



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
SEPTEMBER 9, 2019
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
 1. Resolution Honoring Rocky Mount Lions Club 95th Anniversary
- V. Public Hearing
 1. Special Exception Use Permit for Family Day Home at 45 Lakeview Drive
- VI. Approval of Draft Minutes
 - August 12, 2019 – Regular Meeting Minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Action (*none at this time*)
 - Miscellaneous Resolutions/Proclamations (*none at this time*)
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
 1. Towing Advisory Board
 2. Street Sound System
- X. New Business
 1. Proposed Joint Dinner Retreat Between Town Council, Planning Commission Members and the Economic Development Authority.
 2. POW MIA Remembrance Ceremony
 3. Review and Consideration of Rocky Mount Police Department Lease Vehicles
 4. Review and Consideration of Homecoming Parade

5. Review and Consideration of Emergency Services Christmas Parade

- XI. Committee Reports *(None at this time)*
- XII. Referrals to Planning *(None at this time)*
- XIII. Other Matters, Concerns and Rise 'N Shine Appearances
- XIV. Closed Meeting and Action

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Economic & Cultural Development Position)

- XV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.



RESOLUTION NO.: **2019.016**

**RESOLUTION
HONORING THE 95TH ANNIVERSARY OF THE
FOUNDING OF THE ROCKY MOUNT LIONS CLUB**

WHEREAS, the Rocky Mount Lions Club was founded and organized on June 20, 1924, chartered by 21 members whose interest in improving and serving their community led them to join in a common cause; and

WHEREAS, the Rocky Mount Lions Club has played an important part in the makeup of present-day Rocky Mount by offering professionals the opportunity to join together as concerned citizens, working together to raise funds to improve the community by promoting vision services, fighting blindness, aiding youth and promoting the community; and

WHEREAS, the Rocky Mount Lions Club is the parent club of three other regional clubs in nearby communities, promoting its values to other communities through its service as a regional, national and international organization; and

WHEREAS, over its 95 years of service to the Rocky Mount community, the Lions Club has been home to many pillars of the community, who have labored to make Rocky Mount a great community in which to live, work and serve; and

WHEREAS, the accomplishments of the Lions Club in the community are many, including large-scale capital projects like lighting the Franklin County High School football field, to individual projects such as helping individuals with sight problems to obtain necessary vision correction services.

NOW, THEREFORE BE IT RESOLVED the Council of the Town of Rocky Mount, assembled this 9th day of September, 2019, that the Council does hereby recognize, commend and celebrate with the Rocky Mount Lions Club on the occasion of the ninety-fifth anniversary of its founding; and

BE IT FURTHER RESOLVED that the Council does hereby thank the Lions Club for the great works that it undertakes in the community, and expresses for the Club its best wishes on continued successful endeavors of great worth to the Town of Rocky Mount and its grateful citizens.

Given under my hand this 9th day of September, 2019.

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other Public Hearing

FOR COUNCIL MEETING DATED:	September 09, 2019
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STAFF MAKING REQUEST:	Jessica Heckman, Town Planner
BRIEF SUMMARY OF REQUEST:	<p>Public Hearing regarding a request for a special use permit by Donna Hale and Jaime Johnson.</p> <p>Donna Hale and Jaime Johnson have applied for a special use permit in order to operate a family day home at their home located on Lakeview Drive, which is zoned as R1-Residential.</p> <p>Staff has reviewed the application and recommends approval, as does the Planning Commission with a (4-3) vote. This application has been advertised in the Franklin News-Post as required by law, and the public hearing notice has been posted on the site.</p>
ACTION NEEDED:	Approve or deny

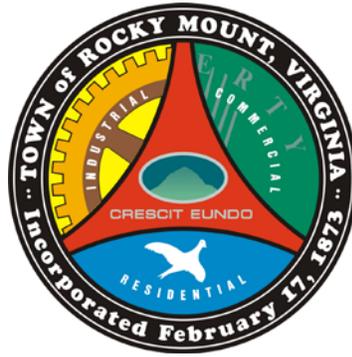
Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.7660
FAX : 540.483.8830

E-MAIL: JHECKMAN@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
BILLIE W. STOCKTON, *VICE MAYOR*

BOBBY M. CUNDIFF BOBBY L. MOYER
MARK H. NEWBILL JON W. SNEAD
GREGORY B. WALKER

JESSICA H. HECKMAN
Town Planner

STAFF REPORT

PETITIONER: Donna Hale and Jaime Johnson
REQUEST: Special Exception/Use Permit in the R1(Residential District) in order to operate a family day home
LOCATION: 45 Lakeview Drive, Rocky Mount, VA
HEARING DATE: Planning Commission, September 3, 2019
Town Council, September 9, 2019
TAX PARCEL: 2020115400

PLANNING COMMISSION PUBLIC HEARING SUMMARY

On September 3, 2019, the Town of Rocky Mount Planning Commission held a site visit and a public hearing for the above-listed Special Use Permit application. The town planner gave a summary of the staff report and recommended approval of the special use permit based on compliance with the Comprehensive plan and the benefit it provides town citizens in need of childcare. The applicants were present and answered questions from the commission. Public comments included three citizens that currently reside in Franklin Heights and expressed concerns regarding childcare in R1. There was a petition containing sixteen signatures presented from neighboring properties in support of the childcare as well as five letters expressing support. Planning Commission discussed the concerns regarding the use in R1. Town attorney John Boitnott reminded members that a Family day home is a permitted use under R1, with a special use permit and that any conditions could be applied as part of their recommendation. A motion was made to deny the permit, that motion failed with a vote of 3-4. A second motion was made to approve the permit with the conditions that the childcare be limited to eight children and that the special use permit is only valid for the applicants and will not follow the property.

The motion to approve the special use permit with the conditions was approved (4-3).

STAFF REPORT

PETITIONER: Donna Hale and Jaime Johnson
REQUEST: Special Exception/Use Permit in the R1(Residential District) in order to operate a family day home
LOCATION: 45 Lakeview Drive, Rocky Mount, VA
HEARING DATE: Planning Commission, September 3, 2019
Town Council, September 9, 2019
TAX PARCEL: 2020115400

EXECUTIVE SUMMARY:

Donna Hale and Jaime Johnson have applied for a special use permit in order to operate a family day home at their home located on Lakeview Drive, which is zoned as R1-Residential.

If approved, the applicants intend to become a licensed family day home, allowing them to care for more than five but less than 13 children at the residence per Virginia Licensing requirements and Town code. This application has been advertised in the Franklin News-Post as required by law, and the public hearing notice has been posted on the site.

I. APPLICABLE REGULATIONS:

DEFINITIONS

RESIDENTIAL DISTRICT-R1, Statement of Intent -This district is composed of certain quiet, low-density areas where the density of housing may range from one to three units per acre. This district also contains certain open areas where similar residential development appears likely to occur. The regulations for this district are designed to stabilize and protect the essential characteristics of the district, to promote and encourage a suitable environment for family life where there are children and to prohibit all intensive commercial activities. To these ends, development is limited to relatively low concentrations and permitted uses are limited basically to dwellings providing homes for the residents plus certain additional uses such as schools, parks, churches and certain public facilities that serve the residents of the district.

Family day home: A single-family dwelling in which a facility as defined in § 63.2-100 of the Code of Virginia (1950), as amended, is operated for the purpose of providing care for more than five but less than 13 children separated from their parents or guardians during a portion of the day, exclusive of the provider's own children and any children who reside in the home. The care of five or less children for portions of a day shall be considered a home occupation.

II. EXISTING CONDITIONS:

The subject property is approximately a half acre with a one story dwelling, with an approximately 1624 square foot footprint. Currently, the applicants operate a home childcare service providing care for four children.

III. PROPOSED CONDITIONS:

If approved, the applicants intend to become a licensed family day home. While a licensed family day home allows up to twelve children, the applicants are only asking approval for up to eight. The applicants will provide child care primarily for children ages infant-five years of age; but would consider providing after school care for children up to age 10. The applicant states Virginia Licensure will be obtained once zoning approval is acquired. The applicants intend to make any changes in or outside the home necessary to meet the Standards for Licensed Family Day homes in Virginia. They will be adding a 30x30 fenced in play area to the rear of the home once all approvals are received. Upon filling all eight childcare spots, the applicants state they will be hiring one additional part-time employee to provide assistance between 9am - 2pm each day.

According to the Virginia Department of Social Services, "Family day home care is the most common form of child care in this country, especially for younger children. Parents may choose family child care for its intimate, home-like setting, flexible hours, consistency of care-giver, and small group size." According to the applicants, they have been contacted by many families needing childcare for children under five years of age, they hope to be able to accommodate some of those requests with this approval. Family day homes, by definition are best suited for residential districts as they must be operated in a single family residence. Town code allows for home occupations such as childcare in any residential district, however in order to become a licensed "family day home", caring for more than five children, code requires a special use permit. We must determine if allowing more than five children,(three more in this case) has a negative impact on the surrounding properties or community.

Staff does not anticipate any negative impacts resulting from allowing three additional children. Traffic will be minimal during the day and will only have drop off and pick up times in the morning and the evening. The childcare hours will be from 5:45am-6:00pm. The drop off window will be from 5:45- a.m. - 7:30 a.m. and the pick-up window from 4:00-6:00 p.m. The childcare currently has about four cars that drop off or pick up during those times and anticipate no more than eight with the additional children. By becoming a licensed family day home, the Town can be assured they have met all of the requirements under the Virginia Department of Social Services.

IV. CONFORMANCE WITH COMPREHENSIVE PLAN:

The Comprehensive plan calls for us to encourage economic development and services that will provide a benefit to the community. This proposed use will not only create at least one new job, but by providing child care, it allows citizens to enter the workforce.

V. STAFF ANALYSIS

Staff supports granting the special use permit. It is in alignment with our Comprehensive Plan, supports economic development, and helps meet the needs of

residents by providing child care services for working citizens in the town and county. While we understand childcare can be seen as a business, staff recognizes it as more of a community service, and like other home occupations would not in any way change the character of the neighborhood. Staff feels it would be a benefit to town citizens needing childcare and seeking a more intimate, home-like setting.

Staff recommends approval of the special use permit, pending additional public input from the public hearing.

POSSIBLE MOTIONS:

Approval: I move to approve the special exception request for Tax Map Parcel 2020115400 (on the following grounds, if needed): _____

ONLY IF APPLICABLE:

Approval, with Imposed Conditions: I move to approve the special exception request for Tax Map Parcel 2020115400 **with the following conditions:** _____

Denial: I move to deny the special exception request for Tax Map Parcel 2020115400 (on the following grounds, if needed): _____

PREPARED BY: Jessica H. Heckman
HEARING DATES: Planning Commission, September 3, 2019
Town Council, September 9, 2019

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Public Hearing** **Other**

FOR COUNCIL MEETING DATED:	September 9, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Rebecca H. Dillon, Town Clerk
BRIEF SUMMARY OF REQUEST:	Please see the attached letters, emails and petitions regarding the Special Exception Use Permit for the proposed Family Day Home at 45 Lakeview Drive.
ACTION NEEDED:	No action needed

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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Letter

Erica Preston <wvangelcake50@gmail.com>

Tue 8/27/2019 9:28 PM

To: superm0m82@hotmail.com <superm0m82@hotmail.com>

To Whom it may concern:

Donna and Jaime have kept out child since Feb 2016. We have never had an issue with them. Drop off and pick up go very smoothly. They have learning time with him. He started preschool this year and seems to be a bit more advanced than other kids. They make sure he has breakfast, lunch and snacks. They make sure he has play time outdoors and it's always monitored, one of them is always with him. There isn't much traffic in the area they live which is also a benefit. I feel as if I really do not have to worry any when I leave him in their care. They have always treated him as one of their own. He thinks the world of his sitters and is always excited about going. I would highly recommend them as a sitter to anyone.

Thank you,
Erica Preston

Heather Quinn
80 Jubal's Pass
Rocky Mount, VA 24151

August 30, 2019

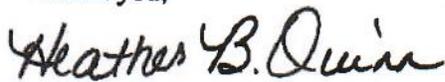
Planning Commission Clerk
Attn: Family Day Home Public Hearing
345 Donald Avenue
Rocky Mount, VA 24151

To the Planning Commission:

I am a Rocky Mount resident, the mother of a 16 month old, and an instructional coach at the Gereau Center. When I was pregnant with my son, knowing that I planned to return to work after my maternity leave, my husband and I began searching for day care providers in the area. The day care centers close to our home and my school do not accept children under 16 months, so we needed to find an in-home day care with an opening for an infant. The first resource I consulted was the Virginia Department of Social Services, and I was surprised to discover that Rocky Mount only has two licensed Family Day Homes - both fully enrolled. I spent a lot of time making phone calls to established unlicensed home day cares in Franklin County to learn that every one was full. Sonnia Jones, owner of Sonnia's Little Angels and president of the local day care association, recommended that my husband and I contact Jaime Johnson about the in-home day care she was starting.

My son has been cared for by Jaime and her mother, Donna Hale, since July 2018 when I returned to work. Since then, her day care has grown to include four children aged three and under. Jaime and Donna's home is a safe, clean environment. As an educator myself, I was happy to find an in-home day care filled with books and toys that encourage young children to use their imaginations. Moreover, it has been reassuring to anxious first-time parents to see the smile on our child's face when we drop him off in the mornings. Jaime is involved in the local day care association, attends conferences, and works with Sonnia to learn more about child development. Having more licensed family day homes in Rocky Mount would be an asset for our town and make it a more attractive place for families with children to live.

Thank you,



Heather Quinn

Sonia Jones
40 Muse Court Lane
Rocky Mount, VA 24151

August 29, 2019

Planning Commission Clerk
Attn: Family Day Home Public Hearing
345 Donald Avenue
Rocky Mount, VA 24151

To the Planning Commission:

I am a State licensed Family Child Care provider, I am also the President of the Franklin County Family Child Care Association, and the Current Treasurer & Conference Chair of The Virginia Alliance of Family Child Care Associations in Richmond, VA.

I am writing this Letter on Behalf of Jaime Johnson & Donna Hale I have known both of these ladies over 30 Years. Jamie has been a Family Child Care provider for over Three years, but however she has been living at 45 Lakeview Drive, Rocky Mount VA since March 2019. Since moving to 45 Lakeview her childcare Business has grown from three to four children which is the maximum without being licensed.

At this time there are only Three franklin County Licensed Family Childcare Providers and they all receive calls on a weekly basis for childcare especially for infant.

It will be economically beneficial for the Parents and the citizens of Franklin County for Jaime Johnson (Jaime's Little Blessings) to become State Licensed.

Thank You,

Sonia Jones



Cherie Compton <ccompton@rockymountva.org>

Re: Donna Hale daycare

1 message

Christine Hodges <chris8hodges@gmail.com>
To: ccompton@rockymountva.org

Mon, Sep 2, 2019 at 9:16 AM

On Mon, Sep 2, 2019, 9:13 AM Christine Hodges <chris8hodges@gmail.com> wrote:

To whom it may concern,

I have been to 45 Lakeview Drive on several occasions and not once did I ever see a child not being attended to by at least one adult. The children were always happy and playing. The area was in order and clean. I never saw anything I would consider unsafe around the children. I would have no problem recommending her daycare to anyone in need of childcare.

Sincerely yours,
Mrs. Christine Hodges



Cherie Compton <ccompton@rockymountva.org>

Family Day Home Public Hearing

1 message

Angel Bousman <dreaming_beaches@hotmail.com>

Mon, Sep 2, 2019 at 4:52 PM

To: "ccompton@rockymountva.org" <ccompton@rockymountva.org>

To whom it may concern,

My husband and I have a 7 month old baby girl. Currently Jaime Johnson provides care for my daughter in her home. I'm writing this email on behalf of Ms. Johnson and her mother, Donna Hale who are seeking a special use permit to operate a family day home in their home.

My husband and I struggled with infertility before conceiving our daughter with the help of science and medication. We began the search for daycare early. As a former child welfare worker with the Department of Social Services I knew I would be extremely cautious about who provides care for my child. The child care centers in the town of Rocky Mount that accepted infants were not up to my standards and expectations. So we looked for a private home. I work in Rocky Mount and I wanted someone close to work. Trustworthy childcare for a child my daughter's age is very difficult to find in town limits. I looked at many different places and was unable to find any that would not add at least an hour to my commute on a daily basis. Then I found Ms. Johnson. I felt comfortable with her immediately. I know my daughter is cared for and loved on a daily basis with her and her mother.

During our morning and afternoon commutes to Ms. Johnson's home I very rarely encounter traffic once I'm off the main road. I may pass one or two vehicles at most. I cannot imagine the family day home would cause in issues with traffic flow. Between Ms. Hale and Ms. Johnson, they are always attentive to the children and I cannot imagine they would be a bother to anyone in the neighborhood.

Please consider granting this special use permit. I know the need for quality child care is definitely present in Rocky Mount. Should you have any questions please feel free to contact me at 540.493.1214.

Sincerely,

Angel Bousman

Sent from [Mail](#) for Windows 10

To Whom It May Concern and Town Council:

This is a petition giving my approval for Jaime's Little Blessing Day Care to be able to increase from 4 to 8 children. I am giving my approval for the Special Exception/ Use Permit to operate a family day home at 45 Lakeview Drive Rocky Mount, VA. I live in Franklin Heights and have not seen an increase in traffic, parking issues nor had any problems with the children left in her care. Jaime and her mother Donna are with the children at all times. The children are dropped off early and picked up by 6pm.

Name	Address	Date
Amanda McDiil	65 Lakeview Drive Rocky Mount, VA	8-29-19
Louise Wynn	90 Lakeside Drive Rocky Mt, VA 2415	8-29-19
Hunter M...	105 Cornell Rd Rocky Mount, VA 24151	8-29-19
Nick Shockley	255 Cornell Road Rocky Mount, VA	8/29/2019
Patricia Childers	255 Cornell Rd Rocky Mount, VA 24151	8/29/19
RANDY WEEKS	85 CORNELL RD ROCKY MOUNT VA 24151	9/2/19
Regina Weeks	85 Cornell Road, Rocky Mt, VA 24151	9/2/19
Beth Davis	230 Cornell Rd Rky Mt VA 24151	08/29/2019
Cynthia Boye	334 Lakeview Drive Rocky Mount, VA 24151	8/29/2019
Steve Soyka	334 Lakeview Drive Rocky Mt. VA 24151	8-29-19
Coy Ruvick	205 Lakeview Dr.	8/29/19
Meloria J. ...	40 Lakeview Dr. Rocky Mount, VA 24151	9/2/19

To Whom It May Concern and Town Council:

This is a petition giving my approval for Jaime's Little Blessing Day Care to be able to increase from 4 to 8 children. I am giving my approval for the Special Exception/ Use Permit to operate a family day home at 45 Lakeview Drive Rocky Mount, VA. I live in Franklin Heights and have not seen an increase in traffic, parking issues nor had any problems with the children left in her care. Jaime and her mother Donna are with the children at all times. The children are dropped off early and picked up by 6pm.

Name	Address	Date
William J. Houston	40 Lakeview Dr Rocky Mt VA	9-2-2019
Pamela Wegner	180 Cornell Rd Rocky Mt	9/2/19
Dale Wayne	180 Cornell Rd Rocky Mt	9/2/19
Mr. J	146 Cornell Rd	9/2/19

VIRGINIA:

BEFORE THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT

The property known as **Tax Map Number 202.01-154.00** located in the Town of Rocky Mount

RECOMMENDATION OF THE PLANNING COMMISSION TO THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT

WHEREAS, the applicant, **Jaime Johnson**, and owner, **Donna J. Hale**, have filed with the Planning and Zoning Administrator a request for a special exception permit for the property known as **Tax Map Number 202.01-154.00** zoned as **Residential District R1** in order to use the property for the operation of a family day home; and

WHEREAS, the request was referred to the Planning Commission of the Town of Rocky Mount; and

WHEREAS, the Planning Commission held a public hearing on **September 3, 2019**, after giving notice as required by Section 5-4-2 of the Zoning and Development Ordinance of the Town of Rocky Mount, Virginia, and Section 15.2-2204 of the Code of Virginia (1950), as amended; and

WHEREAS, at the public hearing all persons who appeared were afforded an opportunity to present their views; and

WHEREAS, the Planning Commission has considered the staff report and recommendation as requested; and

WHEREAS, the Planning Commission has considered the objectives of the Zoning and Development Ordinance of the Town of Rocky Mount, Virginia, and Section 15.2-2200, et seq., of the Code of Virginia (1950), as amended; and

WHEREAS, the Planning Commission has recommended to the Town Council of the Town of Rocky Mount that the special exception permit be **granted with conditions**.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission recommends that the subject use by special exception be **granted on the conditions that (i) the family day home will serve no more than eight children, and (ii)**

upon the sale or transfer of the property by the current owner, the special exception permit will automatically terminate without further notice, advertisement, public hearing or any other process before the Planning Commission and Town Council.

Adopted September 3, 2019

Ayes: J. Speidel, J. Stockton, D. Hall, and J. Tiggie

Nays: B. Blanchard, I. Clements, and J. Greer

Abstain: None

Absent: None

APPROVED:



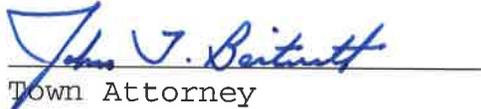
Chairperson

ATTEST:



Clerk

Approved as to form:



Town Attorney

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
AUGUST 12, 2019**

The August 12, 2019 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Billie W. Stockton
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Gregory B. Walker

The following staff members were also present:

- Allan Arrington, Lt. of Investigations
- Tim Burton, Waste Water Treatment Superintendent
- Ken Criner, Chief of Police
- Rebecca H. Dillon, Town Clerk / Executive Administrative Assistant
- Ed "Jeff" Gauldin, Water Superintendent
- Matthew Hankins, Assistant Town Manager
- Jessica Heckman, Town Planner
- Brian Schofield, Public Works Superintendent
- Justin Woodrow, Fire Chief

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Motion: To approve the agenda

Motion By: Council Member Snead

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the agenda by a unanimous vote.

SPECIAL ITEMS

None at this time

PUBLIC HEARING

None at this time

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- July 8, 2019 – Regular Meeting Minutes
- July 18, 2019 – Special Called Meeting Minutes

Discussion: None

Motion: To approve the draft minutes

Motion By: Council Member Moyer

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action**
- (2) **Miscellaneous Resolutions/Proclamations** (none at this time)
- (3) **Department Monthly Reports**
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department

- Wastewater Department
- Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Council Member Moyer

Second: Council Member Newbill

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

Mr. Eric Ferguson who resides at 335 Cromwell Drive and also practices law at 305 South Main Street in Rocky Mount, VA with the firm Rhodes, Ferguson & Stone, spoke regarding the Town towing policy. Mr. Ferguson stated that while he himself appreciated he and the towers being invited to the Public Safety Committee meeting just prior to the regular Council meeting, Mr. Ferguson stated that he nor any of the towers were able to speak during the committee meeting to voice their views. Mr. Ferguson stated that he hand delivered a letter to the Municipal Building to Mr. Ervin on Friday, August 2, 2019 at which time he also delivered letters to be sent to Mayor Angle and to each one of the Town Council Members. Mr. Ferguson and the towers he represented had concerns with the towing complaints that the Town had received but when Mr. Ferguson mailed in a FOIA request letter seeking information on such complaints, the FOIA follow up letter Mr. Ferguson received back stated that there was no information to share on paper. The complaints were only verbal ones. Mr. Ferguson did not believe that the Towing Ordinance was in accordance with the State Code and asked Council to re-look at what was being presented to them before a vote was taken and a decision made.

Mr. Morris Ledbetter who resides at 515 Lanahan Lane, Ferrum, VA also spoke regarding the Town towing policy. Mr. Ledbetter stated that at the previous regular Council meeting he and the other towers were told that Mr. Ledbetter and the towers would be made aware of the Public Safety Committee meeting and invited to speak. Neither Mr. Ledbetter, or any of the other towers were allowed to speak at the committee meeting. Mr. Ledbetter stated that the towing policy had created a lot of problems and that he would like to see the Town change the policy back to the County rotation because that worked better.

The Mayor opened the floor if anyone else would like to speak and no one came forward.

OLD BUSINESS:

1. Town Towing Ordinance

Often the Town Police Department will request a Towing Operator on behalf of a vehicle owner due to many different reasons. The Town prefers for the vehicle owner to have a preference in selecting a Towing Operator however, there are times that the vehicle owner does not. In such cases, it would be helpful for there to be a rotation from which the Town Police Department could select someone to call.

The Town of Rocky Mount code currently regulates how the Town manages such a rotation. There are however, some discrepancies between the current Town code and the Code of Virginia specifically §46.2-1217. The proposed ordinance would bring the Town into compliance with the State Code of Virginia which is what guides. The proposed ordinance would also authorize the Town Manager to create rules for Town requested towing when the towing would be initiated by the Police Department. The proposed ordinance would also set an Advisory Board to work with the Town to regulate the requirements for the ordinance and make recommendations to the Town regarding the ordinance. The Public Safety Committee held a committee meeting just prior to the regular Council meeting in which several aspects of the Town towing policy were discussed.

Members of the Towing Advisory Board would be made up of the following individuals:

1. Mr. Matt Hankins as the Town Representative
2. Lt. Alan Arrington as the Rocky Mount Police Department Representative
3. Mr. Scott Foley as the Towing Representative
4. Mr. Brad Basham as the Citizen Representative
5. To Be Determined By The Towing Advisory Board (subject to approval of Council)

Being in compliance of the State Code would create two new sections which would be a Towing Advisory Board with a set term and the Town Manager would be vested to make decisions regarding the Towing Ordinance and the Towing Advisory Board.

Discussion: None

Motion: To go with the recommendation from the Public Safety Committee to approve the Towing Ordinance as presented.

Motion By: Council Member Moyer

Second: Council Member Walker

Motion Discussion: The Mayor stated that he would like to see Council set a term limit in which people can serve on the Towing Advisory Board. Council Member Walker asked if Council could be allowed to set an amount of time in which Council would come back and review the Towing Ordinance and Towing Advisory Board to determine if the workings of the Towing Ordinance and Towing Advisory Board were satisfactory? A period of 90 days after the board was established was agreed upon in which to review the workings of the Towing Ordinance and Towing Advisory Board. Council Member Newbill asked what would be the motivation of the towers that would not be on the rotation to continue participating in the call list. Council Member Walker asked why were the towers removed from the rotation list? Mr. Hankins explained that some of the towers did not wish to open up their accounting books to be audited by the Town. The Town asked to audit their books only to be able to verify the amount the tower was said to be charging. Council Member Snead and Council Member Walker agreed that the Town did not wish to take part in auditing the towers books. Council Member Newbill stated that even with a 20 minute, 20 minute rule; there still weren't enough towers on the rotation list to be able to call the next wrecker when one is called and cannot respond.

Amended Motion: Council Member Moyer amended his motion to adopt the Towing Ordinance as presented to include a term of 2 years for board members of the Towing Advisory Board.

Amended Motion Second: Council Member Walker

MEMBERS	ATTENDANCE	VOTE
Bobby M. Cundiff	Present	YES
Robert L. Moyer	Present	YES
Mark H. Newbill	Present	NO
Jon W. Snead	Present	YES
Billie W. Stockton	Present	NO
Gregory B. Walker	Present	YES

Ayes: 4

Nays: 2

Action: Motion was passed. The approved motion was for the initial appointments to the Advisory Board which were Mr. Matt Hankins as the Town Representative; Lt. Alan Arrington as the Rocky Mount Police Department Representative; Mr. Scott Foley as the Towing Representative; Mr. Brad Basham as the Citizen Representative and the fifth member to be recommended by the Towing Advisory Board which will be subject to approval of Council. The members were appointments to the Advisory Board for a term of two years. Council will review police requested towing in 90 days.

2. School Resource Officer Presentation to Town Council

Officer Jeff Sanders presented to Council what a School Resource Officer (also known as an SRO) does. A SRO is a law enforcement officer who works in local school divisions to ensure a school's safety by serving in many different ways. An SRO can sometimes teach a class related to law enforcement while also serving as a community resource and a role model for students in that school. An SRO may also be referred to as a Community Resource Officer. An SRO is a certified law enforcement Officer hired by the local Law Enforcement Agency to provide security services to Virginia public and secondary schools. A good SRO program would include providing safe learning environments in our nation's schools, providing valuable resources to school staff members, fostering positive relationships with youth and protecting all students so that the students might be able to reach their fullest potential.

No action was needed.

3. Cost Estimate for Rock Wall on North Main Street

At the July 8, 2019 Regular Council Meeting Council asked for an estimate to possibly continue the Town's stone facing of cement walls up North Main Street. The estimate was \$10,535.66 to face the wall in front of the Goodwill Industries of the Valley, Inc. and in front of Great Southern Wood Preservers (YellaWood).

Discussion: None

Motion: To approve funds being appropriated from the General Fund Contingency for stone facing of the cement walls in front of Goodwill Industries of the Valley, Inc. and in front of Great Southern Wood Preservers (YellaWood) on North Main Street.

Motion By: Council Member Snead

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

Council Member Moyer asked if the steps had been installed yet at the Franklin County Historical Museum. Mr. Hankins stated that he would check into the progress on that project.

4. Planning Commission Reappointments

Planning Commissioners serve four-year staggered terms and are all appointed in years in which there is no Council election. All Planning Commissioners are certified or have met previous Council requirements for service. All Planning Commissioners up for re-appointment have given consent to serve. The names of the Planning Commissioners are Ina Clements, Derwin Hall, John Speidel and John Tiggle. Mr. Hankins asked that Council re-appoint all four members for terms expiring June 30, 2021.

Discussion: None

Motion: To approve the request to re-appoint all four Planning Commissioners.

Motion By: Council Member Newbill

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

NEW BUSINESS

1. Franklin County Paranormal Ghost Walking Tour

Mr. James Williams, II who resides at 3230 Webster Road, Glade Hill, VA and is with the Franklin County Virginia Paranormal (FCVAP) came before Council to request permission to conduct a ghost walking tour on the streets of downtown Rocky Mount. The walk was planned for September 21st, 28th and October 5th of 2019. The walk will be guided with a narrator and has been approved by the Rocky Mount Police Department.

Discussion: None

Motion: To approve the request for the Franklin County Virginia Paranormal (FCVAP) to hold a ghost walking tour in Rocky Mount on the dates submitted.

Motion By: Council Member Newbill

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

2. Consider Planning and Zoning Administrator

The Town of Rocky Mount Zoning Ordinance, Section 4, defines the zoning administrator as “The Town official charged with enforcement of the zoning ordinance. The administrator may be any appointed or elected official who is by formal resolution designated to the position by the governing body. He may serve with or without compensation as determined by the governing body.”

Mrs. Jessica Heckman who is the Town's Planner was designated at the August 6, 2019 Planning Commission meeting as the Town's Subdivision Agent. Mr. Hankins was designated the deputy subdivision agent at the same meeting. Mrs. Heckman holds a bachelor's degree in Business Administration and previously worked in management roles for Carter Bank & Trust before joining the Town. Since Mrs. Heckman was promoted to Town Planner, Mrs. Heckman has attended and successfully passed certification courses in planning and planning administration and Mrs. Heckman has been designated by the Virginia Association of Zoning Officials as a Certified Zoning Administrator.

Mr. Hankins encouraged Council to designate Mrs. Heckman as their Planning & Zoning Administrator and authorize Mr. Hankins as the department head to act on her behalf during her absence.

Discussion: None

Motion: To approve the resolution for Mrs. Heckman to be the Town's Planning & Zoning Administrator and for Mr. Hankins to act on her behalf during her absence.

Motion By: Council Member Newbill

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

3. Security Upgrades for Town Properties

The Town has been making some security improvements to Town buildings. It is one objective of the Town to remember that the Town's staff are people first and employees second and to be mindful of their life situations and what struggles those employees might be having. The Municipal Building has undergone some security changes however, there are still other buildings that house other departments that have significant exposure.

Waste Water	Cameras	\$5,000
	Gate	\$21,000
Water	Cameras	\$5,000
	Gate	\$21,000

Municipal Building	Cameras	\$5,000
	Monitors	\$3,000
Public Works	Cameras	\$10,000
	Locks	\$1,500
Total		\$71,500
With Contingency		\$85,800

Split into the Town's funds, the General Fund portion is \$16,500 and the Utility Fund portion is \$69,300.

Staff would like to ask Council to address the proposed improvements and allow the Town to take the needed funds from fund balance so that the work might be initiated now. Mr. Hankins stated that a grant had been requested from Virginia Risk Sharing Association (formerly VML Insurance) to offset the costs but no award has been made yet.

The gate that was proposed on the Town property of the Public Works Department was not included in the above figures given to Council as at the time of the figures being given; there wasn't a clear place to install the gate because most of the entrance of the property was on a hill.

A grant through VML Insurance was applied for to carry expense of the proposed improvements but the Town has not received an answer yet on the grant. If Council saw to approve the proposed improvements, then the grant, if awarded could be used to replenish those funds used. Approximately 60 days was the window given of when to expect the work to begin. The proposed improvements are to limit access and to protect the facilities. An electronic gate with a remote control opener (like a garage door opener) is proposed as well as a bypass pad so that the Fire Department or Police Department could get in if needed in an emergency type situation.

Discussion: None

Motion: To approve the proposed security improvements.

Motion By: Council Member Walker

Second: Council Member Snead

Motion Discussion: Council Member Moyer shared that he was still concerned at not being able to secure all the areas that might still be vulnerable.

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

4. Write-offs of Uncollectible Taxes

Town Council must periodically give its authorization to write-off uncollectible taxes. There are machinery and tools taxes of \$1,720.15. There are also personal property taxes and license fees of \$5,324.88 that need to be written off. There were no real estate taxes to be written-off this year.

There were further options for collection discussed to include debt set-off and DMV vehicle registration withholding. The new financial software that the Finance Department has will help with those steps.

Uncollectible taxes were pursued by the Finance Department in various ways prior to the uncollectible taxes being brought before Council to be written off.

Discussion: None

Motion: To approve the write-offs of all taxes presented.

Motion By: Council Member Walker

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

5. Write-offs of Uncollectible Finalled Utility Billing Balances

A finalled account occurs when either the customer calls the Town when the customer moves or when the customer does not pay to have service restored. If the meter readers can verify no one is living in the residence, and there is an existing deposit, the deposit would be deducted before refunding any balance to the customer. If the deposit is inadequate, there will be a balance billed every month until it is either paid or written off. The total amount to be written off this year is \$20,296.40. Of the proposed accounts to be written off, 58% are due to bankrupt businesses. The amount to be written off is 1% of total estimated water and sewer revenues for FY 2019 of \$1,877,260.

Discussion: None

Motion: To approve the write-offs of all utility bills presented.

Motion By: Council Member Walker

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

6. Byrne Justice Grant for Rocky Mount Police Department

The Virginia Department of Criminal Justice Services has awarded the Rocky Mount Police Department a Byrne Justice Assistance Grant for \$3,728 with no local cash match required. The Byrne Justice Grant will be used for three more additional body cameras at the cost of \$3,400.

Discussion: None

Motion: To approve the resolution for the Byrne Justice Assistance Grant in the amount of \$3,728 with no local match.

Motion By: Council Member Walker

Second: Council Member Cundiff

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

COMMITTEE REPORTS

The Public Safety Committee met one hour prior to the Council meeting. The information from the committee meeting was already covered in Old Business.

REFERRALS TO PLANNING

None at this time

OTHER MATTERS AND CONCERNS

Mr. Hankins was on Rise n' Shine today.

Council Member Snead asked for a paving update. Route 122 was being paved and the Town was working with Patterson Brothers to complete the job. The pavers will start to work at night which will aid in a sooner completion time.

Mr. Hankins stated that the music event that was approved at an earlier Council meeting had cancelled out therefore, Mr. Hankins and Mr. Jackson were continuing to work on bringing someone to Rocky Mount that would draw the size crowd that the Town was hoping for.

CLOSED MEETING AND ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 8:32 p.m.

Virginia Code Section:

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (EDA)

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (BZA)

Section 2.2-3711(A)(7) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probably litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this

subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. (Route 40)

Motion By: Council Member Moyer

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

ADJOURNMENT

Motion: To adjourn meeting

Time: 9:30 p.m.

Motion By: Council Member Newbill

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

DRAFT

Community Development & Planning August 2019 Monthly Report

ARTS & CULTURE							
		TOTAL: 0					
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	NOTES
BANNER PERMITS							
		TOTAL: 1					
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved	
B19-005	Darlene Swain	483-8254	Warren Street Festival	Floyd/ Franklin Intersection	Aug 5- Aug 17	8/5/2019	
SITE/PLAT FILES							
		TOTAL: 6					
File Number	Property Owner	Action	TMPN	Date	Notes	Location	
SP19-004	Hometown Ice	Minor Addition	2040038402			520 Weaver St	
P19-004	O'Reilly	Easement	2020004200	7/2/2019			
P19-005	Alloy Group	Easement	2100103900	7/9/2019		Vacate Pue	
P19-006	Alloy Group	Vacate Line	2110007200 &2110007300	7/8/2019		Avalon Drive	
P19-007	Alloy Group	Minor Subdivision	2100022213	7/10/2019		Cottages at Stoney Mill	
P19-008	Alloy Group	Vacate Line	21000103000	6/26/2019		Cottages at Stoney Mill	
SIGN PERMITS							
		TOTAL: 1					
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
S19-013	BRPAA	3831 Franklin St	CBD	30	Blue Ridge Performing Arts Academy	8/6/2019	
ZONING COMPLIANCE PERMITS							
		TOTAL: 8					
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC19-075	BRPAA	Grady Jones Family Limited Partnership	2070072300	CBD	Commercial	Relocate dance studio to 455 S. Main	8/6/2019
ZC19-076	DJ/m Pool Table Service	Ricky Wade	2070026000	R2	Residential	Operate home office no commercial traffic no signage	8/12/2019
ZC19-077	LaCasa Del Burrito Taco Shop	Nilam Corp	2030000600	GB	Commercial	Operate food truck at Fast Stop	8/12/2019
ZC19-078	Matthew Smith	Medical Facilities of America	2100025501	GB	Commercial	Reroof, remove shingles, install new shingles	8/19/2019

ZC19-079	Johnnie & Verdella Williamson	Holland Verdella Law	2070057800	CBD	Commercial	Open office for a business called Legal Shield will provide services to help find legal services	8/20/2019
ZC19-080	JES	Michelle Basham	2060004800	R2	Residential	Installing 7 carbon fiber strips to stabilize foundation	8/27/2019
ZC19-081	Roanoke Sprinkler	Kroger	2030007800	GB	Commercial	Install/ extend fire suppression system	8/29/2019
ZC19-082	Donna Hale	Donna Hale	2020115400	R1	Residential	Home Occupation childcare	8/29/2019
ZONING PERMITS		TOTAL:2					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Date Approved	NOTES
ZP19-019	Hunt Bros Construction	Stoney Mill	210007200A	Residential	RPUD	8/12/2019	Single family dwelling
ZP19-020	Price Building	520 Weaver St	2040038402	Commercial	M1	8/13/2019	Addition of 11,250 sgft building
ZONING LETTER		TOTAL: 0					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Letter Date	
MOBILE FOOD UNIT PERMITS		TOTAL: 0					
Permit #	Applicant Name	Locations		Approval Date			
Public Facilities Disturbance Application		Total: 1					
Permit #	Applicant Name	Location	Reason for Disturbance			Expected Dates	
PFD-003	Rafael Torres	120 Spring St	Bring drainage from yard			9/1/19-9/8/19	

MONTHLY STAFF REPORT

DATE:	September 6, 2019
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	September meeting

This report contains the following monthly information for August 2019 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Bond Reimbursement on Meter Replacement Project

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

814 walk-in transactions

1000 drive-thru transactions

861 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING AUGUST 2019**

New business licenses for the month of August 2019:

RETAIL:

La Casa del Burrito Taco Shop, Tanyard Rd., food truck

CONTRACTOR:

Mountain Roofing, job on Orchard Ave.

Breckenridge Construction Co., Inc., job on Old Franklin Tnpk.

REPAIRS / PERSONAL SERVICE:

DJM Pool Table Service, Diamond Ave., pool table service

Crooked Road Inspection Services, Scuffling Hill Rd., insurance & mortgage inspections

Johnnie & Verdella Williamson, Warren St., finding legal services

Jaime's Little Blessings, Lakeview Dr., in home day care

TOWN OF ROCKY MOUNT
Investment Portfolio
at July 31, 2019

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLMC	12/29/2018	12/29/2021	500,000	100.002	500,010.00	2.19%	2.20%	3134GAC28	11,000.00
FHLMC	12/3/2018	3/30/2021	210,000	100.003	210,006.30	1.99%	2.00%	3134G8BH1	2,625.00
FNMA	1/27/2019	1/27/2020	493,000	99.717	491,604.81	1.65%	1.65%	3135GOS46	8,134.50
Bond Totals			<u>1,203,000</u>		<u>1,201,621.11</u>	1.94% avg. return			<u>21,759.50</u>
Certificates of Deposits:									
Am Express Fed Svgs Bk		8/29/2022	245,000	100.287	245,703.15	2.39%	2.40%	02587CFU9	5,880.00
Am Express Centurion		4/5/2022	245,000	100.500	246,225.00	2.43%	2.45%	02587DN38	6,002.50
Bank Deerfield WIS		2/26/2021	245,000	98.787	242,028.15	1.26%	1.25%	061785DM0	3,062.50
Capital One Nat'l McLean VA		12/29/2021	230,000	100.371	230,853.30	2.24%	2.25%	14042RFF3	5,175.00
Capital One BK Glen Allen VA		7/20/2021	245,000	98.810	242,084.50	1.51%	1.50%	140420ZW3	3,675.00
Discover Bk Greenwood DL		7/22/2020	245,000	100.303	245,742.35	2.29%	2.30%	254671VH0	5,635.00
Goldman Sachs USA		1/13/2021	245,000	100.466	246,141.70	2.28%	2.31%	38148J5F4	5,635.00
HSBC BK McLean VA		3/10/2021	230,000	101.204	232,769.20	2.72%	1.30%	40434AP45	2,990.00
JP Morgan Chase, OH		11/30/2020	245,000	99.849	244,630.05	1.90%	1.90%	48126XNJ0	4,655.00
Sallie Mae Salt Lake City UT		1/31/2023	225,000	101.316	227,961.00	2.61%	2.68%	795450J71	5,962.50
State BK India NY NY		5/31/2022	245,000	100.780	246,911.00	2.38%	2.20%	8562843E2	5,880.00
CD Totals			<u>2,645,000</u>		<u>2,651,049.40</u>	2.18% avg. return			<u>54,552.50</u>
Total Investments			<u>3,848,000</u>		<u>3,852,670.51</u>	2.13% avg. return			<u>76,312.00</u>

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Jul-18	3,075,310.70	2.13%
Aug-18	2,757,299.84	2.13%
Sep-18	2,694,858.15	2.19%
Oct-18	2,720,685.29	2.32%
Nov-18	2,748,420.98	2.35%
Dec-18	3,165,184.49	2.45%
Jan-19	2,591,029.99	2.59%
Feb-19	2,644,149.07	2.60%
Mar-19	3,029,767.74	2.60%
Apr-19	3,056,051.13	2.61%
May-19	3,079,023.84	2.57%
Jun-19	3,525,115.05	2.48%
Jul-19	3,551,305.86	2.43%

REVENUE COMPARISONS
AS OF AUGUST 31, 2019

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	105	1,798	1,003	1,566	603,101	0.17%
Real Estate Tax - Delinquent	28	1,803	159	2,554	8,900	1.79%
Public Service Tax	-	-	-	-	27,500	0.00%
Personal Property Tax	765	8,049	1,634	3,640	227,963	0.72%
Personal Property Tax - Delinquent	411	2,058	742	2,481	12,000	6.18%
Machinery & Tools Tax	-	-	-	-	150,469	0.00%
Penalties on Tax	121	1,368	313	3,250	6,300	4.97%
Interest on Tax	56	634	172	2,001	3,200	5.37%
Local Sales Tax	18,180	19,503	18,180	19,503	216,371	8.40%
Meals Tax	129,365	125,245	129,365	125,245	1,623,266	7.97%
Utility Tax	29,444	27,479	29,444	27,479	330,100	8.92%
Communications Tax	12,715	14,416	12,715	14,416	179,245	7.09%
Bank Stock Tax	-	-	-	-	322,000	0.00%
Penalty-Meals Tax	-	-	149	82	2,000	7.47%
Interest-Meals Tax	-	-	47	-	300	15.57%
Penalty-Lodging Tax	-	-	-	-	-	0.00%
Interest-Lodging Tax	-	-	-	-	-	0.00%
Lodging Tax	19,276	21,934	19,276	21,934	207,671	9.28%
Cigarette Tax	8,730	5,820	8,730	5,820	81,000	10.78%
BPOL-Retail	768	85	768	4,001	334,040	0.23%
BPOL-Professional	1,346	5,955	1,356	12,205	180,000	0.75%
BPOL-Contractor	1,987	73	3,655	3,216	19,000	19.23%
BPOL-Repairs/Services	260	1,090	1,254	4,201	128,695	0.97%
BPOL-Alcoholic Beverages	-	-	-	-	800	0.00%
BPOL-Penalty/Interest	409	112	527	1,870	3,000	17.58%
BPOL-Amusement	-	-	-	-	208	0.00%
BPOL-Utility	-	-	-	-	11,475	0.00%
BPOL-Miscellaneous	695	30	745	30	5,300	14.06%
Solicitor Permits	20	-	20	20	-	0.00%
Farmer's Market Fees	390	505	680	790	4,500	15.11%
Welcome Center Fees	940	260	1,592	800	6,400	24.88%
Farmers Mkt EBT's Deposits	-	20	-	20	-	0.00%
Planning / Zoning Fees	320	1,040	1,295	2,370	10,300	12.57%
Court Fines	2,427	3,488	2,427	3,488	49,000	4.95%
Parking Fines	115	120	145	120	100	145.00%
Garbage Violation Fines	-	-	-	-	150	0.00%
Interest Earnings	10,000	11,040	10,000	19,504	157,000	6.37%
Return Check Fees	20	40	80	80	400	20.00%
Rental of Property	-	-	-	-	450	0.00%
Sale of Property	-	-	-	-	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Mortgage Payments	-	256	356	256	1,792	19.87%
Loan Repayment - Paving	-	-	-	-	-	0.00%
EDA Loan Repayment (for HPC)	-	-	-	-	-	0.00%
Sale of Materials	-	-	-	-	-	0.00%
Grave Preparation	-	-	-	-	-	0.00%
Security Services	1,800	-	1,800	-	3,930	45.80%
Passport Service Fees	814	1,077	2,106	2,462	15,300	13.76%
Police Reports	125	115	292	194	1,300	22.46%
Fingerprint Service Fees	30	65	50	90	360	13.89%
CIT / PAC Room Staffing	-	-	1,050	2,800	8,400	12.50%
Garbage Collection Fees	9,620	6,876	9,620	6,876	96,874	9.93%
Truck Rental Program	40	80	120	180	600	20.00%
Credit Card Fees	176	314	530	528	3,400	15.60%
Weed Control Charges	-	-	-	-	650	0.00%

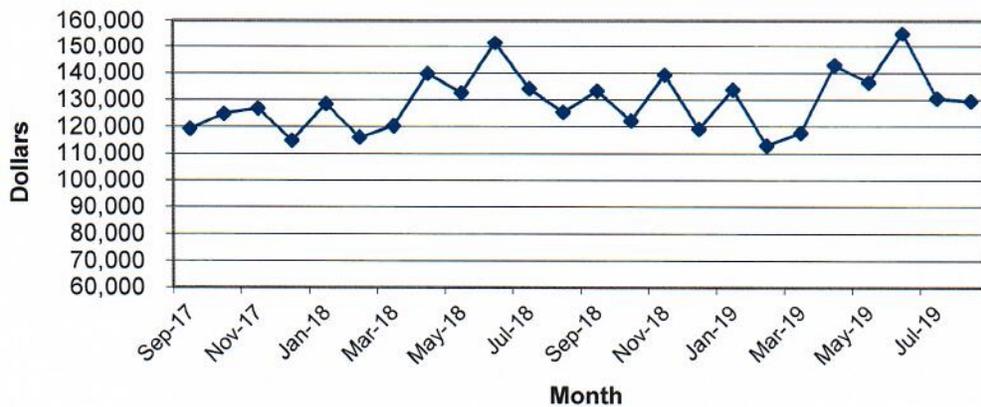
**REVENUE COMPARISONS
AS OF AUGUST 31, 2019**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
Administrative Charges for Services	-	-	-	-	150	0.00%
Miscellaneous Services	2	-	2	-	-	0.00%
Bond Reimbursement	-	-	-	-	-	0.00%
VML Safety Grant	-	4,000	-	4,000	-	0.00%
Donations	-	4	-	27	-	0.00%
Merchandise Sales	-	1	-	2	-	0.00%
Miscellaneous	-	116	-	116	-	0.00%
Donations - Gilley's Park	-	-	-	-	-	0.00%
Donations - Police K-9	-	-	1,390	-	-	0.00%
Firefighters Memorial Donations	-	-	-	-	-	0.00%
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	-	36	-	36	-	0.00%
Unrealized Gain on Investments	-	6,169	-	7,158	-	0.00%
Appropriated Fund Balance	-	-	-	-	30,500	0.00%
Total Local Revenues	251,500	273,075	263,788	307,410	5,075,460	5.20%
GENERAL FUND - State Revenues:						
Rolling Stock Tax	-	-	3,337	-	3,340	99.92%
Litter Tax	-	-	-	-	2,750	0.00%
Rental Tax	-	-	-	-	21,000	0.00%
Other Categorical Aid	1,479	338	2,845	338	-	0.00%
Fire Programs	-	-	-	-	16,611	0.00%
PPTRA from the State	53,861	53,861	53,861	53,861	53,861	100.00%
Law Enforcement Grants	-	-	-	-	-	0.00%
DMV Grants	3,159	-	3,159	-	-	0.00%
VDOT Grant	-	8,015	-	8,015	-	0.00%
CDBG Grant	-	-	-	-	-	0.00%
Street Maintenance	-	-	-	-	1,473,904	0.00%
VML Safety Grant	-	-	-	-	-	0.00%
Volunteer Fire Dept.	-	-	-	-	30,000	0.00%
Law Enforcement-599 Funds	-	-	-	-	116,092	0.00%
FEMA Grant	-	-	-	-	29,500	-
USDA Grant	-	-	-	-	-	0.00%
Fire / Forestry Grant	-	-	-	-	-	0.00%
Va. Commission of the Arts Grant	-	-	-	-	-	0.00%
State School Resource Officer Grant	-	29,632	-	29,632	-	0.00%
Other Categorical Aid-County	-	-	-	-	-	0.00%
Other Categorical Aid-Police	-	-	-	-	-	0.00%
Other Categorical Aid-Schools	-	-	-	-	29,632	0.00%
Total State Revenues	58,498	91,845	63,202	91,845	1,776,690	3.56%
TOTAL GENERAL FUND REVENUES	309,998	364,920	326,990	399,256	6,852,150	4.77%

TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS

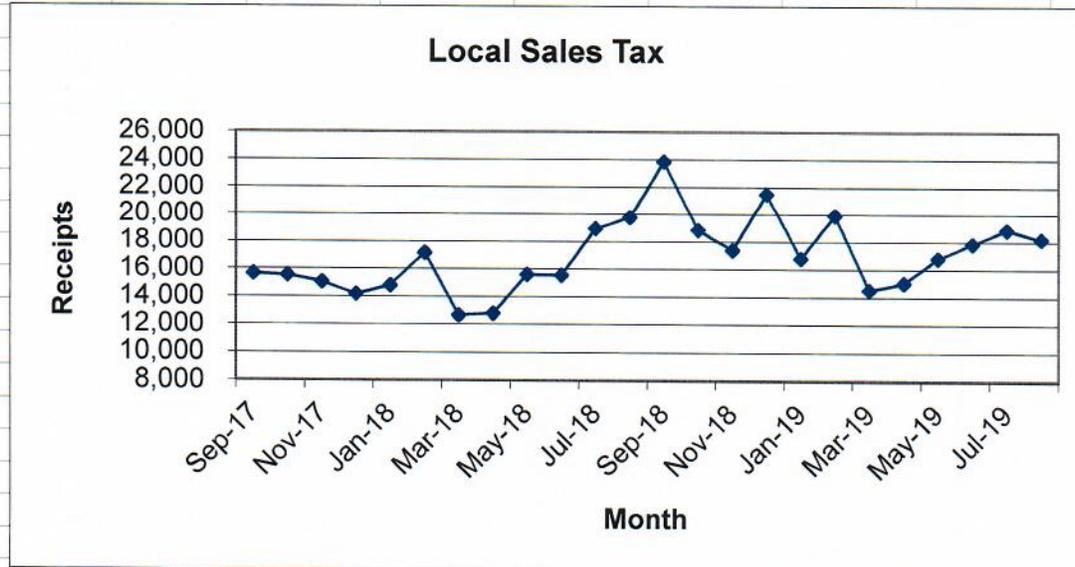
Month	Collections
Sep-17	119,236
Oct-17	124,629
Nov-17	126,641
Dec-17	114,825
Jan-18	128,340
Feb-18	115,988
Mar-18	120,285
Apr-18	139,665
May-18	132,498
Jun-18	151,336
Jul-18	133,965
Aug-18	125,245
Sep-18	133,202
Oct-18	122,081
Nov-18	139,223
Dec-18	119,084
Jan-19	133,631
Feb-19	112,951
Mar-19	117,703
Apr-19	142,949
May-19	136,339
Jun-19	155,015
Jul-19	130,456
Aug-19	129,365

Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Sep-17	15,631
Oct-17	15,529
Nov-17	15,043
Dec-17	14,180
Jan-18	14,793
Feb-18	17,151
Mar-18	12,675
Apr-18	12,810
May-18	15,592
Jun-18	15,540
Jul-18	18,923
Aug-18	19,743
Sep-18	23,846
Oct-18	18,834
Nov-18	17,366
Dec-18	21,497
Jan-19	16,776
Feb-19	19,909
Mar-19	14,516
Apr-19	15,009
May-19	16,812
Jun-19	17,851
Jul-19	18,864
Aug-19	18,180



**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JULY 31, 2019**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
GENERAL FUND:						
Mayor & Council	13,423	5,784	13,423	5,784	77,841	17.24%
Town Manager	31,624	17,971	31,624	17,971	286,789	11.03%
Town Attorney	-	-	-	-	37,799	0.00%
Finance Department	56,377	20,626	56,377	20,626	381,541	14.78%
Electorial Board	-	-	-	-	5,100	0.00%
Passport Services Expenses	27	-	27	-	3,000	0.90%
Police Department	363,605	175,331	363,605	175,331	2,273,169	16.00%
Volunteer Fire Dept.	20,330	5,728	20,330	5,728	169,295	12.01%
Public Works Admin.	16,726	8,239	16,726	8,239	100,474	16.65%
Street Lights	8,480	797	8,480	797	117,430	7.22%
Traffic Control & Parking	6,493	557	6,493	557	525,421	1.24%
Streets	114,235	237,535	114,235	237,535	987,486	11.57%
Sidewalks & Curbs	288	-	288	-	51,699	0.56%
Street Cleaning	695	508	695	508	7,507	9.26%
Refuse Collection	14,741	8,012	14,741	8,012	136,119	10.83%
Snow Removal	288	549	288	549	44,919	0.64%
Playgrounds	4,641	2,025	4,641	2,025	58,295	7.96%
Municipal Building	4,967	1,794	4,967	1,794	80,781	6.15%
Emergency Services Bldg.	7,639	1,636	7,639	1,636	66,625	11.47%
Public Works Building	3,840	1,070	3,840	1,070	29,354	13.08%
Cemetery	1,526	1,269	1,526	1,269	6,267	24.35%
Celeste Park	-	-	-	-	5,245	0.00%
Gilley's Park	-	-	-	-	1,000	0.00%
Impound Lot	-	2,138	-	2,138	-	0.00%
Planning & Zoning	17,086	8,084	17,086	8,084	127,473	13.40%
Community Development	27,852	15,209	27,852	15,209	283,065	9.84%
Citizen's Square	1,340	-	1,340	-	22,333	6.00%
Hospitality Center	1,475	926	1,475	926	28,839	5.11%
Economic Development Authority	394	125	394	125	4,055	9.72%
Remediation of Blighted Structures	-	-	-	-	20,000	0.00%
Non-Departmental:						
Wages & Fringes	8,116	2,724	8,116	2,724	70,061	11.58%
Employee Wellness Program	-	-	-	-	3,960	0.00%
Employee Drug Testing	45	-	45	-	1,100	4.12%
Insurance	-	-	-	-	65,167	0.00%
Contributions to Others	10,500	20,450	10,500	20,450	16,500	63.64%
Debt Service-Principal	128,000	125,000	128,000	125,000	288,000	44.44%
Debt Service-Interest	21,020	25,677	21,020	25,677	40,652	51.71%
Transfer to Performance Operations	-	-	-	-	355,484	0.00%
Contingency - General Purposes	-	-	-	-	50,000	0.00%
Contingency - Supplemental Pay Adjustments	-	-	-	-	29,550	0.00%
TOTAL GENERAL FUND EXPENDITURES	885,775	689,764	885,775	689,764	6,859,395	12.91%
WATER & SEWER FUND:						
Water System Operation	17,870	9,289	17,870	9,289	238,213	7.50%
Meter Reading	3,830	3,114	3,830	3,114	39,620	9.67%
Water Plant	69,445	39,476	69,445	39,476	712,756	9.74%
Utility Billing & Administration	24,390	11,376	24,390	11,376	182,248	13.38%
Wastewater System Operation	12,009	13,169	12,009	13,169	208,073	5.77%
Wastewater Treatment Plant	55,629	33,334	55,629	33,334	558,377	9.96%
Non-Departmental:						
Wages & Fringes	-	-	-	-	-	0.00%
Insurance	22,344	-	22,344	-	21,722	102.86%
Debt Service-Principal	57,240	108,000	57,240	108,000	363,240	15.76%
Debt Service-Interest	19,985	38,506	19,985	38,506	108,504	18.42%
Contingency - Utility Operating Purposes	-	-	-	-	10,000	0.00%
Contingency - Supplemental Pay Adjustments	-	-	-	-	7,051	0.00%
Depreciation	-	-	-	-	814,012	0.00%
TOTAL WATER & SEWER FUND EXPENSES	282,743	256,264	282,743	256,264	3,263,816	8.66%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JULY 31, 2019**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
CAPITAL IMPROVEMENTS FUND:						
Transfer to General Fund	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	-	-	-	-	-	0.00%
UTILITY CAPITAL FUND:						
Public Works Utility Capital Items	-	-	-	-	91,500	0.00%
Meter Replacement	-	-	-	-	-	100.00%
WVWA Interconnection	-	-	-	-	-	100.00%
Ann Sink St Water & Sewer Lines Replacement	-	-	-	-	80,000	0.00%
Refurbish Old Grassy Hill Tank	-	-	-	-	70,000	0.00%
WTP Pick-up & Snow Blade	-	-	-	-	36,000	0.00%
WTP Generator	-	-	-	-	150,000	0.00%
WTP Replace Flocculators	-	-	-	-	-	100.00%
Diamond Ave Water Line Replacement	-	5,974	-	5,974	-	0.00%
WW- Replace #1 Main Pump Station	-	-	-	-	50,000	0.00%
WW-S Main Slip Sewer Line	-	-	-	-	190,000	0.00%
WWTP Tractor	33,831	-	33,831	-	35,000	96.66%
Weaver St. Sewer Extension	123,334	-	123,334	-	-	0.00%
WW Main Pump Station Climbing Screen	22,162	-	22,162	-	-	0.00%
Hillcrest Sewer Line Replacement (PW)	-	-	-	-	-	0.00%
Debt Service - Principal	-	-	-	-	57,240	0.00%
Debt Service - Interest	-	-	-	-	38,946	0.00%
Contingency	-	-	-	-	60,000	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	179,327	5,974	179,327	5,974	858,686	20.88%
PERFORMANCE VENUE OPERATIONS:						
Performance Venue Operations:						
Wages - Full Time	24,862	12,839	24,862	12,839	204,786	12.14%
Wages - Part Time	-	2,900	-	2,900	-	0.00%
Wages - Overtime	308	-	308	-	-	100.00%
Wages - Security	2,310	705	2,310	705	22,000	10.50%
Fringes	13,571	6,169	13,571	6,169	76,736	17.68%
Contractual Services	516	287	516	287	35,000	1.48%
Custodial Services	-	-	-	-	11,700	0.00%
Repairs & Maintenance	-	753	-	753	7,500	0.00%
Advertising	-	-	-	-	-	0.00%
Printing & Binding	-	-	-	-	-	0.00%
Licenses & Permits	-	-	-	-	1,000	0.00%
Postage & Delivery Services	-	-	-	-	-	0.00%
Utilities	-	-	-	-	27,600	0.00%
Communications	628	513	628	513	13,800	4.55%
Office Supplies	-	-	-	-	800	0.00%
Janitorial Supplies	452	219	452	219	6,770	6.68%
Furniture & Fixtures	-	-	-	-	-	0.00%
Data Processing Equipment	-	-	-	-	2,500	0.00%
Machinery & Equipment	-	-	-	-	-	0.00%
Audio/Visual Equipment	-	-	-	-	-	0.00%
Contingency	-	-	-	-	53,568	0.00%
TOTAL PERFORMANCE VENUE EXPENSES	42,646	24,385	42,646	24,385	463,760	9.20%
						1 months of the 12 month fiscal year
						8.33%
Balance of EDA Loan due to the Town	634,956					

	Town of Rocky Mount			8/30/2019
	Meter Replacement Project (FY 2019)			
	Bond: \$1,121,500 / 3.58% / 15 years			
	Deposit to Account = \$1,100,000			
	Account 05.5302.7000 Town budget = \$990,000			
		Contract	Reimbursement	Balance on
Vendor		Budget	Requests	Bond Proceeds
CMC Supply		\$ 853,768.50		
	Reimb Request #1		\$ 487,158.93	
	Reimb Request #2		\$ 43,595.84	
	Reimb Request #3		\$ 46,675.04	
	Reimb Request #4		\$ 55,723.34	
	Reimb Request #5		\$ 77,549.67	
	Reimb Request #7		\$ 12,494.89	
	Reimb Request #8		\$ 20,489.99	
	Reimb Request #9		\$ 67,916.61	
	Reimb Request #11		\$ 6,354.57	
	Reimb Request #12		\$ 11,340.36	
	Reimb Request #			
	Reimb Request #			
	Vendor Balance			\$ 24,469.26
(Concord) Atlantic				
Utility Services		\$ 226,570.00		
	Reimb Request #5		\$ 63,156.00	
	Reimb Request #6		\$ 32,580.00	
	Reimb Request #8		\$ 10,455.00	
	Reimb Request #10		\$ 22,350.00	
	Reimb Request #11		\$ 20,857.00	
	Reimb Request #12		\$ 9,950.00	
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Vendor Balance			\$ 67,222.00
Other		\$ 19,661.50		
	Reimb Request #3		\$ 4,650.00	
	Reimb Request #5		\$ 64.17	
	Reimb Request #6		\$ 198.86	
	Reimb Request #7		\$ 12,905.60	
	Reimb Request #9		\$ 4.87	
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Reimb Request #			
	Other Balance			\$ 1,838.00
Add: Interest	project to date			\$ 11,408.47
		\$ 1,100,000.00	\$ 1,006,470.74	\$ 104,937.73

TOWN OF ROCKY MOUNT							
UTILITY BILLING							
WATER CONSUMPTION PERCENTAGES							
FOR THE MONTH OF AUGUST 2019							
	TOTAL	TOTAL	TOTAL	%	%	%	
	METERS	GALLONS	REVENUES	METERS	GALLONS	REVENUES	
IN-TOWN CUSTOMERS:							
Business Non-Profit, No Discount	8	93,073	\$ 531	0%	0%	0%	
Commercial	330	6,985,976	\$ 31,030	11%	30%	22%	
Church with Non-Profit Discount	9	9,925	\$ 54	0%	0%	0%	
Industrial	50	5,474,057	\$ 19,369	2%	24%	14%	
Business Non-Profit, with Discount	2	1,487	\$ 11	0%	0%	0%	
Church without Non-Profit Discount	20	80,842	\$ 517	1%	0%	0%	
Residential	1737	6,339,550	\$ 43,217	60%	27%	31%	
Schools	18	857,436	\$ 3,109	1%	4%	2%	
	TOTAL	2174	19,842,346	\$ 97,839	74%	85%	70%
OUT-OF-TOWN CUSTOMERS							
Business Non-Profit, No Discount	0	-	\$ -	0%	0%	0%	
Commercial	74	1,231,538	\$ 12,166	3%	5%	9%	
Church with Non-Profit Discount	2	1,859	\$ 14	0%	0%	0%	
Industrial	2	4,850	\$ 77	0%	0%	0%	
Business Non-Profit, with Discount	0	-	\$ -	0%	0%	0%	
Church without Non-Profit Discount	11	37,734	\$ 499	0%	0%	0%	
Residential	656	2,123,309	\$ 30,001	22%	9%	21%	
Schools	0	-	\$ -	0%	0%	0%	
	TOTAL	745	3,399,290	\$ 42,757	26%	15%	30%
				100%	100%	100%	
GRAND TOTAL (ALL CUSTOMERS)							
Business Non-Profit, No Discount	8	93,073	\$ 531	0%	0%	0%	
Commercial	404	8,217,514	\$ 43,196	14%	35%	31%	
Church with Non-Profit Discount	11	11,784	\$ 68	0%	0%	0%	
Industrial	52	5,478,907	\$ 19,446	2%	24%	14%	
Business Non-Profit, with Discount	2	1,487	\$ 11	0%	0%	0%	
Church without Non-Profit Discount	31	118,576	\$ 1,016	1%	1%	1%	
Residential	2393	8,462,859	\$ 73,218	82%	36%	52%	
Schools	18	857,436	\$ 3,109	1%	4%	2%	
	TOTAL	2919	23,241,636	\$ 140,596	100%	100%	100%
NOTE: There is a new customer type break-down as we prepare for the new Munis utility billing financial software							

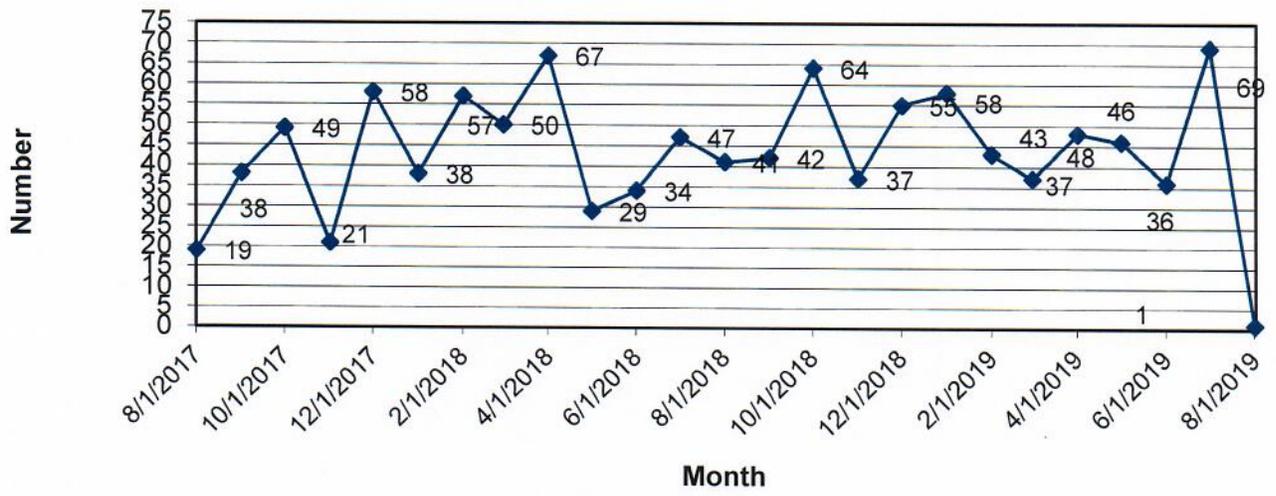
TOWN OF ROCKY MOUNT
UTILITY BILLING
PERCENT CONSUMPTION & PERCENT REVENUE
PER CUSTOMER CLASS
FISCAL YEAR 2020

In Town																			
Month	Bus Non Profit		Commercial		Church Discount		Industrial		Bus Discount		Church No Discou		Residential		Schools		Total		
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	
Jul-19			30%	30%			21%	11%					32%	30%			82%	70%	
Aug-19	0%	0%	30%	22%	0%	0%	24%	14%	0%	0%	0%	0%	27%	31%	4%	2%	85%	70%	
Sep-19																			
Oct-19																			
Nov-19																			
Dec-19																			
Jan-20																			
Feb-20																			
Mar-20																			
Apr-20																			
May-20																			
Jun-20																			
Average	0%	0%	30%	26%	0%	0%	23%	13%	0%	0%	0%	0%	30%	31%	2%	1%	84%	70%	

Out of Town																			
Month	Bus Non Profit		Commercial		Church Discount		Industrial		Bus Discount		Church No Discou		Residential		Schools		Total		
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	
Jul-19			6%	9%			0%	0%					12%	21%			18%	30%	
Aug-19	0%	0%	5%	9%	0%	0%	0%	0%	0%	0%	0%	0%	9%	21%	0%	0%	15%	30%	
Sep-19																			
Oct-19																			
Nov-19																			
Dec-19																			
Jan-20																			
Feb-20																			
Mar-20																			
Apr-20																			
May-20																			
Jun-20																			
Average	0%	0%	6%	9%	0%	0%	0%	0%	0%	0%	0%	0%	11%	21%	0%	0%	17%	30%	

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2019 (year ended 6/30/19).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
July-19

Water Plant Finished Water Pumped (Jul 8 - Aug 5) (meters read 8/1-8/2; 8/5)		<u>24,020,000</u>
Water Consumption Billed	23,241,636	
Water Plant Process	946,000	
Flushing Water Lines, Hydrants, Tanks (includes Diamond Ave replacement line flushing)	195,500	
Water Obtained from Water Plant (to bill)	72,300	
Water Obtained from Public Works Hydrant (to bill)	-	
Bulk Water Used at Public Works Shop	12,000	
Tank Cleanout / Drainage (Bald Knob)	214,000	
Flow Meter Checks at Hydrants	-	
Meters Read and Not Billed	149,811	
Grand Total of Water Metered / Consumed / Tracked		<u>24,831,247</u>
Percent Finished Water Accounted		103.38%

Meters Read and Not Billed		
001-0122-10-01	Mary Bethune Park	104
001-0188-00-01	Impound Lot (old)	-
002-0317-20-01	Public Works Bldg	1
002-0317-30-01	Public Works Bldg-new bldg	1,990
004-1067-00-01	Veteran's Memorial Park	6,109
005-1300-00-01	Mary Elizabeth Park	535
005-1343-10-01	Harvester Performance Center	6,000
005-1384-00-01	Farmer's Market	2,310
005-1457-00-01	Municipal Bldg.	1,881
006-1710-00-01	Welcome Center / Depot	491
009-2523-50-01	Emergency Services Bldg.	11,000
009-2538-70-01	Impound Lot (new)	-
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	119,390

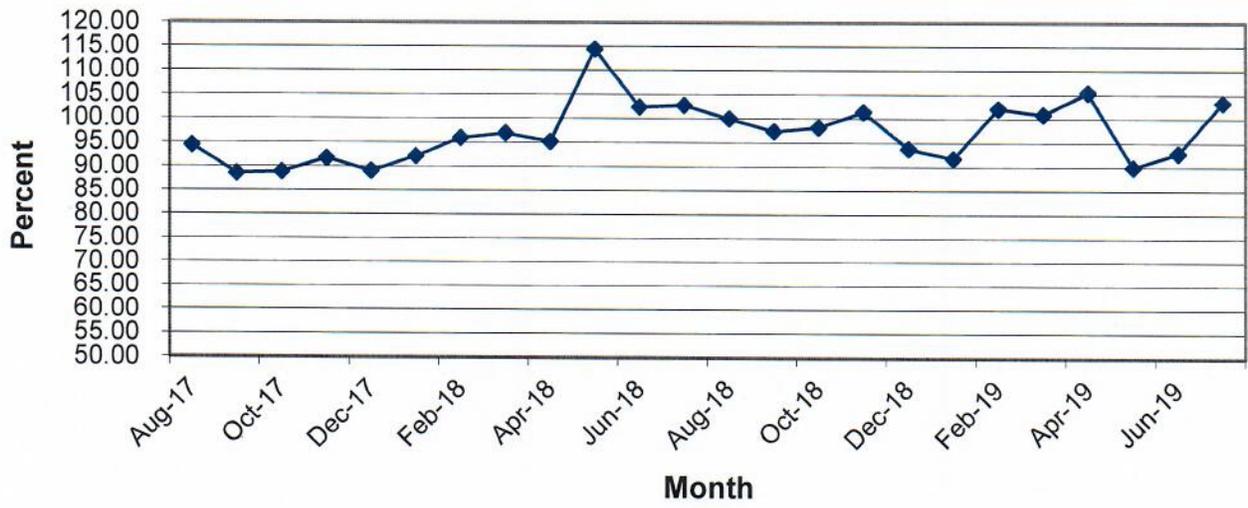
TOTAL Meters Not Billed		<u>149,811</u>
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Water Line Repairs by Public Works during the month:
repaired 1 water main

Sewer Line Repairs by Public Works during the month:
repaired or unplugged 2 sewer mains or laterals

TOWN OF ROCKY MOUNT						
WATER ACCOUNTABILITY						
FISCAL YEAR 2020						
	Finished	Total		Monthly	Average	Average
	Water	Water	Percent	Gallons	Accounted	Monthly
Month	Treated	Gallons	Accounted	Variance	Variance	Variance
		Accounted			per Quarter	per Quarter
Jul-19	24,020,000	24,831,247	103.38%	(811,247)		
Aug-19				-		
Sep-19				-	103.38%	(811,247.00)
Oct-19				-		
Nov-19				-		
Dec-19				-	0.00%	-
Jan-20				-		
Feb-20				-		
Mar-20				-	0.00%	-
Apr-20				-		
May-20				-		
Jun-20				-	0.00%	-
AVG.	24,020,000	24,831,247	103.38%	(811,247)	103.38%	(811,247)
TOTAL	24,020,000	24,831,247		(811,247)		
Monthly Avg. Percent Unaccounted =			-3.38%			
Monthly Avg. Percent Accounted =			103.38%			
1 out of 1 month this fiscal year > 80% accountability						

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2020**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated (adjusted)	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Account ed	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-19	303.80	23,350,000	37.66%	24,020,000	38.74%	24,831,247	103.38%	2,919	30,845,000	49.75%	18,162,775	58.88%
Aug-19	319.30	24,400,000	39.35%		0.00%				21,607,000	34.85%		
Sep-19			0.00%		0.00%					0.00%		
Oct-19			0.00%		0.00%					0.00%		
Nov-19			0.00%		0.00%					0.00%		
Dec-19			0.00%		0.00%					0.00%		
Jan-20			0.00%		0.00%					0.00%		
Feb-20			0.00%		0.00%					0.00%		
Mar-20			0.00%		0.00%					0.00%		
Apr-20			0.00%		0.00%					0.00%		
May-20			0.00%		0.00%					0.00%		
Jun-20			0.00%		0.00%					0.00%		
AVG.	311.55	23,875,000	38.51%	24,020,000	38.74%	24,831,247	103.38%	2,919	26,226,000	42.30%	18,162,775	58.88%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	September 9, 2019
TO:	Rocky Mount Town Council
FROM:	Justin Woodrow
DEPARTMENT:	Fire Department
MONTH:	July 2019

For the period of May 2019, the Rocky Mount Fire Department responded to a total of 40 calls of which 18 were inside the town limits and 22 were within Franklin County.

RMFD apparatus traveled a total of 2045 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 13 members 21 hours of training on top of responding to 49 calls

Number of Calls	<u>Summary of Calls:</u> Type of Call	Notes or Special Circumstances
4	Structure Fires	
2	Vehicle Fire	
2	Brush Fires	
0	Chimney Fire	
10	Motor Vehicle Accidents	
2	Utility Pole Fire	
10	Fire Alarms	
3	Smoke Reports	
4	Hazardous Road Conditions	
3	Assist EMS	
0	Illegal Burns	

Respectfully Submitted By,
Chief Justin Woodrow

MONTHLY STAFF REPORT

DATE:	September 9, 2019
TO:	Rocky Mount Town Council
FROM:	Chief Ken E. Criner, Jr.
DEPARTMENT:	Police Department
MONTH:	August 2019

National Night Out was held on August 6th, 2019 and was a huge success.



PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: August 2019

JUNE

JULY

AUGUST

	JUNE	JULY	AUGUST
UNIFORM TRAFFIC SUMMONS ISSUED	137	117	115
TRAFFIC STOPS	303	212	230
SPEEDING TICKETS ISSUED	18	10	10
DUI	1	1	4
COLLISIONS INVESTIGATED (TREDS)	12	12	23
MOTORIST AIDES	57	67	63
CRIMINAL ARRESTS "MISDEMEANOR"	34	44	34
CRIMINAL ARRESTS "FELONY"	16	12	16
INCIDENTS ADDRESSED	2245	2356	2210
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	86	90	112
GRAND LARCENY WARRANTS	2	4	2
BREAKING & ENTERING REPORTS	1	2	2
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	74	28	16
FOLLOW-UP'S	69	69	49
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1040	1332	1198
SCHOOL CHECKS	218	159	133
ALARM RESPONSES	29	45	29
OPEN DOORS, WINDOWS, ETC. UNSECURED	2	1	2
COURT HOURS	30	12.5	16
TRAINING HOURS:	232.5	477	256.5
SPECIAL ASSIGNMENT HOURS:	112.25	42	61.75
HARVESTER HOURS WORKED:	46	31	18.5
ECO/TDO	4	5	5
ECO/TDO HOURS:	34	25.5	32.25

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were reportable 23 accidents with 23 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leonor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto, AEP, All American Car Wash, American National Bank, Ameristaff, Angle Hardware, Applebee's, Arby's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Brookside Swim Club, Buddy's BBQ, Burger King, Burt's Dentistry, C-Mart, Carter Bank & Trust, CATCE Center, Catch A Tan, Center Stage Catering, Check Into Cash, China City, Christian Heritage Academy, Coast to Coast, Comfort Inn, Cook Out, Country Kids, Crooked Stitch, Curves, CVS, Dairy Queen, Davenport Gas, Davis Law Firm, Department of Social Services, DMV, Dollar General, Dollar Tree, Domino's, Doom's Day Tactical, Eagle Cinema, Edward Johnson Investment, El Rio, El Rodeo, Empire Foods, Enterprise Rent-A-Car, Essig Center, Farmer's Market, Fast Stop, Fast Tan, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Flora Funeral Home, Flowers By Jones, Foley's Automotive, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin County Library, Franklin Dental Associates, Franklin Health Care, Franklin Heating & Air, Franklin Heights Baptist Church, Franklin Memorial Hospital, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, H & R Block, Hair Fashions, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Highlander Laundry, Hodgesville Penicostal Holiness Church, Holiday Inn Express, Hollywood Beauty Salon, Hub Restaurant, Hutchinson Insurance, Ideal Building Supply, Industrial Avenue, Ippys, Jackson Hewitt, Jammin Apparel, Kay's Corner, Kentucky Fried Chicken, Kim's Nails, Kroger, Kupkavery, Lee M. Waid, Lesley Wray Photography, Little Ceasers, Long & Foster Realty, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, Mod-U-Kraf, Moose Lodge, NAPA, National Guard Armory, Newbold, Nice Nails, Ntelos, Oasis Salon, Old's Cool, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Prillaman's Auto Sales, Probation & Parole, Quiznos', Real Estate Rentals, Rent-A-Center, Retail Merchants, Riverside Minute Market, Rocky Mount Auto Repair, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Church of God, Rocky Mount Elementary, Rocky Mount Public Works, Rocky Mount Ready Mix, Rocky Mount Rehab, Rocky Mount United Methodist Church, Ron Ayers Motorworks, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shentel, Sherwin Williams, Shoe Show, State Farm, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Team Nurse, Trinity Packaging, Turner's Ready Mix, US Cellular, Union Bank, Valley Star Credit Union, Veteran's Park, Vintage Spa, Walgreens, Wal-Mart, Wendy's, Women's Shelter, Wood Grains, YMCA and The Zone.

MISCELLANEOUS:

- August 6th, 2019 - National Night Out
- August 8th, 2019 - Open Door "Public Works"
- August 12th, 2019 - Patrol was patrolling and monitoring traffic during the First Day of School
- August 17th, 2019 - Provide traffic control for Kingdom Run 5K Race
- August 30th, 2019 - Open Door "Lee M. Waid Elementary"
- Our new patrol pickup truck was put into service.

INVESTIGATIONS:

Search Warrants: 13

Arrests: 4

Follow Up Investigations: 90

1 Alleged Rape

2 cases of B&E

Recovered Items to include: vehicle tags and cellular phones utilizing Leads Online search tool..

Charges pending on two cases solved utilizing Leads Online search tool.

Assisted patrol with high call volume on multiple occasions.

Actively working vehicle break-ins on the south end of town and Child Pornography cases.

Assisted with National Night Out.

Approximately 20 hours of court attend.

COMMUNITY RESOURCE OFFICER:

MEETINGS/EVENTS

- August 6th, 2019 – National Night Out
- August 8th, 2019 – Opioid Task Force Meeting
- August 16th, 2019 – FRESH Coalition Meeting
- August 19th, 2019 – Registered new Project Lifesaver client.
- Assisted Mr. Ervin with fence project on North Main Street. This is in reference to citizen complaints of trespassing by probation & parole clients.
- Spoke with Isaiah Webb at 425 Byrd Lane in reference to abandoned vehicles. Two (2) vehicles were removed the day that notification was made by RMPD.
- Project Lifesaver client visit at Candlewood.
- Project Lifesaver client visit at 490 Byrd Lane.

BFMS SCHOOL RESOURCE OFFICER
REFERRAL'S 2019/2020:

- Diversion: (1)
- Investigations working a Child Porn on cell phone case

SCHOOL RESOURCE OFFICER REFERRAL'S
2019/2020:

- No Diversions, Petitions or Arrest

FCHS SCHOOL RESOURCE OFFICER
REFERRAL'S 2019/2020:

- Diversions: (0)
- Warnings: (2) for Vaping
- Investigations: (1)
- Meetings: (4)

SPEEDING TICKETS ISSUED

Virgil H. Goode Highway (x 5)

School Board Road (x 2)

State Street

Tanyard Road

Grassy Hill Road

CRIMINAL ARRESTS & LOCATIONS:

Possession of Meth

Hillcrest Drive

Possession of Meth

North Main Street

Possession of Meth	Muse Field Road
Possession of Cocaine	North Main Street
Possession of Heroin	North Main Street
Possession of Heroin	Muse Field Road
Possession of Marijuana	Old Franklin Turnpike
Possession of Marijuana	Grassy Hill Road
Driving Under the Influence	Fairlawn Drive
Driving Under the Influence	Virgil H. Goode Highway
Driving Under the Influence	Old Franklin Turnpike
Driving Under the Influence	Trail Drive
Drunk In Public	North Main Street (x 2)
Drunk In Public	Mamie Avenue
Drunk In Public	Edgemont Street
Drunk In Public	Weaver Street
Possession of a Firearm by a Convicted Felon	North Main Street
Possess a Firearm While Possessing Drugs	North Main Street
Assault on a Police Officer	Dent Street
Abduction	Parkers Drive
Concealment of Stolen Property	Hilltop Drive
Grand Larceny	Hilltop Drive
Grand Larceny	Franklin Street
Receive Stolen Property	North Main Street
Contribute to the Delinquency of a Minor	Old Franklin Turnpike
Domestic Assault	South Main Street
Shoplifting	Old Franklin Turnpike (x 8)
Domestic Assault	Parkers Drive
Warrant Service (Felony)	South Main Street

Warrant Service (Capias)	Franklin Street
Warrant Service (Capias)	North Main Street
Warrant Service (Misdemeanor)	South Main Street (x 3)
Warrant Service (Misdemeanor)	Hillcrest Drive (x 2)
Warrant Service (Misdemeanor)	Old Furnace Road
Warrant Service (Misdemeanor)	Old Franklin Turnpike
Driving Revoked	Fairlawn Drive
Failure to Maintain Proper Control	Fairlawn Drive
Hit & Run	Leonor Street
Reckless Driving	Dent Street
Emergency Custody Order	Floyd Avenue
Emergency Custody Order	East Court Street
Emergency Custody Order	Law Street
Temporary Detention Order	Floyd Avenue
Temporary Detention Order	Law Street

MONTHLY STAFF REPORT

DATE:	September 9, 2019
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	August 2019

1. Read meters (3 days)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
3. Meter cutoffs: 1
4. Clean-up 10 days
5. Swept streets
6. Cut trees along roads, sidewalks and parks
7. Repaired, replaced or unplugged two sewer mains or laterals
8. Repaired one water main
9. Repaired and/or replaced traffic and street signs
10. Cleanup from heavy storms that have gone through
11. Water meter project proceeding along well
12. Continue to asphalt patch when possible
13. Mowing operations continue
14. Completed asphalt overlay on 40 East and Route 122
15. Continue to work on storm drains throughout town

MONTHLY STAFF REPORT

DATE:	September 9, 2019
TO:	Rocky Mount Town Council
FROM:	Tim Burton
DEPARTMENT:	Waste Water Treatment Plant
MONTH:	August 2019

Average Daily Flow	.697 MGD
TSS Reduction	99.1 %
BOD Reduction	99.8 %
Leachate (F.C. Landfill)	230,076 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	57.87 Tons
Rain Total 2.6 inches	Snow Total 0.0 inch

The Wastewater Plant had 7 after hour's alarms during the month of July.

The staff worked on regular maintenance around the plant and the pump stations along with mowing, weed eating, bush hogging and spraying weeds this month.

Repairs above normal maintenance this month included;

- Rebuilt and installed compressor at Oaks Tavern pump station.
- Replace power supply on Influent sampler that was damaged due to lightning.
- Replaced coupling on #2 Belt Filter Press Sludge pump.
- Replaced coupling on #4 Oxidation Ditch Aerators.

The staff also did some camera work for Public Works on the 22nd and 23rd.

The Wastewater Treatment Plant had to start back to bleaching on the 29th in order to get the filamentous bacteria under control. This should take about a week.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	September 9, 2019
TO:	Rocky Mount Town Council
FROM:	Jeff Gauldin – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	August 2019

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 10.3 hours a day, which yielded approximately 850,000 gallons of water per day. Rainfall for this month was 2.0 inches as measured at the water treatment plant. The Blackwater River flow continues to be adequate for normal operation.

Total Raw Water Pumped:	24.40 million gallons
Total Drinking Water Produced:	26.41 million gallons
Average Daily Production:	850,000 gallons per day
Ave Percent of Production Capacity:	41.0%
Flushing of Hydrants/Tanks/FD Use:	219,500 gals. + F.D. 15,000 gals = 234,500 gals.
Plant Process Water:	985,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	66,300 gallons
Bulk Water used at PW Shop	14,100 gallons
Tank Cleanout/Drainage	0.00 gallons

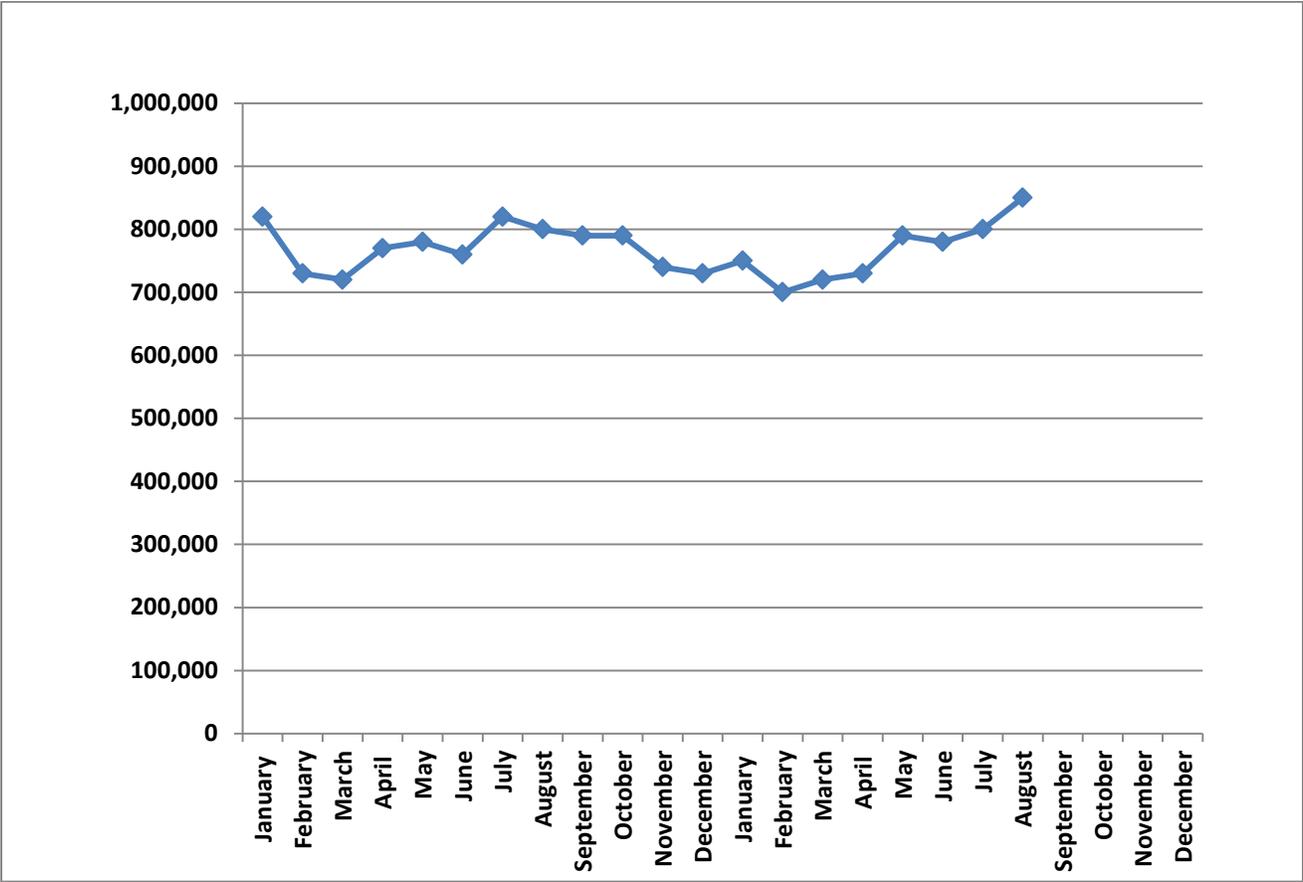
Testing:

- Our monthly (6 total) routine bacteriological samples were free of bacteria. The Town continues to comply with all drinking water standards, by EPA requirements.
- Our THM and HAA-5 results are down in both Doe Run and Beverly Hills. Our next round of test for HAA-5 and THM will be taken the second week of November of 2019. All the analysis for August 2019 came back well within limits.
- We continue with the Auto-flushing program. This month we have flushed 193,000 gallons of water (included in Flushing number) through these areas. We have seen a marked reduction in TTHM and HAA5's year over year, so we are continuing in this process for now.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklist around the plant, the river, and the dam. We continue to perform routine maintenance and groundskeeping.
- Western Virginia Water Authority has moved the line installation to 220 North and is boring under the Blackwater River. We have scheduled the installation of the connection vault at the Rocky Mount Water Plant.
- Grindstaff underground has hit a dense patch of rock under the river which resulted in damage to the drilling equipment which brought the drilling process to a halt for most August. The new projected completion time is the first week of November.

**Water Plant Production in Gallons Per Day
(January 2018 to December 2019)**



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	September 9, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Towing Advisory Board met on September 5, 2019.</p> <p>Mr. Foley advised he did not want to participate and Mr. Tosh agreed to serve as the Towing representative on the board pending appointment by Council.</p> <p>The Board recommended Mr. Steve Holley as the final member.</p> <p>The consensus of the Board was that the geography of the Town's official towing rotation was easily enlarged to capture more operators, but that the Town should continue to have regulations related to being on the towing rotation to promote fair and open pricing for the service. This was the guiding approach to the recommendation of Mr. Holley who has ample experience with insurance paid towing services.</p>
ACTION NEEDED:	Appoint Mr. Tosh and Mr. Holley as member of the Towing Advisory Board.

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	September 9, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Council was previously asked to fund a street sound system and Council asked for a demonstration of that system. A demo of the proposed system was held in August and input was received.</p> <p>Staff asks that this be referred to the Community and Economic Development Committee for a recommendation to Council on the next steps forward.</p>
ACTION NEEDED:	Approve or deny the recommendation.

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	September 9, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Members of Council as well as Members of the Planning Commission and the Economic Development Authority have expressed a desire to have more open communication and to share ideas and initiatives.</p> <p>To facilitate this, staff proposes a dinner meeting/retreat between Council, the Commission and the EDA. This informal gathering, with brief remarks to be made by the Mayor and Commission and Board Chair, will facilitate communication between the groups.</p> <p>Is Council in favor of such a meeting and if so, what date is suitable to the members?</p>
ACTION NEEDED:	Approve or deny the proposal or give staff additional guidance.

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	September 9, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Mr. Barron, the Commander of VFW Post 10840, seeks to hold an event at the Veteran's Memorial Park on September 20th at 10:00 a.m.</p> <p>A detailed summary of the event to honor and remember those still unaccounted for is attached. The VFW post specifically seeks Council's approval for the following:</p> <ul style="list-style-type: none">• To discharge firearm blanks prior to playing Taps.• For traffic control assistance in case the event draws a large crowd. <p>The Police Department has reviewed the request and can support the event from a traffic standpoint.</p>
ACTION NEEDED:	Approve or deny

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
--

Veterans of Foreign Wars

Vfw Post 10840 Penhook, Va.

Commander Kenneth C. Barron Jr.

To the Town Council of Rocky Mount,

The post is asking for approval of the use to perform a MIA/POW Ceremony at the Franklin County Veterans Memorial Park on the 20th of September at 10 am. Your approval would allow for traffic control, and the approval of a Three-gun volley to be sound off within the city limits. The volley would be blanks as the unit uses for all Veteran funerals and followed by playing Taps.

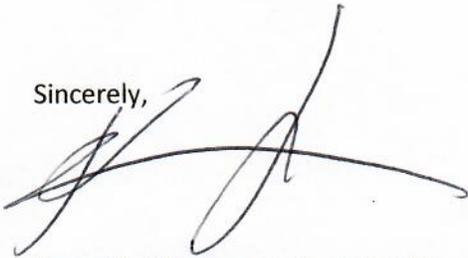
The ceremony consists of two parts; Part-one would be the reading of the meaning of the place setting as an American Flag is presented to the table. Part-two is the VFW ceremony were gifts will be read of their meaning and then placed on a table in front of the MIA Flag in the park. There will be an opening prayer and a closing prayer. Then followed by a three-gun volley and Taps performed by the Martinsville Henry County Honor Guard.

All Veteran Organizations in Franklin County should be represented or taking part in the ceremony. The ceremony is planned to take between 30 to 45 minutes, however, the more groups that are contacted the more they want to assist or be apart. We will try to keep time within a reasonable time span.

The post hopes that the town officials will also be well represented. Franklin County has 79 MIA's still registered on the military logs. The state of Virginia has 1347 MIA's still logged. However, May 2019 the Franklin County resident Mrs. Joan Ferguson-Hodges received her brothers remains after 68 years. He became a MIA in May of 1951 during the Korean War. Mrs. Hodges returned his remains to a family plot in West Virginia.

The post would just like to remind people that we remember and to share that remembrance with the community. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to be 'K. Barron Jr.', written over a horizontal line.

Kenneth C. Barron Jr. Commander

VFW

Post 10840

Penhook, Virginia

MIA/POW Ceremony

Opening of Ceremony;

Honored guests, comrades, friends, and the members of Obie D. Minter Post 10840 Veterans of Foreign Wars of the United States, we are assembled here to remember comrades who are held as Prisoners of War or Missing in Action. We must not forget the sacrifices these comrades and their families are still enduring for us and our way of life.

They must remain alive in our minds and hearts until we know they have returned home to their loved ones or have been called to the bosom of Our Heavenly Father. We must continue to give moral support to their families who suffer along with them.

Chaplain will be called up to give opening prayer

Chaplain: "Almighty God and Everlasting Father, we praise and glorify you. Thank you for the many blessings You have bestowed upon our great Nation. Father, we ask You to guide our missing comrades through every day and night. Give them the unbound strength and courage to continue their efforts to survive and return home to their loved ones. If they perish, Lord, we ask You to welcome them to the place You have prepared for them where they will rest in eternal peace. Amen."

Commander calls Post to attention;

Let us all rededicate ourselves to the Flag of our Country by reciting the Pledge of Allegiance." " Post 10840 Present Arms', (after pledge), "Order Arms". Everybody please be seated.

The Reading of the POW Table. (Speaker)

Commander will call officers to podium;

Junior Vice please come forward, Senior Vice please come forward, Officer of the Day please come forward, Chaplain please come forward, and Commander please come forward. (Each will bring up their gift to the MIA/POW flag).

Speaker; Will call Junior Vice first,

Junior Vice will read: "The Flag of the United States reflects our imprisoned and missing comrades. The **RED STRIPES** reflect their courage and willingness to sacrifice, even their lives if necessary. The **RED** of our flag has been made redder by their heroism. Therefore, we place these **RED** flowers to symbolize their courage and gallantry". (JV will walk over and place flower on table in front of MIA/POW flag).

Will call Senior Vice second,

Senior Vice will read: "The **WHITE STRIPES** symbolize the purity of purpose that our comrades have in serving under this beautiful flag. The **WHITE** becomes more stainlessly pure by the motives which impel them. We place these **WHITE** flowers as a reminder of their unselfish devotion to duty." (SV will walk over and place flower on table in front of MIA/POW flag).

Will call Officer of the Day third,

Officer of the Day will read: "The **BLUE** of our flag symbolizes truth and fidelity and represents the desire of our missing comrades for peace and happiness throughout the world. Therefore, we place these **BLUE** flowers to symbolize the great love that our comrades have for our flag and our country. (OFD will walk over and place flower on the table in front of MIA/POW flag).

Will call Chaplain next,

Chaplain will read: "As our Flag symbolizes undying love for our country, this **EVERGREEN** tribute whose color is a symbol of life everlasting and signifies our undying love for our imprisoned and missing comrades". (Chaplain will walk over and place evergreen on table in front of MIA/POW flag).

Will call Commander last,

Commander will read: "As the Flag of the United States symbolizes victory over oppression for the living, so this **LAUREL WREATH** symbolizes victory over death for those who have made the supreme sacrifice. Therefore, we place this token of affection in honor of our missing comrades who have gone to their final reward. (Commander will walk over and place wreath on table in front of MIA/POW flag).

All VFW Officers will remain behind podium.

Chaplain; will read closing prayer: "Almighty God, we praise Thee, we glorify Thee and thank Thee for sparing us from the grasp of our enemies. Grant us full understandings of the suffering being endured by our comrades who are being held as prisoners of war or are still missing."

"We ask Thy blessings upon them, that whatever comforts they are denied, whatever evil they must endure may rebound to their everlasting happiness."

"Especially do we seek Thy support for their loved ones. May Thy grace be with them always giving. Them the strength to do their daily tasks and the courage to meet the problems of life."

“ We pray for those missing comrades who have been called to Thy bosom that whatever justice they have been denied in this life has been granted them a hundredfold. Amen.”

Commander will call ATTENTION to Post, “Present Arms.” (This will be signal for Honor Guard).

The command will hold Present Arms until end of TAPS.

MHC Honor Guard will perform a volley and play taps.

At end of taps Commander will “Order Arms,” and will announce that this concludes our ceremonies. Please drive safely and God Bless.

"The POW MIA Remembrance Ceremony"

As you entered the banquet hall this evening, you may have noticed a small table in a place of honor. It is set for one. This table is our way of symbolizing the fact that members of our profession of arms are missing from our midst. They are commonly called POWs or MIAs, we call them "Brothers." They are unable to be with us this evening and so we remember them. This Table set for one is small -

- Symbolizing the frailty of one prisoner alone against his oppressors..... Remember! The Tablecloth is white -

- Symbolizing the purity of their intentions to respond to their country's call to arms..... Remember! The single Red Rose displayed in a vase reminds us of the families and loved ones of our comrades-in-arms who keep the faith awaiting their return Remember! The Yellow Ribbon tied so prominently on the vase is reminiscent of the yellow ribbon worn upon the lapel and breasts of thousands who bear witness to their unyielding determination to demand a proper accounting of our missing..... Remember! The Candle, the candle is lit -

- Symbolizing the upward reach of their unconquerable spirit..... Remember! A Slice of Lemon is on the bread plate to remind us of their bitter fate..... Remember! There is Salt upon the bread plate -

- Symbolic of the families' tears as they wait..... Remember! The Glass is inverted -

- They cannot toast with us this night..... Remember! The Chair – The chair is empty. They are not here Remember! All of you who served with them and called them comrades, who depended upon their might and aid, and relied upon them, for surely, they have not forsaken you..... Remember!

Remember! – Until the day they come home,.....Remember!.....

TABLE SET UP 1. A small, round bistro table 2. White tablecloth 3. Single place setting, preferably all white 4. Wine glass - inverted 5. Salt shaker 6. Slice of lemon on bread plate with a pile of spill

ed salt 7. Small bud vase with a single stem red rose 8. Yellow ribbon tied around the vase 9. Candle -
lit 10. Empty chair

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	September 9, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>We had not intended to invest in Police Vehicles this year, other than a pickup truck to haul supplies. However, we are being forced to address one vehicle that is constantly out for repair. Car 9 was in an accident that broke the motor mounts. It has been repaired, but it continues to have problems and the down time and costs are adding up. In order to keep the platoons equipped and functioning, we need to replace the vehicle.</p> <p>We also have a few older Crown Vics that were originally leased by the prior Chief that are well past their ideal serviceable life.</p> <p>A new vehicle will cost \$34,821. Rather than use that amount to purchase one vehicle, I propose we move to purchase three via a lease agreement (similar to how we acquired the Crown Vics). This is a lease payment of \$22,372.50 for five years (Ford Motor Credit quoted the Town 6.7% but our partners at VML/VACo Finance arranged a rate of 2.146%). The VML/VACo financing a closing cost of \$3,500 that takes the effective rate to 3.3% but it is still less than half the prevailing rate.</p> <p>If Council wishes to avoid leasing and in order to maintain fiscal balance, a single vehicle can be funded through salary and fringe benefits savings at the Police Department itself. (If Council is agreeable to leasing, no changes need to be made as the first payment is not to be made until September of 2020).</p> <p>Staff recommends leveraging our leasing to address our aging vehicles rather than addressing a single breakdown prone vehicle and asks Town Council to approve the lease by passing the attached resolution.</p> <p>(Disclaimer: I am the President of VML/VACo Finance but in no way have control on their lending policies or rates and the rate for each borrow is obtained through an open market process).</p>
ACTION NEEDED:	Approve the attached resolution.

Attachment(s): Yes

FOLLOW-UP ACTION:
(To be completed by Town Clerk)

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT, VIRGINIA, APPROVING THE FINANCING OF EQUIPMENT AND THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS PREPARED IN CONNECTION THEREWITH

The Town Council of the Town of Rocky Mount, Virginia (the "Council") has determined it is in the best interest of the Town of Rocky Mount, a body politic of the Commonwealth of Virginia (the "Town") to undertake the financing of the purchase of three police vehicles (the "Project"), and the Town Manager has now presented a proposal for the financing of such Project.

US Bancorp Government Leasing and Finance ("USGLF") has indicated its willingness to provide financing for the Project in accordance with its proposal dated September 3, 2019. The amount financed shall not exceed \$105,006.50, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.146%, and the financing term shall not exceed five years from closing.

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT, VIRGINIA:

1. The recitals above are found and determined to be a part of this resolution.
2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the Town are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Town Manager is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Town Manager is authorized to approve changes to any Financing Documents previously signed by Town officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Town Manager shall approve, with the Town Manager's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The Town shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations.
5. To the extent necessary, the Town intends that the adoption of this resolution will be a declaration of the Town's official intent under Treas. Reg. §1.150-2 (the "Reimbursement Regulations") promulgated under the Internal Revenue Code of 1986, as amended, to reimburse expenditures for the project. The Town intends that funds that have been advanced, or that may

be advanced, from the Town's general fund, or any other Town fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Town officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict.

7. This resolution shall take effect immediately.

Adopted: September 9, 2019.

Mayor
Town of Rocky Mount, Virginia

ATTEST:

Clerk to the Town Council
Town of Rocky Mount, Virginia



8 E. Canal Street, Suite 100
Richmond, Virginia 23219
(804) 648-0635

Steve Mulroy
Managing Director

September 5, 2019

MEMORANDUM

To: Mr. James Ervin – Town Manager
From: Steve Mulroy
Re: VML/VACo Equipment Lease Financing – Rocky Mount, Virginia
Results of Bids for police vehicles

We are pleased to present the results of our request for bids related to the Town of Rocky Mount’s lease purchase financing for new police vehicles.

VML/VACo Finance solicited bids from dozens of banks, including local, regional, and national financial institutions. US Bancorp submitted the winning bid with an interest rate of 2.146%, fixed for 5 years. The preliminary plan of finance is detailed below:

Program	VML/VACo Equipment Lease Purchase Financing
Borrower	Town of Rocky Mount, Virginia
Program Administrator	VML/VACo Finance
Lender	US Bancorp
Purpose	Lease purchase financing for new police vehicles
Security Pledge	Security interest in the police vehicles
Tax Treatment	Tax-exempt and Bank Qualified
Lease Purchase Amount	\$105,006.50
Bank Counsel & Documentation Fees	None

Mr. James Ervin
September 5, 2019
Page 2

Program Administration Fee	\$3,500 due at closing. Can be financed, or paid separately.
Bank rate	2.146%
All-inclusive rate	3.30% (includes closing costs)
Amortization	Fully amortizing with level, annual debt service payments
Principal & Interest Due	Annually on September 30th, commencing September 30, 2020
Final Maturity	September 30, 2024 (5-year term)
Call Provision	Pre-payable after 13 months on any payment date at 103% of outstanding balance
Anticipated Closing Date (Est.)	September 30, 2019

Please note that US Bancorp's bid is subject to final credit approval and acceptable documentation. A preliminary payment schedule is attached for your review.

I will give you a call to follow up and discuss next steps. In the meantime, don't hesitate to call me with any questions. We look forward to working with you on this financing.

Thank you.

Attachments

Town of Rocky Mount, Virginia

Equipment Lease Purchase - 3 Police Vehicles

US Bancorp Bid @ 2.146%, 5 Years

Sources & Uses

Dated 09/30/2019 | Delivered 09/30/2019

Sources Of Funds

Par Amount of Bonds	\$105,006.50
Planned Issuer Equity contribution	3,500.00
Total Sources	\$108,506.50

Uses Of Funds

Costs of Issuance	3,500.00
Project Fund	105,006.50
Total Uses	\$108,506.50

Town of Rocky Mount, Virginia

Equipment Lease Purchase - 3 Police Vehicles

US Bancorp Bid @ 2.146%, 5 Years

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	20,119.06	2.146%	2,253.44	22,372.50
09/30/2021	20,550.81	2.146%	1,821.68	22,372.49
09/30/2022	20,991.84	2.146%	1,380.66	22,372.50
09/30/2023	21,442.32	2.146%	930.18	22,372.50
09/30/2024	21,902.47	2.146%	470.03	22,372.50
Total	\$105,006.50	-	\$6,855.99	\$111,862.49

Yield Statistics

Bond Year Dollars	\$319.48
Average Life	3.042 Years
Average Coupon	2.1459987%
Net Interest Cost (NIC)	2.1459987%
True Interest Cost (TIC)	2.1346073%
Bond Yield for Arbitrage Purposes	2.1346073%
All Inclusive Cost (AIC)	3.3009157%

IRS Form 8038

Net Interest Cost	2.1459987%
Weighted Average Maturity	3.042 Years

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	September 9, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Rebecca H. Dillon, Town Clerk
BRIEF SUMMARY OF REQUEST:	The Franklin County High School will hold their annual Franklin County Homecoming Parade on the streets of Rocky Mount on Thursday, September 26, 2019. The parade will begin at approximately 4:30 p.m. with the same route as last year's parade. The event has been approved by your police department.
ACTION NEEDED:	Approve or deny

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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August 23, 2019

To: Rebecca Dillon, Town clerk
Rocky Mount Town Council

From: Student Council Association
Franklin County High School
700 Tanyard Road
Rocky Mount, VA

RE: FCHS Homecoming Parade

Rebecca,

Please put this letter before the Town Council at the next meeting.

Thanks,

Tara Gable & Ashly Sigmon
SCA Sponsors



Franklin County High School
700 Tanyard Road
Rocky Mount, VA 24151

August 23, 2019

Rocky Mount Town Council
Rocky Mount Municipal Building
345 Donald Avenue
Rocky Mount, VA 24151

Rocky Mount Town Council Members:

The 2019-2020 Student Council Association (SCA) and Eagle Excellence Committee (EE) of Franklin County High School asks the members of the Council for their permission to have our **Homecoming parade on Thursday, September 26, 2019** beginning at approximately **4:30 p.m.** The parades held in the past years were very successful, and SCA met its goals in positively promoting school spirit amongst students, faculty, staff, and members of the community. Our school family, along with our community stakeholders, look forward to continuing this tradition and growing its impact.

Lieutenant Lovern has granted his verbal support of the parade and will work with us to secure a route and provide police services for the event. The planned parade route begins in the bus lot at Franklin County High School making a left onto Perdue Lane, then turning right up to the light, left on to Pell Avenue, left at the Hub, left at the light onto Tanyard Road, and then ending again in the Law Parking Lot. There will be NO rescheduling if the parade gets rained out.

In conclusion, we would like to THANK YOU for your time and consideration in approving this event. The hope is for your support in our goal of cultivating the connection between school and community. Feel free to contact us with any further questions.

Sincerely,

Mrs. Tara Gable & Mrs. Ashly Sigmon
Teachers & Student Council Association Faculty Sponsors
Franklin County High School

cc: Mr. Steven C. Angle, Town Mayor
Mr. C. James Ervin, Town Manager

Parade Route



Homecoming Parade

9/27 @ 4:30

Lieutenant Lovern has granted his verbal support of the parade and will work with us to secure a route and provide police services for the event. The planned parade route begins in the bus lot at Franklin County High School making a left onto Perdue Lane, then turning right up to the light, left on to Pell Avenue, left at the Hub, left at the light onto Tanyard Road, and then ending again in the Law Parking Lot. There will be NO rescheduling if the parade gets rained out.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	September 9, 2019
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Rebecca H. Dillon, Town Clerk
BRIEF SUMMARY OF REQUEST:	The Franklin County Department of Public Safety requests permission to host an Emergency Services Christmas Parade in town on Saturday, December 7, 2019. The parade will start at 6:00 p.m. at the Franklin County Middle School parking lot and end at Ply Gem (Old Lane Company) parking lot. Public Safety Director, William B. Ferguson is the parade coordinator. Permission has been obtained from Greg Cuddy of Franklin County Public Schools Transportation Department as well, the Rocky Mount Police Department have reviewed and approved the event.
ACTION NEEDED:	Approve or deny

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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DEPARTMENT OF PUBLIC SAFETY

1488 FRANKLIN STREET • ROCKY MOUNT, VA 24151

BUSINESS: (540) 483-3091 • FAX: (540) 483-3086 • EMERGENCY: 9-1-1

William "Billy" Ferguson
Director

Belinda Hodges
Chief of Operations

James "Jay" Mason
Chief Support Services

August 15, 2019

To: Rebecca Dillon, Town Clerk
Rocky Mount Town Council

From: Franklin County Department of Public Safety

Re: Permission to hold Emergency Services Christmas Parade

Rebecca:

Please put this letter before the Town Council at the next available meeting.

Thank you,

William B Ferguson, Director



DEPARTMENT OF PUBLIC SAFETY

1488 FRANKLIN STREET • ROCKY MOUNT, VA 24151

BUSINESS: (540) 483-3091 • FAX: (540) 483-3086 • EMERGENCY: 9-1-1

William "Billy" Ferguson
Director

Belinda Hodges
Chief of Operations

James "Jay" Mason
Chief Support Services

August 20, 2019

Members of the Rocky Mount Town Council
345 Donald Avenue
Rocky Mount, VA 24151

Dear Council Members:

Franklin County Department of Public Safety respectfully requests permission to host an Emergency Services Christmas Parade on December 7, 2019.

The parade would begin at 6:00 pm at the Franklin County Middle School parking lot and end at Ply Gem (Old Lane Company) parking lot. Permission has been obtained from Greg Cuddy, Franklin County Public Schools Transportation Department. The apparatuses will be decorated for Christmas and we plan to have judges for different categories.

Thank you for your time and consideration in this matter.

Sincerely,

William B. Ferguson, Director