

**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2022
BUDGET WORK SESSION NO. 2
APRIL 15, 2021**

The April 15, 2021 Fiscal Year (FY) 2022 Budget Work Session No. 2 meeting of the Rocky Mount Town Council (here after referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 5:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Jon W. Snead
- A. Ralph Casey
- J. Tyler Lee
- Robert L. Moyer
- Mark H. Newbill
- Billie W. Stockton

The following staff members were also present:

- Brad Basham, Assistant Fire Chief
- Cherie Q. Compton, Acting Town Clerk
- Rebecca Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Linda Woody, Finance Director
- Brian Schofield, Public Works Superintendent
- Justin Woodrow, Fire Chief
- Edward Hodges, Police Officer
- Amy Gordon, Assistant Finance Director
- Mark Moore, Assistant Town Manager
- Ken Criner, Chief of Police
- Kevin Adkins, Water Plant Superintendent
- Tim Burton, Wastewater Plant Superintendent

The meeting was called to order by Mayor Steven C. Angle.

Roll Call

The Acting Town Clerk called each member of the Rocky Mount Town Council by name to account that each one was present.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval. Mayor Angle amended the agenda to include review and consideration of a Mr. Edward L. Hodges becoming the Fire Marshal for the Town of Rocky Mount.

Motion: To approve the agenda as presented

Motion By: Vice Mayor Snead

Second: Council Member Stockton

Motion Discussion: None

Ayes: Casey, Lee, Moyer, Newbill, Snead, Stockton

Nays: None

Action: Approved the agenda by a unanimous vote

Review and Consideration of Appointment of a Town Officer

- Edward L. Hodges, Fire Marshal

Motion: To approve Mr. Hodges as Fire Marshal as presented

Motion By: Council Member Lee

Second: Council Member Casey

Motion Discussion: None

Ayes: Casey, Lee, Moyer, Newbill, Snead, Stockton

Nays: None

Action: Approved by a unanimous vote

The Honorable Teresa Brown, Clerk of Court came forward at this time to administer the oath of office for the Town of Rocky Mount's new Fire Marshal.

Fiscal Year 2022 Budget Work Session

Continuation of Presentation of FY2022 Proposed Budget and Capital Improvement Plan (Town Manager and Finance Director)

UTILITY OPERATING FUND

Utility Operating Fund Revenues: There were small increases in the water, sewer, garbage, and revenue projections.

Utility Operating Fund Expenditure Summary: There were no changes.

WATER TREATMENT

Water Distribution System: On page 73 at line # 61100 for Capital Outlays increased \$5,000 for the FY2022 Proposed Budget in case there may be major repairs.

Meter Reading: On page 75, Contractual Services was estimated to increase \$9,600 for the Neptune software subscription annual fees.

Water Treatment Plant: No major changes however the Water Superintendent shared that the water department could use another person as there are several operations that should be done but currently, the Town does not have the man power to perform them as there must be two

people at the water plant at all times.

SEWAGE TREATMENT

Wastewater Collection System: There was \$10,000 in the proposed budget found on line item 61100, on page 79, for Capital Outlays which would be for major leaks and repairs.

Wastewater Treatment Plant: There were no major changes.

NON-DEPARTMENTAL UB

Utility Billing: As Munis training was expected to be less in the future, contractual services were to be \$16,600 less in the FY2022 Proposed Budget.

Utility Fund Non-Departmental: Line item 61311, depreciation water in the FY2022 Proposed Budget, the amount was \$365,000 and line item 61312, depreciation sewer, in the FY2022 Proposed Budget, the amount was \$468,000. Both are funded out of fund balance.

Utility Capital Fund

Utility Fund Capital Projects Fund Revenue: On page 88 of the FY2022 Proposed Budget, the categorical aid showed a minus of \$150,000 which was minus 100% of what was in the FY2021 Budget for a FEMA grant for the water treatment plant generator. This was considered a one time only event. Also, the appropriation fund balance for the prior year available revenue was at an increase of \$1,065,855. The appropriation fund balance for equipment for the public works department, was at an increase of \$40,820. Both of these appropriations were split in utilities to make possible to spend on public works equipment that is needed.

Utility Fund Capital Projects Fund Expenditures: On page 89, the fire hydrant cleaning system was increased by \$700 for a total of \$10,500 for the FY2022 Proposed Budget. At the water treatment plant, \$15,000 was budgeted for streaming the current monitor and \$11,000 was budgeted for re-certifying and the installation being finished for a water pump. Also at the water treatment plant, \$60,000 was budgeted for a wash water control valve and \$32,000 was budgeted to replace the filter valve actuators. On page 90, \$15,000 each was included in the FY2022 Proposed Budget for the Wastewater Treatment & Collection to install an aeration blower at the Powder Mill pump station and at the Green Oaks pump station. In order to rebuild or replace the Wastewater Treatment Plant's PLC's and SCADA server, \$100,000 was budgeted for FY2022 Proposed Budget. Lastly, on page 91, the debt service principal increased \$2,964 while the debt service interest decreased \$3,457.

Harvester Performance Center Operating Fund

Performance Venue Revenues: The Harvester Performance Center is applying for a Shuttered Venue grant also know as a Save Our Stages grant. The facility fee was \$85,200 in the FY2021 budget, but for the FY2022 Proposed Budget, due to a grant called Save Our Stages, Finance Director Woody did not budget at a cost to the Town's budget for the Harvester facility fee but

rather allowed for the grant that the Harvester has applied for to pay the facility fee and to offset the funding needed to restart the performance venue.

American Rescue Plan Act Fund

The operating revenues and expenses of the American Rescue Plan Act Fund are to track the grant revenue and expenses signed by the President of the United States on March 11, 2021 to provide additional funding for state and local governments. The Town of Rocky Mount is scheduled to receive approximately \$4.29 million from the American Rescue Plan Act Fund. The funds may be used in different ways. A break down is given on page 97 of the FY2022 Proposed Budget book. Projects selected help further the Town's mission for water, sewer, public infrastructure, public safety, tourism, and for economic development.

At this time, Mayor Angle asked if any Council members had any questions with the information that had been discussed regarding the budget. Seeing there were no questions, Mayor Angle asked for a motion to advertise the FY2022 Proposed Budget as presented to hold a public hearing on May 3, 2021 at 7:00 p.m.

Motion: To advertise the FY2022 Proposed Budget as presented to hold a public hearing on May 3, 2021 at 7:00 p.m.

Motion By: Council Member Stockton

Second: Council Member Casey

Motion Discussion: None

Ayes: Casey, Lee, Moyer, Newbill, Snead, Stockton

Nays: None

Action: Approved by a unanimous vote.

Mayor Angle asked for a motion to adjourn.

ADJOURNMENT

Motion: To adjourn meeting

Time: 8:15 pm

Motion By: Vice Mayor Snead

Second: Council Member Lee

Motion Discussion: None

Ayes: Casey, Lee, Moyer, Newbill, Snead, Stockton

Nays: None

Action: Adjourned by a unanimous vote.

Steven C. Angle, Mayor

ATTEST:

Cherie Q. Compton, Acting Town Clerk