



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
JUNE 3, 2019
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items (*None at this time*)
- V. Public Hearing
 1. Transfer of Industrial Property on Weaver Street
- VI. Approval of Draft Minutes
 - May 13, 2019 – Regular Meeting Minutes
 - May 20, 2019 – Harvester Performance Center Quarterly Work Session Meeting Minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Action (*none at this time*)
 - Miscellaneous Resolutions/Proclamations (*none at this time*)
 - Departmental Monthly Reports (Departmental Reports Will Not Be Released In Time for this Packet Due to the Date of the Council Meeting Being Held Earlier in the Month than Usual).
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
 1. Review and Consideration of Moving Town Elections to November
 2. Supplemental Appropriation Resolution for Purchase of Meeting Room Chairs
 3. End of Fiscal Year 2019 Budget True Up
- X. New Business
 1. Review and Consideration of Reappointment of Committee Members to RVARC
 2. Harvester Performance Center Use of Farmers Market

3. Government Finance Officers Association Certificate of Excellence for June 30, 2018 in Financial Reporting
4. Planning Commission Reappointments
5. Supplemental Appropriation Resolution for Valves at the Water Treatment Plant

XI. Committee Reports

1. Public Safety Committee Meeting on May 23, 2019

XII. Referrals to Planning (*none at this time*)

XIII. Other Matters, Concerns and Rise 'N Shine Appearances

XIV. Closed Meeting and Action

Section 2.2-3711(A)(5) Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. (State Street)

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Manager's Office)

XV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	June 3, 2019
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STAFF MAKING REQUEST:	Matthew C. Hankins, Community & Economic Development Director
BRIEF SUMMARY OF REQUEST:	Town staff has advertised for a public hearing to transfer up to six acres of Cox Farm property to Davis Heating & Air, which intends to build a new primary operations facility. The company plans to invest over \$400,000 in its new facility, relocating 25 jobs from outside town limits and creating approximately 10 new jobs over the next three years. In exchange for the job creation, facility investment and a performance agreement, the Town will grant the acreage and construct a joint stormwater management pond to be shared between several pad sites. If accepted, this would be the second project start and the third approved subdivision of property on the Cox Farm property, with approximately \$900,000 in new business investment and nearly \$1 million annual payroll committed to the park in the past 12 months.
ACTION NEEDED:	Public Hearing Consider and approve transfer. Authorize Town Attorney and Manager or designee to execute all necessary documents for property transfer.

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
MAY 13, 2019**

The May 13, 2019 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Billie W. Stockton
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Gregory B. Walker

The following staff members were also present:

- Allan Arrington, Lt. of Investigations
- Tim Burton, Waste Water Treatment Superintendent
- Ken Criner, Chief of Police
- Rebecca H. Dillon, Town Clerk/Executive Administrative Assistant
- C. James Ervin, Town Manager
- Ed "Jeff" Gauldin, Water Superintendent
- Matthew Hankins, Assistant Town Manager
- Mark Lovern, Lt. of Patrol
- Brian Schofield, Public Works Superintendent
- Justin Woodrow, Fire Chief
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval. Let the record show that the agenda was amended to add one additional closed session item.

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Manager's Office)

Motion: To approve an amended agenda

Motion By: Council Member Newbill

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the amended agenda by a unanimous vote.

SPECIAL ITEMS

A resolution for Law's Barber Shop was read and presented to Mrs. Verdella Law-Williamson in special honor of her late father, Mr. Herman Law, for the contribution that Law's Barber Shop made to the community in Rocky Mount and Franklin County during over 70 years that the Law's Barber Shop was in business. Law's Barber Shop opened June 28, 1948 and closed on March 29, 2019. Law's Barber Shop was ran by both Mr. Law and later by his daughter Verdella.

PUBLIC HEARING

None at this time

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- April 11, 2019 – Budget Work Session No. 2 - Meeting Minutes
- May 6, 2019 – FY2020 Budget and CIP Public Hearing – Meeting Minutes

Discussion: None

Motion: To approve both sets of draft minutes

Motion By: Council Member Newbill

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action** (none at this time)
- (2) **Miscellaneous Resolutions/Proclamations** (none at this time)
- (3) **Department Monthly Reports**
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Vice Mayor Stockton

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

Let the record show that no one came forward.

OLD BUSINESS:

1. Town of Rocky Mount Fiscal Year 2020 Approval of the Budget

Council was presented a draft budget on April 8, 2019 that was reviewed during two work sessions on April 9th and April 11, 2019. The proposed budget was advertised for public input and a public hearing was held on May 6, 2019. There was no public input received at the public hearing.

Discussion: None

Motion: To approve the budget as presented.

Motion By: Vice Mayor Stockton

Second: Council Member Walker

Motion Discussion: None

MEMBERS	ATTENDANCE	VOTE
Bobby M. Cundiff	Present	No
Robert L. Moyer	Present	Yes
Mark H. Newbill	Present	Yes
Jon W. Snead	Present	Yes
Billie W. Stockton	Present	Yes
Gregory B. Walker	Present	Yes

Ayes: 5

Nays: 1

Action: Mayor Angle voted yes to approve the budget. The motion to approve the budget for FY2020, including Mayor Angle, was approved on a vote of 6 to 1 in favor of the budget.

2. Town of Rocky Mount Fiscal Year 2020 Approval of Tax Rates and Fees

There were no proposed changes in the tax rates of 13 cents per \$100 of assessed value for real estate, 51 cents per \$100 for personal property and 17 cents per \$100 for machinery and tools. Interest was still at 10% per annum. The General Fund was advertised at \$6,852,150, the Utility Operating Fund was advertised at \$3,419,267; the Utility Capital Fund was advertised at \$810,209; and the Harvester Performance Center was advertised at \$440,684.

Discussion: None

Motion: To approve the tax rates and fees as presented.

Motion By: Council Member Snead

Second: Council Member Walker

Motion Discussion: None

MEMBERS	ATTENDANCE	VOTE
Bobby M. Cundiff	Present	Yes
Robert L. Moyer	Present	Yes
Mark H. Newbill	Present	Yes
Jon W. Snead	Present	Yes
Billie W. Stockton	Present	Yes
Gregory B. Walker	Present	Yes

Ayes: 6

Nays: 0

Action: Mayor Angle voted yes to approve the Tax Rates and Fees. The motion to approve the Tax Rates and Fees for FY2020, including Mayor Angle, was passed on a vote of 7 to 0 in favor of the Tax Rates and Fees.

2. Arts and Culture District

Town Council was requested by staff to add a second arts and culture district along North Main Street. Adding a second arts and culture district would provide for changes to Article 42 in the Zoning and Development Ordinance of the Town of Rocky Mount, Virginia. Upon passing, the ordinance would establish one or more of the arts and culture districts that would raise awareness, support and cooperation among organizations and compliment businesses in the same area.

There were business incentives to adding one or more arts and culture districts to the Town such as in year one the rebate based on gross receipts would be 50%. In year two, the rebate would be 40%. In year three, the rebate would be 30%. In year four, the rebate would be 20% and in year five, the rebate would be 10%. The organization should establish the qualifications for the benefits on an annual basis.

Discussion: None

Motion: To approve the request for a second arts and culture district as presented.

Motion By: Council Member Moyer

Second: Council Member Newbill

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the second arts and culture district as presented by a unanimous vote.

NEW BUSINESS

1. Fire Department Extrication Tool Approval

The Rocky Mount Volunteer Fire Department recently underwent a change in transition and at that time was able to determine that the department lacked some equipment, namely extrication tools to safely remove trapped occupants from vehicle wrecks. Fire department members have attended recent demonstrations of such tools at other departments and have also invited manufacturers to demonstrate equipment at the fire department in Rocky Mount. Mr. Hankins presented to Council and recommended the purchase of the TNT Rescue Tools cutter and spreader from Blue Ridge Rescue Suppliers of Montvale in the amount of \$17,779.25 from current year funds. Fire Chief, Justin Woodrow spoke regarding the tools that the Fire Department personnel had reviewed and shared the warranty of the products as well as the long term use of the products being proposed to Council for purchase.

Discussion: None

Motion: To approve the purchase of extrication tools for the Rocky Mount Volunteer Fire Department using current budget year funds.

Motion By: Council Member Cundiff

Second: Council Member Newbill

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

2. Review and Consideration for Town Council Member to Lie in State in Council Chambers

The Town of Rocky Mount records indicated that there had been a former Member of Council previously allowed to “Lie in State” at the Municipal Building after passing. To “Lie in State” is to “be laid in a public place of honor prior to burial”. This time is considered a specific and official period of visitation. In the Town records, Council Member Alpheus N. (Runt) Angle was allowed to Lie in State in 1982. Staff has researched prior Council action and can find no definitive ruling that would authorize an event like this to take place. Staff interprets this precedent as approval for the practice and will respond to requests to Lie in State accordingly unless directed differently by Town Council.

No motion was necessary at this time but it was the consensus of Council to allow such a request as there were no objections voiced by Council.

3. Mandatory FOIA Training on June 25, 2019

All elected officials must undergo periodic training on the Freedom of Information Act as has been established by the state legislature in Virginia. The same set of rules and guidelines that we as a municipality must follow to govern meetings also governs the methods of requesting and releasing public records. In Virginia, the FOIA Counsel interprets and assists localities in FOIA compliance. The Town Clerk and the Town Attorney will be performing a required training on June 25th from 10:00 a.m. to 11:30 a.m. that will be held in a “webinar” format in the Council Chambers. The Town Clerk will call and advertise a special meeting of Council for that date and time.

No action was needed at this time.

4. Commonwealth of Virginia Voluntary Group Long-Term Care Insurance Program

Genworth is an insurance program that the Commonwealth of Virginia partnered with to provide for the cost of in home care or nursing facility care for government employees. The Town can participate in the insurance program and offer the program to the Town’s employees as an optional employee paid benefit should Council so choose to do so. The Genworth insurance program is a long term health care program with fees that range from \$20.00 a month premium to \$100.00 a month.

Mayor Angle stated that offering the insurance program to the Town employees would be an employee only choice that the employee would be responsible to sign up and pay for.

Discussion: None

Motion: To approve making the Genworth Insurance Program available to employees of the Town of Rocky Mount if the employee wishes to participate and pay for the program themselves.

Motion By: Council Member Snead

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

5. Town of Rocky Mount Water Treatment Plant 2018 Silver Award

The Rocky Mount Water Treatment Plant was awarded a Silver Water Treatment Plant Performance Award for Excellence. The award is given to municipal drinking water facilities that meet certain criteria set by the Virginia Department of Health Optimization Program.

No action was needed at this time.

6. Community Partnership for Revitalization Events

The Community Partnership for Revitalization asked permission for the following three events.

- The 5th annual "Court Day" on June 8, 2019 in Downtown Rocky Mount from 8:00 to 3:00 p.m.
- Christmas Tree Lighting on November 29, 2019 on the Courthouse Lawn from 5:00 to 6:00 p.m.
- Come Home to a Franklin County Christmas on December 6, 2019 in Downtown Rocky Mount from 5:00 to 9:00 p.m.

Your police department have reviewed and approved the plans for the events.

Barbara Chauncey of 25 Orchard Avenue, Rocky Mount, Va. addressed Council regarding the street closures and how many years the Community Partnership for Revitalization has been holding the named events.

Discussion: None

Motion: To approve the request for the three annual events.

Motion By: Council Member Newbill

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

COMMITTEE REPORTS

None at this time

REFERRALS TO PLANNING

None at this time

OTHER MATTERS AND CONCERNS

Mr. Ervin was on Rise n' Shine today.

Chief Criner addressed Council regarding the Kabota UTV vehicle that the Police Department recently acquired from Rocky Mount Tractor. Chief Criner stated that Mr. Wayne Blankenship of Rocky Mount Tractor had donated the UTV vehicle to the Police Department for their use for 1 year. A press release will be forth coming in regard of the UTV vehicle.

CLOSED MEETING AND ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 7:35 p.m.

Virginia Code Section:

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Weaver Street)

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Downtown)

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Manager's Office)

Motion By: Council Member Snead

Second: Council Member Newbill

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

ADJOURNMENT

Motion: To adjourn meeting

Time: 8:45 p.m.

Motion By: Council Member Newbill

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

**ROCKY MOUNT TOWN COUNCIL
QUARTERLY SPECIAL FOCUS MEETING / WORK SESSION
HARVESTER PERFORMANCE CENTER, LANDING PAD STAGE
MAY 20, 2019**

The May 20, 2019 Quarterly Special Focus Meeting / Work Session of the Rocky Mount Town Council (here after referred to as "Council") was held at the Harvester Performance Center, Landing Pad Stage, located at 450 Franklin Street, Rocky Mount, Virginia at 6:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Billie W. Stockton
- Bobby M. Cundiff
- Robert L. Moyer
- Jon W. Snead

The following staff members were also present:

- Shelli Arthur, Harvester Performance Center, Operation Supervisor
- Cherie Compton, Clerk
- C. James Ervin, Town Manager
- Matthew C. Hankins, Chief Executive Officer of the Harvester Performance Center
- Gary Jackson, Harvester Performance Center, General Manager
- Sheila Silverstein, Harvester Performance Center, Assistant General Manager

The meeting was called to order by Mayor Steven C. Angle.

Roll call of members present by Clerk, Cherie Compton

1.) Adoption of Agenda

Motion: To adopt the agenda as presented

Motion by: Vice Mayor, Billie W. Stockton

Second: Council Member Bobby L. Moyer

Motion Discussion: None

Ayes: Stockton, Cundiff, Moyer, Snead

Nays: None

Action: Approved the agenda by unanimous vote

2.) Introduction & Welcome by Mayor Steven C. Angle

Mayor Steven Angle provided the welcome and introduction to everyone.

3.) Meal Service

Mayor Angle adjourned for the dinner part of the meeting provided by Ippy's Restaurant at 6:05 p.m.

4.) Harvester Performance Center Annual Report and Harvester Financial Review

Matthew Hankins presented the 2018 Harvester Performance Center Annual Report and noted 2018 was one of the most successful to date with a diverse set of musical performers, dramas and comedians. In 2018, the Harvester Performance Center drew in 42,000 people that contributed to the Rocky Mount economy, including 28,178 paid visitors and 14,000 non-paid visitors for other events, including rentals, holiday festivities, school-sponsored activities and community interest events. The Harvester scheduled 146 shows in 2018 and brought in total revenue of \$1,788,815.00 with expenses of \$1,815,892.83. He also addressed building upgrades, ways to cut expenses and continuing TV, radio and Facebook appearances as the primary advertising for the Harvester.

Andy Turner presented the Harvester Performance Center 2018 year-end report and the 2019 1st Quarter financial report. He went over Revenue, Performance Expenditures, Operational Expenditures, and any income or losses.

Town Manager James Ervin addressed the impact that the Harvester has had on the Town of Rocky Mount and how the Town can keep moving forward.

With no further business to continue a discussion, Mayor Angle entertained a motion to adjourn.

1. Adjournment

Motion: To adjourn meeting

Time: 7:21 p.m.

Motion By: Council Member Moyer

Second: Council Member Snead

Motion Discussion: None

Ayes: Stockton, Cundiff, Moyer, Snead

Nays: None

Action: Adjourned by a unanimous vote.

Steven C, Angle, Mayor

ATTEST:

Cherie Compton, Deputy Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	June 3, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Council Member Newbill had previously indicated that it may be in the Town's interest to move our elections to November. Additionally, during the budget it was discussed that moving the elections would save the Town funds each year.</p> <p>The pros of such a move are less cost and more turnout for Town elections. The cons are running for local office while other offices are on the ballot.</p> <p>The Town is approached each year by the General Assembly asking if we wish to amend our Charter to move our elections. When approached prior to the next general assembly session, should staff work with the General Assembly to make this change?</p>
ACTION NEEDED:	Approve or deny an amendment to the Town Charter

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	June 3, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The chairs used on the Diaz and in the Conference room are now over 15 years old and many are damaged. Though some have been used little, they should be replaced as a lot to retain interchangeability and uniformity. We have waited until the last month of the budget year to consider this, in order to determine if there would be sufficient funds in the budget.</p> <p>Since we have funds remaining contingency, staff proposes making this purchase out of general fund contingency. An appropriation resolution is attached for your consideration.</p>
ACTION NEEDED:	Approve or deny

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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RESOLUTION NO.: **2019.009**

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2019**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2018 through June 30, 2019, hereafter known as FY 2019; and

WHEREAS, the chairs in the Council Chambers and the Closed Council Chambers need replacing, and

WHEREAS, the project is estimated to cost \$8,600, and these funds can be obtained from the contingency of the general fund,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate the following supplemental expenditure and supplemental revenue for FY 2019:

Account 01.1101.0000.0000.7002 (furniture)	\$8,600	
Account 01.9102.0000.0000.9959 (contingency)		\$8,600

GIVEN UNDER MY HAND, THIS 3rd DAY OF JUNE 2019:

Steven C. Angle, Mayor

ATTESTED:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

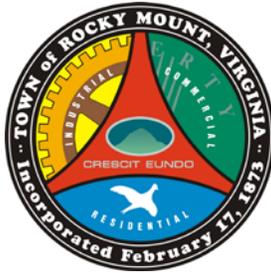
- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	June 3, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	Attached are adjustments to the fiscal year 2019 budget to cover deficits of various accounts.
ACTION NEEDED:	To appropriate the funding needed to cover the above deficits.

Attachment(s): Yes – Supplemental Appropriation Resolution

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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RESOLUTION NO.: **2019.008**

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2019**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2018 through June 30, 2019, hereafter known as FY 2019; and

WHEREAS, the following year-end budget adjustments need to be made to cover deficits for the noted reasons,

- 1) Update of Town Municipal Code from contingency to Council:

01.1101.0000.0000.3000 Council	\$10,396	
01.9102.0000.0000.9959 Contingency		\$10,396

- 2) Over expenditures of Town Attorney services from contingency to Town Attorney:

01.1204.0000.0000.3150 Town Attorney	\$7,300	
01.9102.0000.0000.9959 Contingency		\$7,300

- 3) Municipal Building new phone system, firewall, and utility over expenditure from contingency to Municipal Building:

01.4304.0000.0000.5100 Utilities	\$12,176	
01.4304.0000.0000.5200 Communications	\$ 3,147	
01.4304.0000.0000.7003 Data Processing	\$ 2,773	
01.9102.0000.0000.9959 Contingency		\$18,096

- 4) First Responders Memorial expenditures from appropriated fund balance to Emergency Services Building:

01.4305.0000.0000.5424 Memorial (ES Bldg.)	\$25,332	
01.4100.9999 Appropriated Fund Balance		\$25,332

- 5) Mary Elizabeth Park basketball and pickle ball courts from appropriated fund balance to Mary Elizabeth Park:

01.4314.0000.0000.7010 Mary Eliz Park	\$22,600	
01.4100.9999 Appropriated Fund Balance		\$22,600

6) Angle Bridge engineering, School Board Road repairs and Snow Removal over expenditures from Streets:

01.4120.0000.0000.7010 Angle Bridge	\$20,000	
01.4121.0000.0000.7010 School Board Rd	\$17,804	
01.4204.0000.0000.1003 Snow Removal	\$ 8,624	
01.4108.0000.0000.3000 Streets		\$46,428

7) Public Works Administration salaries and fringes over expenditures from Street Lights and a work order software system from Traffic Control:

01.4100.0000.0000.1001 PW Salaries	\$21,776	
01.4100.0000.0000.3000 PW Software	\$ 8,700	
01.4104.0000.0000.7000 Lights Capital		\$21,776
01.4107.0000.0000.3000 Traffic Contractual		\$ 8,700

8) Grassy Hill Tank Re-do and Western Virginia Water Authority over expenditures from contingency:

05.5336.0000.0000.7010 Grassy Hill tank	\$7,867	
05.5345.0000.0000.3000 WVWA	\$4,895	
05.6900.0000.0000.9959 Contingency		\$12,762

GIVEN UNDER MY HAND, THIS 3rd DAY OF JUNE 2019:

Steven C. Angle, Mayor

ATTESTED:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	June 3, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Council Member Newbill and your Town Manager serve on the Roanoke Valley-Alleghany Regional Commission. Their appointments are up and the RVARC asks that Rocky Mount re-appoint these representatives or new representatives as they see fit.</p> <p>Your Town Manager can continue attending the meetings and serving if desired.</p> <p>Additionally, it is likely given our regional changes that the 2020 census will see an effort by Franklin County to move from the West Piedmont Planning District to the RVARC Planning District and therefore continued representation with this group is ideal.</p>
ACTION NEEDED:	Approve or deny the re-appointment of Council Member Newbill and Mr. C. James Ervin as representatives of the Town of Rocky Mount on the Roanoke Valley-Alleghany Regional Commission.

Attachment(s): Yes - two

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
--



Roanoke Valley-Alleghany

REGIONAL
commission

rvarc.org

313 Luck Avenue, SW | Roanoke, Virginia 24016 | P: 540.343.4417 | F: 540.343.4416 | rvarc@rvarc.org

RECEIVED
5/1/19
RD

May 1, 2019

Mr. James Ervin
Rocky Mount Town Manager
345 Donald Avenue
Rocky Mount, Virginia 24151

Dear James,

According to our record of appointments, the term of The Honorable Mark Newbill, elected representative of the Town of Rocky Mount on the Roanoke Valley-Alleghany Regional Commission, expires June 30, 2019. The Regional Commission Bylaws state that all appointments are for three-year terms. Mr. Newbill is, of course, eligible for reappointment.

Please notify the Commission of the Town's official action in filling this upcoming vacancy on the Commission. Thank you.

Yours truly,

A handwritten signature in black ink that reads "Wayne".

Wayne Strickland
Secretary to the Commission

WGS:jlj



Roanoke Valley-Alleghany

REGIONAL
commission

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RECEIVED
5/1/19 RD

May 1, 2019

Mr. James Ervin
Rocky Mount Town Manager
345 Donald Avenue
Rocky Mount, VA 24151

Dear James,

According to our record of appointments, your term as the non-elected representative of the Town of Rocky Mount on the Roanoke Valley-Alleghany Regional Commission expires June 30, 2019. The Regional Commission Bylaws state that all appointments are for three-year terms. You are, of course, eligible for reappointment.

Please notify the Commission of the Town's official action in filling this upcoming vacancy on the Commission. Thank you.

Yours truly,

A handwritten signature in black ink that reads "Wayne".

Wayne Strickland
Secretary to the Commission

WGS:jpg

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	June 3, 2019
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STAFF MAKING REQUEST:	Matthew C. Hankins, Director of Community Development CEO of the Harvester Performance Center
BRIEF SUMMARY OF REQUEST:	The Harvester wishes to put on a major event at the Harvester the first weekend in October and asks for your consent to use the venue.
ACTION NEEDED:	Consider authorizing use by the Harvester.

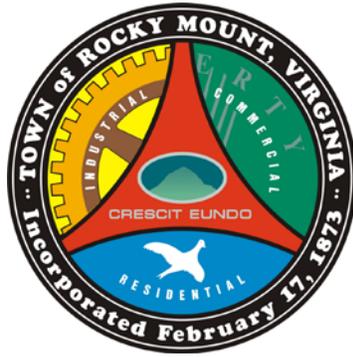
Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
--

TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.7660
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
BILLIE W. STOCKTON, *VICE MAYOR*

BOBBY M. CUNDIFF BOBBY L. MOYER
MARK H. NEWBILL JON W. SNEAD
GREGORY B. WALKER

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle and Members of Town Council

From: Matthew C. Hankins, Harvester CEO
Gary Jackson, Harvester General Manager

Date: May 30, 2019

Re: Harvester Use of Farmers Market

Members of Council:

For some time, the Harvester staff has been evaluating large outdoor spaces in order to put on a large outdoor performance or festival. We have promising relationships with Ferrum College, private landowners, venues outside and inside Franklin County, and other festivals and promoters.

Staying true to our mission to create economic development in Rocky Mount, the Harvester Performance Center desires to create a large-scale outdoor event at the Farmers Market this fall, tentatively scheduled for the first weekend in October. We have lined up three national touring acts to perform at the event, pending your approval.

The event would start in the mid-afternoon to early evening and would not require a road closure other than West Church Street from Randolph to Franklin, along the edge of Atlantic Union Bank. The Farmers Market would be cordoned off with bicycle racks with a very limited number of entrances and exits.

We anticipate that we will sell 3,000 general admission tickets for this show, requiring the use of the entire Farmers Market area. For that weekend, realizing that the farmers who sell at the market need a place to sell during the Harvest, the farm vendors will sell at the Depot and in the Depot parking lot.

Shuttles will facilitate additional parking, and staff will, as always, work with the Rocky Mount Police Department on security and safety issues.

We believe that 3,000 additional customers downtown in mid-fall will be a significant pre-holiday boost to our downtown businesses, furthering the economic development mission of the Harvester and the economic fortunes of nearby retailers and restaurants.

We ask for your consent to hold this major event at the Farmers Market.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	June 3, 2019
----------------------------	--------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Town of Rocky Mount the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2018.</p> <p>The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.</p> <p>The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive “spirit of full disclosure” to clearly communicate its financial story.</p>
ACTION NEEDED:	No action needed

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
--



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

RECEIVED
5/28/19

May 20, 2019

C. James Ervin
Town Manager
Town of Rocky Mount
345 Donald Avenue
Rocky Mount, VA 24151

Dear Mr. Ervin:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended 2018 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Michele Mark Levine
Director, Technical Services Center



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

05/20/2019

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Town of Rocky Mount** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

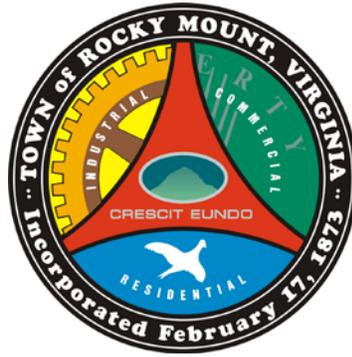
The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of over 20,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.

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TOWN COUNCIL
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MARK H. NEWBILL JON W. SNEAD
GREGORY B. WALKER

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle & Members of Town Council

From: Matthew C. Hankins, Planning & Zoning Administrator

Date: May 30, 2019

Re: Planning Commission Member Reappointments

Members of Council:

The following Planning Commission four members are completing their terms of service on June 30. All have consented to be considered for reappointment. Please either reappoint these members or provide alternate direction to staff.

Ina Clements
Derwin Hall
John Speidel
John Tiggle

If reappointed, they would rejoin the following members whose terms expire in 2021:

Bud Blanchard
Jerry Greer
Janet Stockton

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	June 3, 2019
----------------------------	--------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Waste control valve actuator for the Wash water system on Filter Number 1 failed Sunday morning; staff was able to perform a temporary repair. However, this will not last, and the valve actuator needs to be replaced. This valve keeps the water in the filter during regular operation and allows us to dump the water during a filter wash. It is a critical piece of equipment. The Control valve actuator on Filter 2 is of a similar age, so staff recommends replacing each at the same time (two total). The cost-plus installation for both filters will be \$25,500.</p> <p>As we have funds left in contingency for the current year, an appropriation resolution is attached for Council's consideration.</p>
ACTION NEEDED:	Approve or deny

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	June 3, 2019
----------------------------	--------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Public Safety Committee met on May 23, 2019 to continue the conversation regarding inoperable vehicles.</p> <p>A draft ordinance developed by your Town Attorney was reviewed and the committee received comments from citizens attending the meeting.</p> <p>A core area of discussion was interpretation of the state's language that a vehicle is inoperable if it has "neither a valid registration nor a state inspection". Your attorney's interpretation of this language is that each have to be missing in order to in and of itself trigger the ordinance. However, there are other conditions that would trigger and inoperable finding.</p> <p>This ordinance required a fitted car cover to be used as well as limits the number of inoperable vehicles on a parcel to one.</p>
ACTION NEEDED:	The committee recommended that Town Council pass the attached ordinance.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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IN THE COUNCIL OF THE TOWN OF ROCKY MOUNT

AN ORDINANCE of the Town of Rocky Mount amending Chapter 62, Article III, of the Code of the Town of Rocky Mount, Virginia (2002), and providing for the amendment and reenactment of Section 62-112 relating to inoperable vehicles.

BE IT ORDAINED by the Council of the Town of Rocky Mount that Section 62-112 of Chapter 62, Article III, of the Code of the Town of Rocky Mount, Virginia (2002), is amended and reenacted to read and provide as follows:

Sec. 62-112. - Open storage of inoperative vehicles.

(a) It shall be unlawful for any person to keep, except within a fully enclosed building or structure or otherwise shielded or screened from view, on any property zoned for residential or commercial or agricultural purposes any motor vehicle, trailer, or semitrailer, as such are defined in Virginia Code § 46.2-100, which is inoperable.

(b) The number of inoperable motor vehicles which any person may keep outside of a fully enclosed building or structure, but which are shielded or screened from view by covers is limited to one.

(c) As used in this section, an "inoperable motor vehicle" means any motor vehicle which is not in operating condition; or any motor vehicle which for a period of 60 days or longer has been partially or totally disassembled by the removal of tires and wheels, the engine, or other essential parts required for operation of the vehicle; or any motor vehicle on which there are displayed neither valid license plates nor a valid inspection decal.

(d) As used in this section, "shielded or screened from view" means not visible by someone standing at ground level from outside of the property on which the subject vehicle is located. The placing, draping, or securing of a tarpaulin or other nonrigid cover over or around an inoperable vehicle shall not be sufficient to comply with the requirements of this section, unless the nonrigid cover is opaque and specifically designed for use as a car cover on the specific model of the vehicle being covered.

(e) An owner of any property zoned for residential or commercial or agricultural purposes upon which any inoperative vehicle is located shall bring such vehicle and property into compliance with the requirements of this section within 30 calendar days after the date of written notice by the town. Upon the failure of the person to remove any inoperable motor vehicle, trailer or semitrailer within the time fixed by such notice, the town, through its agents, employees, or independent contractors may remove such inoperable motor vehicle, trailer or semitrailer. In the event the town removes any inoperable motor vehicle, trailer, or semitrailer, the town may dispose of such motor vehicle, trailer or semitrailer after giving additional notice to the owner of the vehicle. The costs of any such removal and disposal shall be chargeable to the owner of the vehicle or property and, if not otherwise recovered, may be collected by the town as taxes are

collected. Every costs authorized by this section for which the owner has been assessed shall constitute a lien against the property from which the inoperable motor vehicle, trailer, or semitrailer was removed. Such lien shall continue until actual payment of such costs has been made to the town.

(f) In addition to the remedies provided in the above paragraph, any person failing to remove such vehicle from the property within the prescribed time in the written notice or otherwise violating any of the provisions of this section shall be guilty of a class 4 misdemeanor.

(g) The provisions of this section shall not apply to a licensed business which, on June 26, 1970, was regularly engaged in business as an automobile dealer, salvage dealer, or scrap processor.

(h) Notwithstanding the other provisions of this section, if the owner of such vehicle can demonstrate that he is actively restoring or repairing the vehicle and if it is shielded or screened from view, the vehicle and one additional inoperative motor vehicle that is shielded or screened from view and being used for the restoration or repair may remain on the property.

This ordinance shall be in full force and effect upon its passage.

Adopted this ____ day of _____, 2019

Ayes:
Nays:
Present:

APPROVED:

Mayor

ATTEST:

Clerk

Approved as to form:

Town Attorney