |          |
|   |         |          |          |         |          |          | Nonforfeiture: Not Included        |          |          |
|   |         |          |          |         |          |          | 50% Home Health Care Reimbursement |          |          |
|   |         |          |          |         |          |          | Informal Care: Included            |          |          |
| Monthly Benefit:                        | \$3,000 | \$4,500  | \$6,000  | \$3,000 | \$4,500  | \$6,000  | \$3,000                            | \$4,500  | \$6,000  |
| Inflation:                              | FPO     | FPO      | FPO      | 3%C     | 3%C      | 3%C      | 5%C                                | 5%C      | 5%C      |
| Age                                     |         |          |          |         |          |          |                                    |          |          |
| 30                                      | 36.55   | 54.82    | 73.09    | 80.68   | 121.02   | 161.36   | 129.35                             | 194.03   | 258.70   |
| 31                                      | 36.60   | 54.90    | 73.20    | 81.37   | 122.05   | 162.73   | 130.56                             | 195.84   | 261.11   |
| 32                                      | 36.64   | 54.97    | 73.29    | 82.06   | 123.10   | 164.13   | 131.78                             | 197.67   | 263.55   |
| 33                                      | 36.70   | 55.05    | 73.40    | 82.75   | 124.13   | 165.50   | 132.98                             | 199.48   | 265.97   |
| 34                                      | 36.74   | 55.11    | 73.48    | 83.45   | 125.17   | 166.90   | 134.20                             | 201.31   | 268.41   |
| 35                                      | 36.80   | 55.19    | 73.59    | 84.53   | 126.80   | 169.06   | 137.28                             | 205.92   | 274.56   |
| 36                                      | 37.30   | 55.96    | 74.61    | 85.59   | 128.39   | 171.18   | 139.48                             | 209.22   | 278.96   |
| 37                                      | 37.81   | 56.72    | 75.63    | 86.64   | 129.96   | 173.27   | 141.69                             | 212.54   | 283.39   |
| 38                                      | 38.31   | 57.47    | 76.62    | 87.70   | 131.54   | 175.39   | 143.89                             | 215.84   | 287.79   |
| 39                                      | 38.82   | 58.23    | 77.64    | 88.74   | 133.11   | 177.49   | 146.11                             | 219.16   | 292.21   |
| 40                                      | 39.33   | 58.99    | 78.66    | 90.63   | 135.94   | 181.25   | 148.93                             | 223.40   | 297.86   |
| 41                                      | 39.52   | 59.28    | 79.05    | 90.97   | 136.46   | 181.95   | 149.98                             | 224.97   | 299.96   |
| 42                                      | 39.72   | 59.57    | 79.43    | 91.32   | 136.98   | 182.64   | 151.02                             | 226.52   | 302.03   |
| 43                                      | 39.92   | 59.88    | 79.84    | 91.68   | 137.52   | 183.36   | 152.06                             | 228.10   | 304.13   |
| 44                                      | 40.12   | 60.17    | 80.23    | 92.03   | 138.04   | 184.06   | 153.10                             | 229.65   | 306.20   |
| 45                                      | 40.31   | 60.46    | 80.62    | 93.23   | 139.85   | 186.46   | 155.54                             | 233.31   | 311.08   |
| 46                                      | 42.04   | 63.07    | 84.09    | 95.51   | 143.27   | 191.02   | 158.66                             | 237.99   | 317.32   |
| 47                                      | 43.78   | 65.67    | 87.56    | 97.79   | 146.69   | 195.58   | 161.78                             | 242.67   | 323.55   |
| 48                                      | 45.52   | 68.27    | 91.03    | 100.06  | 150.08   | 200.11   | 164.91                             | 247.37   | 329.82   |
| 49                                      | 47.25   | 70.88    | 94.50    | 102.34  | 153.50   | 204.67   | 168.03                             | 252.05   | 336.06   |
| 50                                      | 50.41   | 75.61    | 100.82   | 107.58  | 161.37   | 215.16   | 176.69                             | 265.03   | 353.37   |
| 51                                      | 53.56   | 80.33    | 107.11   | 110.19  | 165.28   | 220.37   | 181.21                             | 271.82   | 362.43   |
| 52                                      | 56.70   | 85.05    | 113.41   | 112.81  | 169.21   | 225.62   | 185.74                             | 278.62   | 371.49   |
| 53                                      | 59.86   | 89.80    | 119.73   | 115.42  | 173.12   | 230.83   | 190.27                             | 285.41   | 380.55   |
| 54                                      | 63.01   | 94.52    | 126.02   | 118.04  | 177.06   | 236.08   | 194.80                             | 292.20   | 389.60   |
| 55                                      | 68.01   | 102.02   | 136.03   | 124.99  | 187.49   | 249.99   | 203.68                             | 305.52   | 407.37   |
| 56                                      | 74.05   | 111.07   | 148.09   | 133.79  | 200.68   | 267.58   | 211.81                             | 317.71   | 423.61   |
| 57                                      | 80.07   | 120.10   | 160.13   | 142.57  | 213.85   | 285.14   | 219.93                             | 329.90   | 439.86   |
| 58                                      | 86.10   | 129.15   | 172.20   | 151.36  | 227.04   | 302.72   | 228.04                             | 342.06   | 456.08   |
| 59                                      | 92.12   | 138.18   | 184.24   | 160.14  | 240.21   | 320.29   | 236.17                             | 354.25   | 472.33   |
| 60                                      | 99.97   | 149.96   | 199.94   | 171.23  | 256.85   | 342.47   | 246.37                             | 369.56   | 492.75   |
| 61                                      | 111.71  | 167.57   | 223.43   | 186.73  | 280.10   | 373.46   | 264.92                             | 397.39   | 529.85   |
| 62                                      | 123.44  | 185.16   | 246.88   | 202.23  | 303.34   | 404.46   | 283.47                             | 425.21   | 566.95   |
| 63                                      | 135.18  | 202.77   | 270.36   | 217.73  | 326.59   | 435.45   | 302.03                             | 453.04   | 604.05   |
| 64                                      | 146.91  | 220.36   | 293.82   | 233.22  | 349.84   | 466.45   | 320.58                             | 480.86   | 641.15   |
| 65                                      | 160.78  | 241.18   | 321.57   | 249.79  | 374.69   | 499.59   | 334.82                             | 502.22   | 669.63   |
| 66                                      | 179.71  | 269.56   | 359.42   | 270.67  | 406.00   | 541.34   | 359.01                             | 538.52   | 718.02   |
| 67                                      | 198.63  | 297.95   | 397.27   | 291.54  | 437.32   | 583.09   | 383.22                             | 574.83   | 766.44   |
| 68                                      | 217.56  | 326.34   | 435.11   | 312.40  | 468.61   | 624.81   | 407.42                             | 611.12   | 814.83   |
| 69                                      | 236.48  | 354.72   | 472.96   | 333.28  | 499.92   | 666.56   | 431.63                             | 647.44   | 863.25   |
| 70                                      | 254.28  | 381.41   | 508.55   | 349.59  | 524.39   | 699.19   | 448.00                             | 671.99   | 895.99   |
| 71                                      | 288.08  | 432.12   | 576.16   | 392.28  | 588.42   | 784.56   | 509.04                             | 763.56   | 1,018.08 |
| 72                                      | 321.88  | 482.82   | 643.76   | 434.96  | 652.45   | 869.93   | 570.09                             | 855.13   | 1,140.18 |
| 73                                      | 355.70  | 533.55   | 711.40   | 477.65  | 716.47   | 955.30   | 631.15                             | 946.72   | 1,262.30 |
| 74                                      | 389.50  | 584.25   | 779.00   | 520.33  | 780.50   | 1,040.67 | 692.19                             | 1,038.29 | 1,384.39 |
| 75                                      | 425.19  | 637.78   | 850.37   | 563.02  | 844.53   | 1,126.04 | 743.37                             | 1,115.06 | 1,486.75 |
| 76                                      | 488.97  | 733.46   | 977.94   | 636.22  | 954.32   | 1,272.43 | 832.58                             | 1,248.87 | 1,665.16 |
| 77                                      | 552.74  | 829.11   | 1,105.48 | 709.41  | 1,064.12 | 1,418.82 | 921.78                             | 1,382.68 | 1,843.57 |
| 78                                      | 616.52  | 924.78   | 1,233.05 | 782.59  | 1,173.89 | 1,565.19 | 1,010.98                           | 1,516.46 | 2,021.95 |
| 79                                      | 680.29  | 1,020.44 | 1,360.58 | 855.79  | 1,283.69 | 1,711.58 | 1,100.18                           | 1,650.27 | 2,200.36 |

Legend: Future Purchase Option, Automatic 3% Increase for Life - Compound, Automatic 5% Increase for Life - Compound.

# Monthly Premium Rate Tables

## Commonwealth of Virginia

### Genworth Voluntary Group Long-Term Care Insurance

**Monthly Premiums**  
 Total Benefit Amount: 4 Years  
 Elimination Period: 90 Calendar Days  
 Situs State: VA  
 Policy Effective Date: 12/1/2019

Nonforfeiture: Not Included  
 50% Home Health Care Reimbursement  
 Informal Care: Included

| Monthly Benefit: | \$3,000 | \$4,500  | \$6,000  | \$3,000 | \$4,500  | \$6,000  | \$3,000  | \$4,500  | \$6,000  |
|------------------|---------|----------|----------|---------|----------|----------|----------|----------|----------|
| Inflation:       | FPO     | FPO      | FPO      | 3%C     | 3%C      | 3%C      | 5%C      | 5%C      | 5%C      |
| Age              |         |          |          |         |          |          |          |          |          |
| 30               | 39.20   | 58.81    | 78.41    | 89.64   | 134.46   | 179.28   | 145.36   | 218.03   | 290.71   |
| 31               | 39.42   | 59.14    | 78.85    | 90.51   | 135.77   | 181.03   | 146.85   | 220.28   | 293.70   |
| 32               | 39.66   | 59.49    | 79.32    | 91.39   | 137.08   | 182.77   | 148.35   | 222.52   | 296.69   |
| 33               | 39.88   | 59.82    | 79.76    | 92.27   | 138.41   | 184.54   | 149.84   | 224.76   | 299.68   |
| 34               | 40.12   | 60.17    | 80.23    | 93.14   | 139.71   | 186.29   | 151.34   | 227.01   | 302.67   |
| 35               | 40.53   | 60.79    | 81.06    | 94.46   | 141.69   | 188.92   | 154.95   | 232.42   | 309.89   |
| 36               | 41.21   | 61.81    | 82.42    | 96.00   | 144.00   | 192.00   | 157.63   | 236.45   | 315.27   |
| 37               | 41.89   | 62.83    | 83.78    | 97.54   | 146.31   | 195.08   | 160.33   | 240.50   | 320.67   |
| 38               | 42.55   | 63.83    | 85.11    | 99.07   | 148.60   | 198.13   | 163.02   | 244.53   | 326.04   |
| 39               | 43.24   | 64.85    | 86.47    | 100.61  | 150.91   | 201.22   | 165.72   | 248.59   | 331.45   |
| 40               | 43.47   | 65.20    | 86.93    | 103.08  | 154.63   | 206.17   | 170.65   | 255.97   | 341.29   |
| 41               | 43.80   | 65.70    | 87.59    | 103.83  | 155.75   | 207.67   | 172.03   | 258.04   | 344.06   |
| 42               | 44.13   | 66.19    | 88.25    | 104.57  | 156.86   | 209.14   | 173.42   | 260.14   | 346.85   |
| 43               | 44.46   | 66.68    | 88.91    | 105.32  | 157.98   | 210.64   | 174.81   | 262.21   | 349.61   |
| 44               | 44.79   | 67.18    | 89.57    | 106.06  | 159.09   | 212.12   | 176.20   | 264.31   | 352.41   |
| 45               | 45.33   | 67.99    | 90.66    | 107.80  | 161.70   | 215.60   | 179.17   | 268.76   | 358.34   |
| 46               | 47.43   | 71.14    | 94.86    | 109.96  | 164.94   | 219.93   | 182.95   | 274.42   | 365.90   |
| 47               | 49.51   | 74.27    | 99.02    | 112.13  | 168.19   | 224.25   | 186.72   | 280.09   | 373.45   |
| 48               | 51.61   | 77.41    | 103.22   | 114.28  | 171.42   | 228.56   | 190.51   | 285.77   | 381.03   |
| 49               | 53.69   | 80.54    | 107.39   | 116.44  | 174.66   | 232.88   | 194.29   | 291.44   | 388.58   |
| 50               | 56.32   | 84.48    | 112.64   | 123.11  | 184.67   | 246.23   | 204.51   | 306.77   | 409.03   |
| 51               | 59.56   | 89.35    | 119.13   | 126.10  | 189.16   | 252.21   | 209.72   | 314.59   | 419.45   |
| 52               | 62.81   | 94.22    | 125.62   | 129.08  | 193.62   | 258.16   | 214.95   | 322.42   | 429.89   |
| 53               | 66.06   | 99.09    | 132.12   | 132.07  | 198.11   | 264.14   | 220.16   | 330.23   | 440.31   |
| 54               | 69.30   | 103.96   | 138.61   | 135.05  | 202.57   | 270.10   | 225.38   | 338.07   | 450.76   |
| 55               | 73.71   | 110.57   | 147.42   | 143.58  | 215.38   | 287.17   | 235.58   | 353.37   | 471.16   |
| 56               | 80.32   | 120.48   | 160.64   | 153.79  | 230.69   | 307.58   | 245.34   | 368.01   | 490.69   |
| 57               | 86.93   | 130.40   | 173.87   | 164.00  | 246.00   | 328.00   | 255.11   | 382.66   | 510.22   |
| 58               | 93.54   | 140.32   | 187.09   | 174.21  | 261.31   | 348.42   | 264.87   | 397.31   | 529.75   |
| 59               | 100.15  | 150.23   | 200.31   | 184.42  | 276.62   | 368.83   | 274.64   | 411.96   | 549.28   |
| 60               | 108.12  | 162.18   | 216.24   | 195.30  | 292.96   | 390.61   | 283.98   | 425.97   | 567.97   |
| 61               | 119.76  | 179.64   | 239.52   | 212.64  | 318.96   | 425.28   | 302.73   | 454.09   | 605.46   |
| 62               | 131.38  | 197.08   | 262.77   | 229.98  | 344.97   | 459.95   | 321.46   | 482.19   | 642.92   |
| 63               | 143.02  | 214.54   | 286.05   | 247.33  | 370.99   | 494.66   | 340.20   | 510.31   | 680.41   |
| 64               | 154.65  | 231.98   | 309.30   | 264.66  | 397.00   | 529.33   | 358.93   | 538.40   | 717.87   |
| 65               | 168.50  | 252.75   | 337.00   | 282.00  | 423.00   | 564.00   | 373.87   | 560.81   | 747.74   |
| 66               | 190.64  | 285.95   | 381.27   | 305.49  | 458.24   | 610.99   | 403.01   | 604.51   | 806.01   |
| 67               | 212.76  | 319.14   | 425.52   | 329.00  | 493.50   | 658.00   | 432.14   | 648.21   | 864.28   |
| 68               | 234.89  | 352.34   | 469.79   | 352.49  | 528.74   | 704.98   | 461.27   | 691.91   | 922.55   |
| 69               | 257.02  | 385.53   | 514.04   | 376.00  | 563.99   | 751.99   | 490.41   | 735.61   | 980.82   |
| 70               | 275.50  | 413.25   | 551.00   | 394.39  | 591.58   | 788.78   | 511.16   | 766.75   | 1,022.33 |
| 71               | 311.12  | 466.68   | 622.24   | 443.16  | 664.74   | 886.32   | 577.80   | 866.70   | 1,155.60 |
| 72               | 346.76  | 520.14   | 693.52   | 491.93  | 737.89   | 983.86   | 644.44   | 966.66   | 1,288.88 |
| 73               | 382.38  | 573.57   | 764.76   | 540.69  | 811.03   | 1,081.37 | 711.09   | 1,066.64 | 1,422.19 |
| 74               | 418.02  | 627.03   | 836.04   | 589.46  | 884.18   | 1,178.91 | 777.73   | 1,166.60 | 1,555.46 |
| 75               | 459.67  | 689.50   | 919.33   | 634.47  | 951.70   | 1,268.94 | 847.34   | 1,271.00 | 1,694.67 |
| 76               | 533.44  | 800.16   | 1,066.88 | 725.32  | 1,087.99 | 1,450.65 | 962.57   | 1,443.86 | 1,925.14 |
| 77               | 607.22  | 910.83   | 1,214.43 | 816.18  | 1,224.27 | 1,632.36 | 1,077.81 | 1,616.71 | 2,155.61 |
| 78               | 680.98  | 1,021.47 | 1,361.96 | 907.05  | 1,360.57 | 1,814.09 | 1,193.04 | 1,789.56 | 2,386.08 |
| 79               | 754.75  | 1,132.13 | 1,509.51 | 997.90  | 1,496.85 | 1,995.80 | 1,308.28 | 1,962.42 | 2,616.55 |

Legend: Future Purchase Option, Automatic 3% Increase for Life - Compound, Automatic 5% Increase for Life - Compound.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens   
  Consent Item   
  Old Business   
  New Business  
 Committee Report   
  Public Hearing   
  Other

|                            |              |
|----------------------------|--------------|
| FOR COUNCIL MEETING DATED: | May 13, 2019 |
|----------------------------|--------------|

|                           |   |
|---------------------------|---|
| STAFF MAKING REQUEST:     | C. James Ervin, Town Manager  |
| BRIEF SUMMARY OF REQUEST: | <p>Water Treatment Performance Award 2018</p> <p>The Rocky Mount Water Treatment Plant had been awarded a Silver Water Treatment Plant Performance Award for Excellence in Clarification, Filtration and Backwash from the Virginia Department of Health, Office of Drinking Water. These awards are given to municipal drinking water facilities if they meet criteria as part of the VDH Optimization Program.</p> <p>With our dedicated staff and the continued support of the Town Administration and Town Council, I am confident we will continue to exceed expectations.</p> |
| ACTION NEEDED:            | No action needed  |

Attachment(s): Yes

|  |
|--|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by Town Clerk)</p> |
|--|

Office of Drinking Water  
For Achieving Virginia's Optimization Program Goals  
**Town of Rocky Mount**  
**Water Treatment Plant**

Is Awarded the  
**2018 Silver**

Water Treatment Plant Performance Award for  
Excellence in Filtration and Clarification

*Robert D Edelman*

Robert D. Edelman, P.E.  
Director, Division of Technical Services  
Office of Drinking Water





Office of Economic Development  
State of North Carolina  
Waste Treatment Plant  
2014 Winner

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**   
 **Consent Item**   
 **Old Business**   
 **New Business**  
 **Committee Report**   
 **Public Hearing**   
 **Other**

|                            |              |
|----------------------------|--------------|
| FOR COUNCIL MEETING DATED: | May 13, 2019 |
|----------------------------|--------------|

|                           |  |
|---------------------------|--|
| STAFF MAKING REQUEST:     | C. James Ervin, Town Manager   |
| BRIEF SUMMARY OF REQUEST: | <p>Community Partnership is planning three major events for 2019. The events will be as follows:</p> <ol style="list-style-type: none"> <li>1) The 5<sup>th</sup> annual "Court Day" on June 8, 2019 in Downtown Rocky Mount from 8:00 to 3:00 p.m.</li> <li>2) Christmas Tree Lighting on November 29, 2019 on the Courthouse Lawn from 5:00 to 6:00 p.m.</li> <li>3) Come Home to a Franklin County Christmas on December 6, 2019 in Downtown Rocky Mount from 5:00 to 9:00 p.m.</li> </ol> <p>Your police department have reviewed and approved the plans for the events.</p> |
| ACTION NEEDED:            | Approve or deny  |

Attachment(s): Yes

|  |
|--|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by Town Clerk)</p> |
|--|



May 3, 2019

Mr. James Ervin, Town Manager  
Mr. Steve Angle, Mayor  
Members of The Town of Rocky Mount Town Council  
345 Donald Avenue  
Rocky Mount, VA 24151

Dear Mr. Ervin,

Community Partnership is planning three major events for 2019; the 5th annual "Court Day" as a part of the Mountains of Music program and the 16<sup>th</sup> annual "Come Home to a Franklin County Christmas":

1. **Court Day: June 8, 2019 Saturday Downtown Rocky Mount 8:00 to 3:00 PM**
2. **Christmas Tree Lighting: November 29, 2019 Friday Courthouse Lawn 5:00 to 6:00 PM**
3. **Come Home to a Franklin County Christmas: December 6, 2019 Friday Downtown Rocky Mount 5:00 to 9:00 PM**

We have a simplified format for **Court Day**. The Farmers Market area will be used for music performances and activities throughout the afternoon. Activities for the **Christmas events** will be the same as in 2018.

As always, we follow instructions and suggestions from the Rocky Mount Police Department for all three events to insure smooth traffic flow and safety for all event guests. They are most helpful in the planning process of these events. In that regard, we request permission for the following:

**Court Day:** Request permission to use the municipal parking lot on Claiborne Avenue for General Event parking; close W. Church Street from Franklin Street up to the entrances into Union Bank drive thru window starting at 8:00 AM through the event. (We have permission from Union Bank and the Franklin County Library for this street closure.)

**Christmas Events:** Request permission to close E. Court Street to Maple Avenue on November 29, 2019 during event. Request permission to use the municipal parking lot on Claiborne for Handicapped Parking; close Franklin Street from Floyd Avenue to Main Street on December 6, 2019 during event. **(SAME AS THE 2018 EVENT.)**

We are pleased to bring these events to Rocky Mount and are most appreciative of your consideration.

Sincerely,

Ms. Donna Wray, CP President

P.O. Box 184, Rocky Mount, VA 24151 540-420-8391