



ROCKY MOUNT TOWN COUNCIL REGULAR MEETING MINUTES

**August 9, 2021
7:00 p.m.**

The following members

of Council were present: Mayor Steven C. Angle
Vice Mayor Jon W. Snead
Council Member Robert L. Moyer
Council Member Mark H. Newbill
Council Member Billie W. Stockton
Council Member A. Ralph Casey
Council Member J. Tyler Lee

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert Wood, Town Manager
Cherie Compton, Acting Town Clerk
Mark Moore, Assistant Town Manager
Jessica Heckman, Planning & Zoning Administrator
Ken Criner, Chief of Police
Kevin Adkins, Water Treatment Plant Superintendent
Linda P. Woody, Finance Director
Daniel Pinard, Economic Development Director
Rebecca H. Dillon, Executive Administrative Assistant

Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as “Council”) was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Acting Town Clerk called each member of the Rocky Mount Town Council by name to account that each one was present.

2. Pledge of Allegiance

Mayor Angle led in saying the Pledge of Allegiance.

3. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda with the addition of request from Ms. Heckman regarding Planning & Zoning building height under New Business.

Motion By: Vice Mayor Snead

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Council Member Moyer, Council Member Newbill, Vice Mayor Snead, Council Member Stockton, Council Member Lee, and Council Member Casey

Approved (6 to 0)

4. **Special Items**

None at this time

5. **Public Hearing**

None at this time

6. **Approval of Draft Minutes**

- July 12, 2021- Regular Meeting Minutes

Motion: To approve draft minutes as presented

Motion By: Council Member Newbill

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Council Member Moyer, Council Member Newbill, Vice Mayor Snead, Council Member Stockton, Council Member Lee, and Council Member Casey

Approved (6 to 0)

7. Approval of Consent Agenda

This month's consent agenda consists of the following items:

- 7.1 Miscellaneous Action
 - Center Stage Catering Expansion
- 7.2 Miscellaneous Resolutions/Proclamations (none at this time)
- 7.3 Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Motion: To approve

Motion By: Council Member Stockton

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Council Member Moyer, Council Member Newbill, Vice Mayor Snead, Council Member Stockton, Council Member Lee, and Council Member Casey

Approved by unanimous vote

8. Hearing of Citizens

None at this time

9. Old Business

- 9.1 Review and Consideration Regarding Ordinance to be Sent to Electoral Board for Change in Election

Town Manager Robert Wood described the ordinance amending town code. Town of Rocky Mount elections have traditionally been held in May. Terms for Mayor and members of Town Council that were set to expire as of June 30 will be extended until their successors have been elected in the November general election and take office on January 1. The Town is required to adopt an ordinance to amend the Town Code so that all references to May elections are changed to November.

Motion: To approve the ordinance to move Town elections to November (formerly May) to comply with Senate Bill 1157

Motion By: Council Member Lee

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Council Member Moyer, Council Member Newbill, Vice Mayor Snead, Council Member Stockton, Council Member Lee, and Council Member Casey

Approved (6 to 0)

10. **New Business**

10.1 Presentation of New Town Brand and Logo

Assistant Town Manager Mark Moore discussed the process involved with rebranding and introduced Tony from Access. The process involved extensive community input, developing the brand, tag line, ads and branding campaign rollout which is near its end culminating in late August/early September. The Access team updated Council on the progress and steps remaining. A similar presentation was given to the EDA at their July meeting. The work that was presented has the full support of the EDA and Town staff.

10.2 Taliaferro Street Water line Project

Mr. Moore gave an update on the water line project. At the June Council meeting, Council approved an RFP award to Thompson and Litton (T&L) to assist the Town with engineering services and advertising for construction of the waterline replacement on Floyd Avenue and Taliaferro Street. Subsequently, T&L completed engineering drawings and the project was advertised with bids due July 26, 2021. Three bids were received for this project. Wells Construction Company, Inc. submitted the lowest responsive bid in the amount of \$515,228.00. Their bid was consistent in all material aspects with the terms of the RFP. T&L and staff's opinion is that they have the necessary construction capability to satisfactorily construct this project.

Motion: To award the RFP bid to Wells Construction Company, Inc. in the amount of \$515,228.00.

Motion By: Council Member Moyer

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Council Member Moyer, Council Member Newbill, Vice Mayor Snead, Council Member Stockton, Council Member Lee, and Council Member Casey

Approved (6 to 0)

10.3 Supplemental Appropriation Resolution for School Resource Officer Grant

Finance Director Linda Woody advised Council that the Virginia Department of Criminal Justice Services has awarded the Town a School Resource Officer grant for \$42,329 with a local cash match of \$27,671 for a total of \$70,000 to help fund the second SRO position in the Police Department for this fiscal year. A supplemental appropriation is needed to recognize the award.

Motion: : To approve the supplemental appropriation from the DCJS School Resource Officer grant.

Motion By: Council Member Lee

Seconded: Council Member Moyer

Motion Discussion: None

Ayes: (6): Council Member Moyer, Council Member Newbill, Vice Mayor Snead, Council Member Stockton, Council Member Lee, and Council Member Casey

Approved (6 to 0)

10.4 Amending the height requirement for two story houses

Planning & Zoning Administrator Jessica Heckman presented Council with a request for the Planning Commission to look at the height requirement for two story houses.

All members of Council present were in agreement for the Planning Commission to hold a public hearing for the proposed amendments and bring back to the Town Council.

11. **Committee Reports**

None at this time

12. Other Matters, Concerns and Rise 'N Shine Appearances

Economic Development Director Danial Pinard and Harvester employee Rex Norris did this month's appearance on Rise 'N Shine and reminded everyone about the welcome back show at the Harvester on September 3, 2021.

Council Member Newbill asked if directional signs could be installed for the Veterans Park and First Responders Memorial.

13. Closed Meeting and Action

Mayor Angle read aloud sections.

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 7:26 p.m.

Virginia Code Section:

Section 2.2-3711(A)(1) Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body. (EDA)

Section 2.2-3711(A)(1) Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body. (Town Manager's Office)

Motion By: Council Member Lee

Second: Council Member Stockton

Motion Discussion: None

Ayes: (6): Council Member Moyer, Council Member Newbill, Vice Mayor Snead, Council Member Stockton, Council Member Lee, and Council Member Casey

Approved (6 to 0)

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, August 9, 2021, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

14. **Adjournment**

Motion: To adjourn

Time: 8:00 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Stockton

Motion Discussion: None

Ayes: (6): Council Member Moyer, Council Member Newbill, Vice Mayor Snead, Council Member Stockton, Council Member Lee, and Council Member Casey

Approved by a unanimous vote

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Cherie Compton, Acting Town Clerk