

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
JUNE 3, 2019**

The June 3, 2019 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Billie W. Stockton
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead

Let the record show that Council Member Gregory B. Walker arrived at 7:14 p.m. for the Council meeting.

The following staff members were also present:

- Allan Arrington, Lt. of Investigations
- Tim Burton, Waste Water Treatment Superintendent
- Ken Criner, Chief of Police
- Rebecca H. Dillon, Town Clerk/Executive Administrative Assistant
- C. James Ervin, Town Manager
- Ed "Jeff" Gauldin, Water Superintendent
- Matthew Hankins, Assistant Town Manager
- Brian Schofield, Public Works Superintendent
- Justin Woodrow, Fire Chief
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Mr. Ervin asked to table the Planning Commission appointments listed on the agenda under New Business until after the closed session on personnel, at the conclusion of the meeting.

Motion: To approve an amended agenda.

Motion By: Council Member Snead

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton

Nays: None

Action: Approved the amended agenda by a unanimous vote.

SPECIAL ITEMS

Mayor Angle made special mention of the Municipal Shooting in Virginia Beach, Virginia in which 12 people were killed.

PUBLIC HEARING

1. Transfer of Industrial Property on Weaver Street

Town staff advertised for a public hearing to transfer up to six acres of the Cox Farm property to Davis Heating and Air Conditioning. The company plans to invest more than \$400,000 in a new facility which would house a new primary operations facility. The company would relocate 25 jobs from outside town limits and create approximately 10 new jobs over the next three years in the town limits. The Town will grant the acreage and construct a joint stormwater management pond to be shared between several pad sites in exchange for the job creation, facility investment and a performance agreement.

A map of the layout was not available in time for the packet nor was it available for the Council meeting.

Mayor Angle asked if anyone from the public in the audience would like to speak regarding the industrial property on Weaver Street.

No one came forward.

Discussion: None

Motion: To approve the transfer of up to six acres of the Cox Farm property on Weaver Street to Davis Heating and Air Conditioning as well as approving for Staff and the Town Attorney to prepare the documents for this transfer.

Motion By: Council Member Moyer

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- May 13, 2019 – Regular Meeting Minutes
- May 20, 2019 – Harvester Performance Center - Quarterly Work Session Meeting Minutes

Discussion: None

Motion: To approve both sets of draft minutes

Motion By: Council Member Newbill

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action** (none at this time)
- (2) **Miscellaneous Resolutions/Proclamations** (none at this time)
- (3) **Department Monthly Reports** (Departmental Reports Were Not Released In Time For This Packet Due to the Date of the Council Meeting Being Held Earlier in the Month than Usual).
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Vice Mayor Stockton

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

Mr. Benjamin Pinckard, Sr. of 125 Riverview Street, Rocky Mount, Va. spoke regarding the Town elections being moved to November. Mr. Pinckard stated that he would like to see the elections be moved to November for a greater representation for the people in the town.

OLD BUSINESS:

1. Review and Consideration of Moving Town Elections to November

Council Member Newbill had previously indicated to Council that he would like to discuss moving the Town's elections to the month of November. During budget discussions this year, the elections were brought up again. There are several factors to consider. One factor would be less cost to the Town and more turnout for the Town elections. Something else to consider would be the Town Council candidates running for local office while other offices are on the ballot as well.

After much discussion, it was the general consensus of Council for Mr. Ervin to collect more information from the Voter Registrar regarding election turnout in May and in November and bring that information back to the next regular council meeting.

2. Supplemental Appropriation Resolution for Purchase of Meeting Room Chairs

The chairs used both in the Council Chambers and in the Closed Chamber room are all worn and most were in need of replacement. There were funds remaining in contingency therefore staff proposed making a purchase out of general fund contingency for new chairs.

Discussion: None

Motion: To approve the request for new chairs in the Council Chambers and Closed Council room both as presented.

Motion By: Vice Mayor Stockton

Second: Council Member Walker

Motion Discussion: For the record, Council Member Moyer recused himself from voting due to avoiding a conflict of interest. Mr. Moyer is employed with Virginia Office Supply; the company the chairs will be ordered from.

Ayes: Cundiff, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the request as presented by a unanimous vote.

3. End of Fiscal Year 2019 True Up

Adjustments to the fiscal year 2019 budget were needed to cover deficits of various accounts. Mr. Ervin stated that funding was needed to cover the deficits and to see that the Town closed its books for the FY2019, appropriately.

Discussion: None

Motion: To approve the Fiscal Year 2019 Budget True Up as presented

Motion By: Council Member Walker

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

NEW BUSINESS

1. Review and Consideration of Reappointment of Committee Members to RVARC

Council Member Newbill and the Town Manager serve on the Roanoke Valley-Alleghany Regional Commission. Both of their appointments are up and RVARC asks that Rocky Mount re-appoint these representatives or new representatives as Council sees fit.

Discussion: None

Motion: To approve the re-appointments to RVARC for Council Member Newbill and the Town Manager to continue to serve.

Motion By: Council Member Walker

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

2. Harvester Performance Center Use of Farmers Market

The Harvester Performance Center staff had been reviewing large outdoor spaces in order to put on a large outdoor performance. The Harvester has promising relationships with other places in which they could have such an outdoor performance but prefer to create economic development in Rocky Mount by staying in town and having an outdoor performance event at the Farmers Market in the fall. The approximate date would be Saturday, October 5, 2019. The event would start in the mid-afternoon to early evening and would not require a road closure other than West Church Street from Randolph to Franklin and along the edge of Atlantic Union Bank. The Farmers Market would be cordoned off with bicycle racks with a very limited number of entrances and exits. The Harvester anticipated selling 3,000 general admission tickets for the show requiring the use of the entire Farmers Market area. For that weekend, the Farmers who sell at the market could sell at the Depot and in the Depot parking lot. Shuttles would facilitate additional parking and staff would work with the Rocky Mount Police Department on security and safety issues. This would be a rain or shine event. The Town curfew would be as stated by town ordinance of 10 – 10:30 p.m. Alcoholic drinks would be offered but contained and screening will be in place as well.

Discussion: None

Motion: To approve the Harvester Performance Center holding a large outdoor performance at the Farmers Market on Saturday, October 5, 2019.

Motion By: Vice Mayor Stockton
Second: Council Member Snead
Motion Discussion: None
Ayes: Cundiff, Newbill, Snead, Stockton, Walker
Nays: Moyer
Action: Approved the motion by a unanimous vote.

3. Government Finance Officers Association Certificate of Excellence for June 30, 2018 in Financial Reporting

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Town of Rocky Mount the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2018. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting and its attainment represents a significant accomplishment by a government and its management. This was the fourteenth year in a row that the Town received this award.

No Action Needed

4. Planning Commission Reappointments

This was tabled at the beginning of the meeting until after the closed session on personnel at the conclusion of the meeting.

5. Supplemental Appropriation Resolution for Valves at the Water Treatment Plant

The waste control valve actuator for the wash water system on filter number 1 failed. The valve actuator needs to be replaced. The valve keeps the water in the filter during regular operation and allows us to dump the water during a filter wash. The control valve actuator on filter 2 is of a similar age as filter 1 so staff recommended replacing each at the same time. The cost-plus installation for both filters will be \$25,500.

Discussion: None
Motion: To approve the Supplemental Appropriation Resolution to replace the waste control valve actuator at the Water Treatment Plant.
Motion By: Council Member Walker
Second: Council Member Snead
Motion Discussion: None
Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker
Nays: None
Action: Approved the motion by a unanimous vote.

COMMITTEE REPORTS

1. Public Safety Committee Meeting on May 23, 2019

The Public Safety Committee met on May 23, 2019 to continue discussing inoperable vehicles. At the meeting, a draft ordinance developed by the Town Attorney was reviewed and the committee received comments from citizens attending the meeting. One aspect that was of discussion was the interpretation of the state's language that a vehicle is inoperable if it has "neither a valid registration nor a state inspection". The Town Attorney's interpretation of this language was that both have to be missing in order to trigger an inoperable finding. The ordinance required a fitted car cover to be used as well as limits the number of inoperable vehicles on a parcel to one. It was the committee's recommendation for Town Council to pass the revision to the Inoperable Vehicles ordinance.

Discussion: None

Motion: To approve the revision to the Inoperable Vehicles ordinance as presented with an implementation date of July 1, 2019.

Motion By: Vice Mayor Stockton

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

REFERRALS TO PLANNING

None at this time

OTHER MATTERS AND CONCERNS

Mr. Ervin was on Rise n' Shine today.

CLOSED MEETING AND ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 7:52 p.m.

Virginia Code Section:

Section 2.2-3711(A)(5) Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has

been made of the business' or industry's interest in locating or expanding its facilities in the community. (State Street)

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Manager's Office)

Motion By: Council Member Snead

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

The Planning Commission appointments that were tabled from the beginning of the meeting until the closed session on personnel had no action taken.

ADJOURNMENT

Motion: To adjourn meeting

Time: 9:10 p.m.

Motion By: Council Member Newbill

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

(This page left intentionally blank)